



Tips for Taking the **Computer-Based** FSA Mathematics and End-of-Course Assessments

Grades 3–8
Algebra 1 and Geometry

Updated Spring 2018



It's almost time to take the computer-based FSA Mathematics/EOC test!

Here are some important explanations and reminders to help you do your very best.



FSA Mathematics

- Students in Grades 3–8 will take the Florida Standards Assessments (FSA) Mathematics test on the computer.
- You will complete the FSA Mathematics test over **two days**.
- Grades 3–5 students will have **two** sessions. Each session will last **80 minutes**.
- Grades 6–8 students will have **three** sessions. Each session will last **60 minutes**. You will take Session 1 on Day 1 and Sessions 2 and 3 on Day 2.



FSA EOC

- Students will take the Florida Standards Assessments (FSA) End-of-Course (EOC) assessment on the computer.
- You will complete the FSA EOC test over **two days**.
- Each session will last **90 minutes**.
- You may continue working if you have not completed the session at the end of the allotted time. (You can work up to half the length of a typical school day.)



Test Invalidation

Let's talk about the term

test invalidation.

It's important for you
to understand what it means
so it won't happen to you!



Test Invalidation

If your test is invalidated,
it means that your test
will not be scored,
and you will not be able to
retake the same test during this window.



To make sure your test is scored...

Remove all electronic devices.

If you have an electronic device at your desk, in your pocket, or anywhere you can reach it during testing or while on a break, **your test will not be scored.**



Electronic Devices

Some examples of electronic devices are:

- Cell phones or smartphones
- Tablets
- Smartwatches
- Handheld video games
- MP3 players
- Cameras



Electronic Devices

Your teacher may collect your electronic devices or instruct you to put them away (in a locker or backpack away from your desk).

If you aren't sure if something is an electronic device, please ask your teacher before the test.



To make sure your test is scored...

Do your own work.

If you are caught looking at another student's answers, allowing another student to look at your answers, or using any kind of unauthorized aid during the test, **your test will not be scored.**



To make sure your test is scored...

Don't be disruptive.

If you are disruptive during a test, you may be dismissed from the room and your test may not be scored. It is very important for you to remain quiet, respect other students, and pay attention to and follow the instructions.



To make sure your test is scored...

Don't leave school during a session.

If you leave the school's campus for lunch or an appointment before you complete a test session, **you will not be allowed to finish taking the test when you return.**



Testing Rules

During the test, you must not:

- Talk to other students or make any disturbance
- Look at another student's computer or device screen or work folder
- Allow another student to look at your computer or device screen or work folder
- Ask for help answering any test questions
- Give help to another student in answering test questions
- Have notes or scratch paper other than your work folder
- Have any electronic or recording devices, other than the device on which you are testing, in your possession at any time, including breaks, even if you do not use them
- Fail to follow any other instructions given



Testing Rules

Before the test, your test administrator will read the testing rules aloud and ask you to read the **Testing Rules Acknowledgment**. You will be asked to sign your name on your work folder below the Testing Rules Acknowledgment to show that you understand the rules.

Testing Rules Acknowledgment

I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated.

Signature _____



Taking the Test

Let's talk about the materials
you will use to take the test
and the process you will follow
when taking the test.



Test Delivery System (TDS)

You will take the test in the
FSA Secure Browser
using the Test Delivery System (TDS).





Work Folders

- Before you begin, your test administrator will give you a **Computer-Based Testing Work Folder**.
- The work folder is four pages of paper that you may use to work the mathematics problems on your test. The last page is graph paper.
- When you complete a test session, the test administrator will collect your work folder.
- While testing, make sure that your work folder is not easily visible to other students.

The image shows the cover page of the Florida Computer-Based Testing Work Folder. It features the Florida Standards Assessments logo in the top left corner. In the top right corner, it says "Florida Computer-Based Testing Work Folder" followed by "Student Name: _____" and "Date: _____". At the bottom, there is a small line of text: "For use with computer-based FSA Mathematics and FSA Algebra 1 and Geometry End-of-Course Assessments."



Scientific Calculators

(for Grades 7–8 Mathematics, Sessions 2 and 3 only
and EOCs, Session 2 only)

- The **Grades 7–8 FSA Mathematics** tests include a scientific calculator in the online testing system for **Sessions 2 and 3 only**.
- The **EOC** tests include a scientific calculator in the online testing system for **Session 2 only**.
- You can practice using the online calculator in the practice test, available on the FSA Portal.
- Calculators are not permitted for any session of Grades 3–6 Mathematics.



