

# **Career and Technical Advisory Council Meeting**

**January 14, 2016**

## **MINUTES OF THE January 14, 2016 MEETING**

The LEA Advisory Council met in the FACS Department at Saraland High School on Thursday, January 14, 2016.

The meeting was called to order at 3:30 p.m. by Kristen Sousa, Career Tech Support Personnel presiding. This was the first meeting of the 2015-2016 school year.

Business discussed during the meeting consisted of the following:

- Welcome and Introductions of Career Tech Teachers, Administrators, etc.
- Role/Function/Purpose of the Career Tech Advisory Council, Ms. Sousa
- LEA Program of Work was reviewed and approved
- CTE Four Year Plans and related credentialing assessments were reviewed and approved
- Mrs. Moye, Saraland's career coach, discussed her role and responsibilities
- HOSA vice president conducted a Health Science Program presentation
- Breakout Sessions occurred for each career tech program in their own department
- Breakout Sessions focused on Advisory Council Program of Work and program updates

The meeting was adjourned at 5:00 p.m.

The next Advisory Council Meeting is scheduled for May 3, 2016 at Saraland Middle School.

**Career and Technical Education  
LEA Advisory Council Meeting**

**Saraland High School  
January 14, 2016  
3:30 PM**

**Agenda**

Introductions (McWain's Room)  
*LEA Program of Work*  
*Four Year Education Plan for CTE Programs*

Kristen Sousa  
Saraland Executive Director of  
Curriculum and Instruction

HOSA Presentation

Tammi Thames/HOSA Students  
Health Science Teacher

**Break Out Sessions**

Health Science Meeting  
Location: Mrs. Thames Room  
*Program of Work*  
*Program Updates*

Tammi Thames  
CTE High School Teacher

FAC Meeting  
Location: Ms. McWain's Room  
*Program of Work*  
*Program Updates*

Ashley McWain  
CTE High School Teacher

Kim Patterson  
CTE Middle School Teacher

Business, Management, and Administration Meeting  
Location: Mrs. Crane's Room  
*Program of Work*  
*Program Updates*

Vicky Crane  
CTE High School Teacher

Jennifer Cunningham  
CTE High School Teacher

Chip Travis  
CTE Middle School Teacher

## June Stringer

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**From:** Aaron Milner  
**Sent:** Tuesday, October 18, 2016 8:11 AM  
**To:** Howard Rubenstein  
**Cc:** Daniel Clark; Frank Davis; Beverly Spondike; June Stringer; Debra Bell  
**Subject:** Council Meeting November 7th

Dr. Rubenstein:

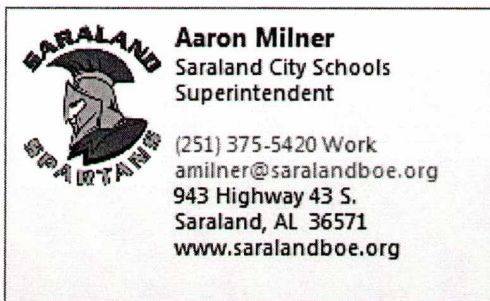
It appears we are good with the date of November 7<sup>th</sup> for the **Inaugural City Council meeting** at 6pm. One asterisk: We have a company from Ohio coming in to install our new orchestra pit cover which will take most of the day considering unloading, bracing, etc....

