

Dear Parents of 7th and 8th Graders,

January 31, 2019

Online applications for the **Headland Hope Award Scholarship** are currently being accepted. All 7th and 8th graders may apply. The award is worth \$4,000 and will be payable to the recipient when he/she begins college. Two students from HMS will be awarded. Deadline to apply is March 1, 2019, so please encourage your child to apply. If you need access to the internet or help with submitting the application online, please contact Carla Tew or Susan Frank.

Directions to apply are below.

Visit www.sacfinfo.org. Click on "Scholarships" at top. Scroll down a bit and click on "Middle School Students Grades 7-8" on the right hand side. "Headland Hope Award" will pop up on the left. Click on "Apply".

When the next page comes up, click on "Create New Account" and create an account. Once account is created, Scroll down and find "2019 Southeast Alabama Community Foundation Scholarship Application (SACF) and click Apply. Type student's name in box and scroll down and find "Headland Hope Award" and in the drop down box, click YES. Continue scrolling down and complete the application. You may "SAVE" the application and return to it if you do not finish completing it. **DO NOT** Submit Application until you have completed it.

If you come to school for help, make sure to have your information filled out in advance on a paper copy and also have all of your attachments on a flash drive for uploading them to the application. Below is a list of questions/documents you need to have in advance of filling out the online application. Since it is partially based on economic needs, it does ask questions regarding parent/guardian income and economic status. If you are uncomfortable releasing that information, you are not required to do so, however, if you can show a need, your applicant may have a better chance of receiving the scholarship.

- ☐ Mother/Guardian's Name, address and occupation, employer's name and phone #
- ☐ Father/ Guardian's Name, address and occupation, employer's name and phone #
- ☐ School student is attending currently, address and phone #
- ☐ Graduation year (from high school)
- ☐ GPA (Mrs. Frank or Mrs. Laudicina can provide those upon request)
- ☐ School and community activities
- ☐ Volunteer information (you can upload proof in the form of a document if you have it)
- ☐ **Essay (needs to be on a flash drive to upload to the application) Essays are VERY IMPORTANT in the selection of the recipient so work hard on those!**
- ☐ Adjusted Gross Income (social security, child support, etc)
- ☐ Non-taxable Income (social security, child support, etc)
- ☐ Federal Income Tax (total paid in prior year)
- ☐ Cash, Savings, Checking Accounts, Investments
- ☐ Home, if owned (appraised value per local tax office)
- ☐ Current Mortgage Balance
- ☐ Other Real Estate (appraised value per local tax office)
- ☐ Current Mortgage on other real estate (appraised value per local tax office)
- ☐ # of dependent children in the home
- ☐ # of family members who will be in college at least part-time during the coming school year

Any other questions on the application can be left blank or you can write in N/A. Applicants will need two letters of reference. The student will send the people submitting reference letters a link. When the student is completing the application, there is a place to enter an email for the people submitting reference letters.

If you have any questions regarding the Headland Hope Scholarship or how to apply for it, please contact Mrs. Frank (Ext. 5001) or Mrs. Tew (Ext. 5007).