Test Tickets

- Prior to testing, your test administrator will give you a **test ticket** listing your First Name and Username, which you will need to log in to your computer-based test.
- Be sure that your test ticket has the correct name and date of birth on it.
- When logging in to your test, it is important that you enter your First Name and Username exactly as they appear on your test ticket.

Spring 2018	
DEMO DIST 99 (99)	
DEMO SCHOOL 9009 (99-9009)	
LASTNAME: Student	USERNAME: 5AIF0
FIRSTNAME: Demo	GRADE: 10
DOB: 07/15/2001	ID: FL012345678901



Logging In to the Test

When your test administrator tells you to do so, you will enter your **First Name** and **Username** (as printed on your test ticket) as well as the **Session ID**, which your test administrator will display for you.

The screenshot shows the login interface for the Florida Standards Assessments Student Testing Site. At the top left, the Florida Standards Assessments logo is displayed. Below it, the text "Student Testing Site" is visible. The main content area features a "Please Sign In" box with three input fields: "First Name:", "Username:", and "Session ID:". The "Session ID" field is divided into three segments by hyphens. A "Sign In" button is located below the input fields. At the bottom right of the sign-in box, it says "Browser: Secure v8". Below the sign-in box, there is a link that says "Go to the Practice Test Site" with a small icon of a red arrow pointing right on a cart.



Is This You? Screen

- After you log in, you will see a screen that says ***Is This You?***
- You will verify that the information listed on the screen is correct and select **Yes** to continue.



Computer-Based Tools

You may use any of the tools on the screen to help you with your test.

The screenshot shows a web browser window titled "Grade 7 Mathematics Practice Test (0 completed out of 23) GUEST, GUEST (Username: GUEST) GUEST SESSION". The interface includes navigation buttons for "Back", "Next", and "Pause". On the right side, there are tool icons for "Formula" (XY²), "Line Reader", "Zoom Out", and "Zoom In".

The main content area displays a question numbered "1":

The local weather report states that there is more than a $\frac{2}{3}$ chance of rain for Saturday.

What is the likelihood that it will rain on Saturday?

A dropdown menu is open on the right side of the question, listing the following options:

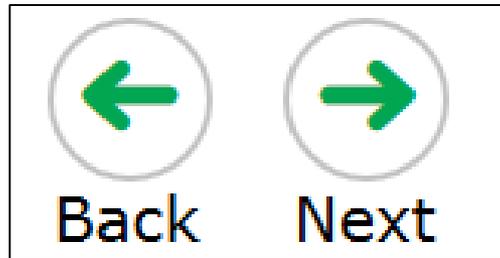
- Tutorial
- Notepad
- Mark for Review
- Strikethrough



Computer-Based Tools

Back and Next

The **Back** and **Next** buttons can be used to move to the previous question or the next question.





Computer-Based Tools

Save and Pause

- The **Save** button allows you to manually save your work. However, this feature is optional. Your answers will automatically be saved when you move to the next item regardless of whether you select the Save button.
- The **Pause** button allows you to pause and exit the test. If you pause your test, you will have to log back in to the testing system to resume testing.





Computer-Based Tools

End Test

- The **End Test** button will only be available during the **last session** of your test (Session 2 for Grades 3–5 and EOCs; Session 3 for Grades 6–8).
- You will only select the **End Test** button when you are completely finished with your test and ready to submit at the end of your last session.



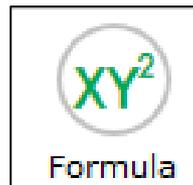
Click End Test when you have finished to submit your test. **You will not be able to return to this session once you click End Test.**



Computer-Based Tools

Formula

- **Grades 4–8 and EOCs only:** The **Formula** tool opens a pop-up window displaying the reference sheet for your test.
- Be sure to scroll to the bottom of the reference sheet and use the horizontal scroll bar to see all of the information available.

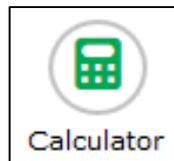




Computer-Based Tools

Calculator (Grades 7–8 and EOCs ONLY)

- The **Calculator** tool will **only** be available during Sessions 2 and 3 of the **Grades 7 and 8** Mathematics test and Session 2 of the **EOC** tests.
- You can use the Calculator by tapping or clicking on the onscreen calculator or by using the appropriate keys on your keyboard.