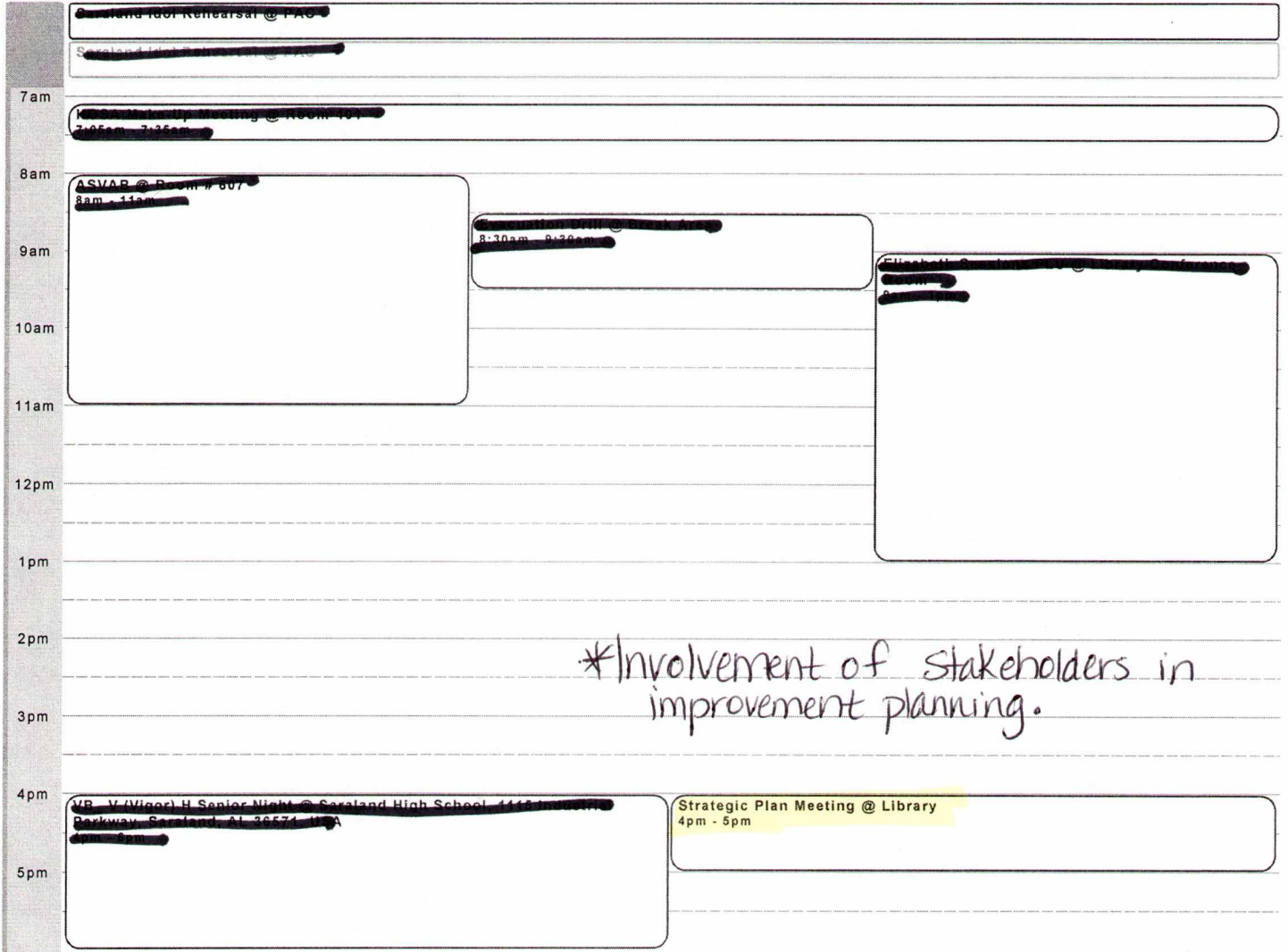
We will let them know about the council meeting and make arrangements. With that said should some unforeseen alignment issues take place we may be limited to the stage area behind the pit. This is not likely but rather a chance I wanted you to be aware of.

Mr. Davis will coordinate any sound and lighting needs in addition to Mr. Clark assisting with any other needs you or the council may have.

Glad we are able to host this meeting as we are fortunate to have a supportive council and mayor.

