**Instructions for**

**2017-2018 HHS Course Verification**

Log in to INOW as a student or parent. Under STUDENT INFORMATION, click REQUESTS. Your student’s requested courses for the 2017-2018 school year will appear. **If all courses are correct, no other action is necessary.** Please see link below for applicable course fees. Fees can be paid online in July or at summer registration.

If courses are incorrect or changes need to be made to course lists in INOW, please complete below, sign and return to grade level counselor by May 5, 2017. ***\*Do not make changes online, they will not be processed.***

Student Name (please print):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade Level Fall 2017:\_\_\_\_\_\_\_

|  |  |
| --- | --- |
|  | Course Name: |
| Drop or Add (circle one) |  |
| Drop or Add (circle one) |  |

Notes to counselor:

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 Parent Signature & Date (Required) Student Signature & Date (Required)

See 2017-2018 HHS Course fees [here.](https://docs.google.com/a/hcs-students.net/spreadsheets/d/1uBiwjeV8vb3asjojJtRkf6jJ0tgn7mjRgxn_zlnl300/edit?usp=sharing)

**Requests for changes are due Friday, May 5, 2016 to your grade level counselor.** All changes requested after May 5th will require a $20 fee. **No changes will be made after May 26, 2017.**