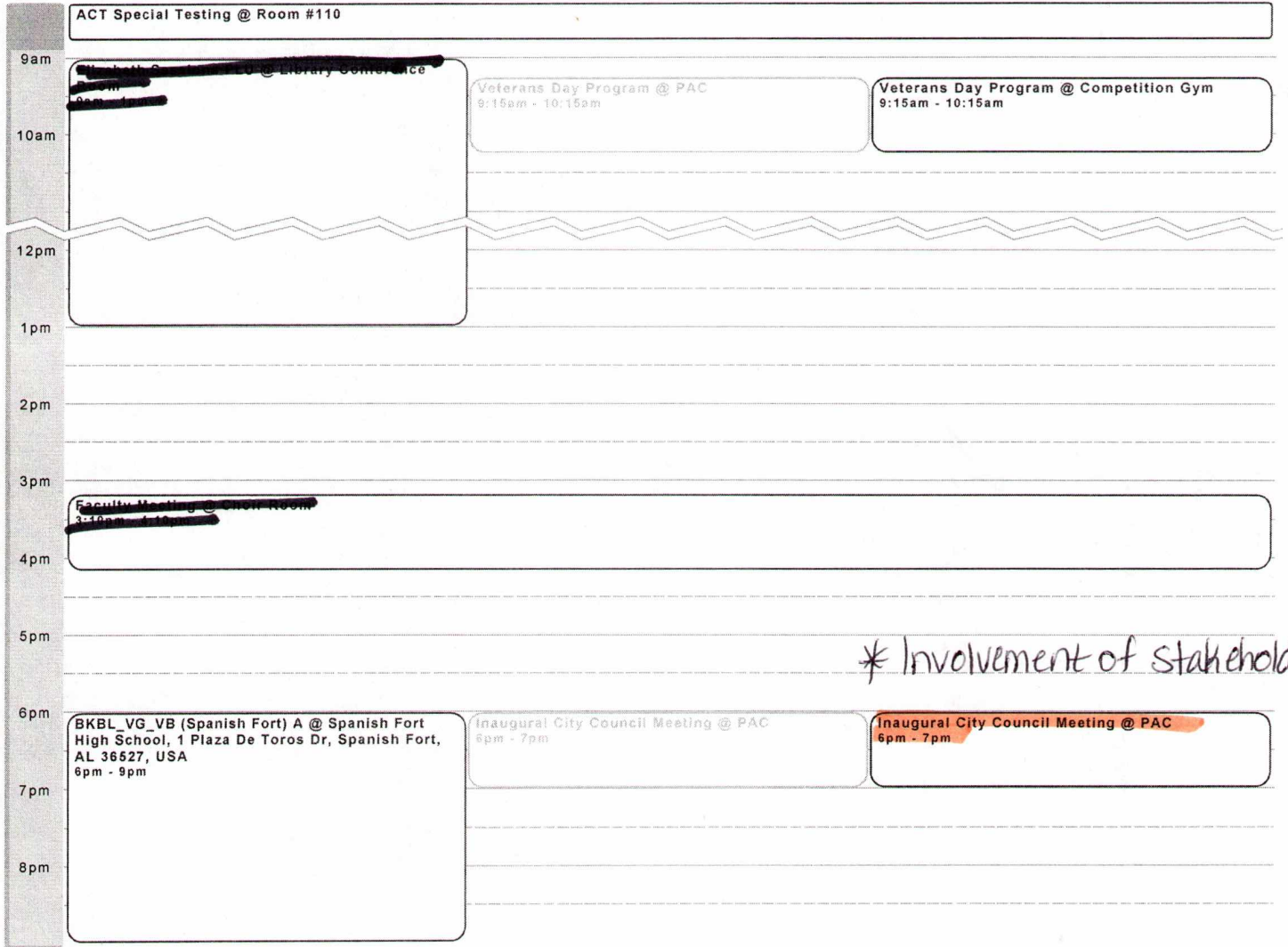
Aaron







	STAR Testing #1 (Window) @ Saraland High School, 1115 Industrial Parkway, Saraland, AL 36571, USA	
	Fall Play Practice @ PAC	
	Fall Play Practice @ PAC	
9am	[Redacted]	[Redacted]
10am	[Redacted]	[Redacted]
11am		
12pm		
1pm	Senior Rep Meeting (McNellage; Gossett) @ Saraland High School, 1115 Industrial Parkway, Saraland, AL 36571, USA 12:45pm - 1:05pm	
2pm	[Redacted]	
3pm		*Involvement of Stakeholders.
6pm		
7pm	Open House (PTO Meeting) @ Saraland High School, 1115 Industrial Parkway, Saraland, AL 36571, USA 6:30pm - 7:30pm	Senior Portfolio Night @ PAC 6:45pm - 7:45pm



\* Involvement of stakeholders.

## Business Education Advisory Meeting

May 3, 2012

Saraland High School

3:30 p.m.

### Minutes

The general meeting was held in the Family and Consumer Science Classroom. In attendance was Vicky Crane, Chip Travis, Melissa Holt, J. Snellgrove, Kim Williams, Kenny McWain, Paul Stanley, Jimmy Owen, and Doug Roberts.

The meeting was called to order by Kim Williams, an introduction was made of the Career Tech teachers and students present. Lee Jay, counselor talked about the Student Career Portfolios that start at kindergarten, all the way to 12<sup>th</sup> grade. Students are encouraged to start the process of their career paths.

The division meetings followed in the prospective classrooms. The Business Education Advisory Meeting was held in Mrs. Crane's computer lab. The meeting began by introducing some of our Saraland High School FBLA members. The members presented a Prezi to the Advisory Board Members about the importance of the Career Tech Student Organizations. The members present were Luke Fincher, Janay Peters, and Jacob Harvell. In the Prezi, the student displayed the chapter events held throughout the year. A discussion was held regarding the benefits and opportunities that FBLA give the students.

Two of the students will be attending the FBLA National Conference in San Antonio, Texas. The students won 2<sup>nd</sup> place in the Marketing Competition Category.



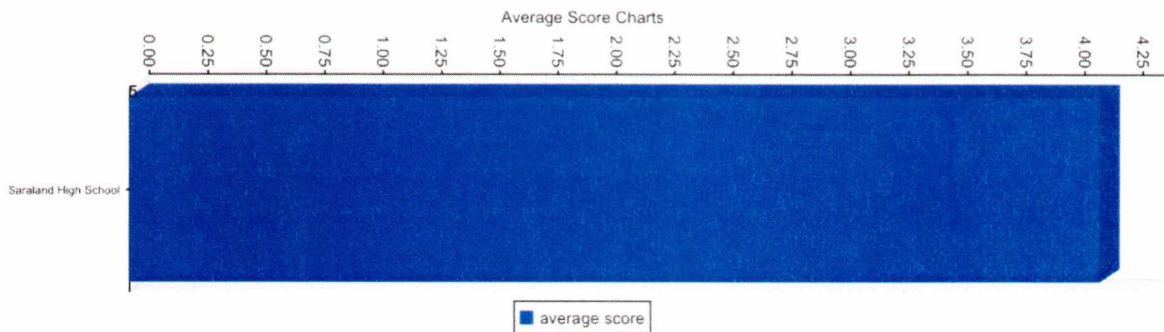
# SHS Survey Evidence Standard 2.5

## STANDARD 2: GOVERNANCE AND LEADERSHIP

### Students

There was no data from students for this indicator.

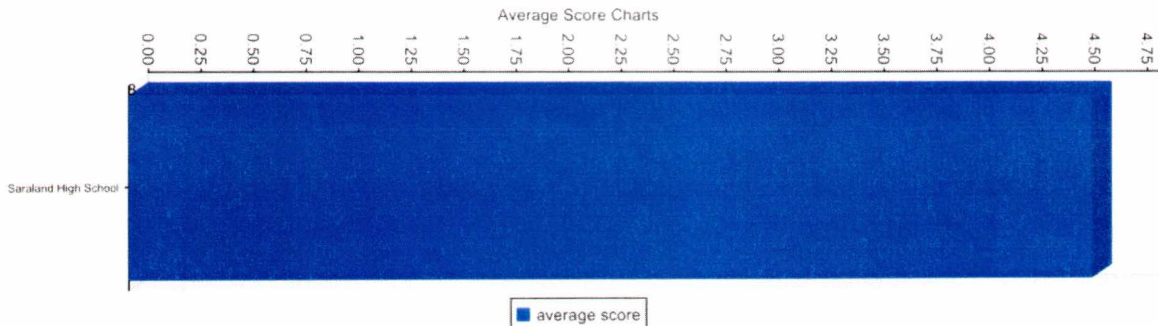
### Parents



### 2.5 Indicator

Standard 2 states the school operates under governance and leadership that promote and support student performance and school effectiveness. For indicator 2.5, SHS's leadership engages stakeholders effectively in support of the school's purpose and direction. According to the high school parent survey results, the average score for this indicator was 3.98 in May 2016 and increased to an average score of 4.12 in December 2016. Therefore, the results show parents believed the school has achieved this indicator.

### Staff





## **SHS Survey Evidence Standard 2.5**

### 2.5 Indicator

Standard 2 states the school operates under governance and leadership that promote and support student performance and school effectiveness. For indicator 2.5, SHS's leadership engages stakeholders effectively in support of the school's purpose and direction. According to the high school parent survey results, the average score for this indicator was 4.39 in May 2016 and increased to an average score of 4.55 in December 2016. Therefore, the results show the staff believed the school has achieved this indicator.