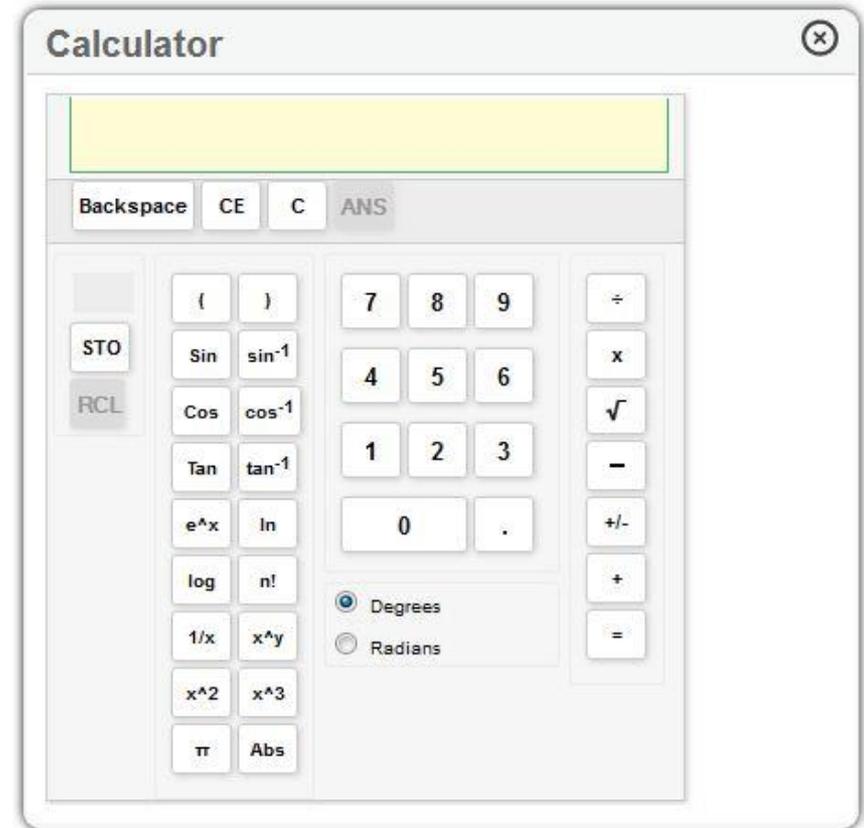




Computer-Based Tools

Formulas and Calculator

- You can move the **Formulas** window and the **Calculator** around the screen by clicking or tapping the top of the window and dragging it to another part of the screen.
- You can also click and drag the **Help** screen.





Computer-Based Tools

Line Reader

The **Line Reader** tool allows you to emphasize a specific line in the question.



A scientist is researching changes to a river's ecosystem. He believes something is destroying the food source of the fish in the river over time.

Use the Add Point tool to plot **eight** points to complete a



Computer-Based Tools

Zoom Out and Zoom In

- Use the **Zoom Out** and **Zoom In** buttons to decrease and increase the size of text within the test page.
- Four levels of magnification are available.

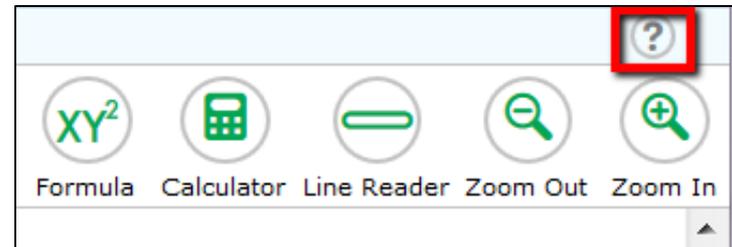




Computer-Based Tools

Help Tool

- The **Help** tool opens a pop-up window with the Help Guide, which includes an Overview of the Test Site, Test Rules, and Accessing Context Menu Tools.
- These instructions, which you will also see before logging into the test, remind you how to navigate from one item to the next and how to use the tools and features in the testing platform.





Computer-Based Tools

Context Menu: Tutorial

- The **Tutorial** tool opens a pop-up window that will display a video tutorial of how to respond to that particular item type.
- Note that there is no sound for the tutorial.

8

An expression is shown, where
 $a < 0$ and $c > 0$.

$$a + b = c$$

Context Menu:

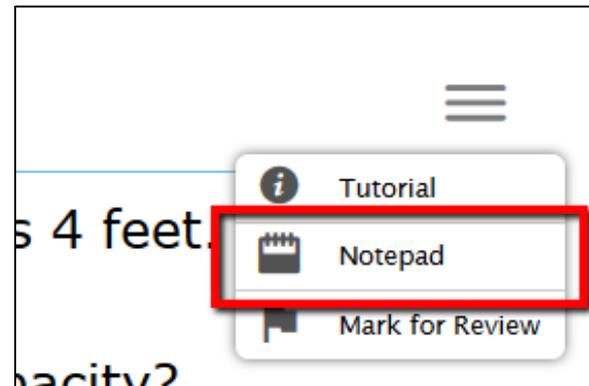
- Tutorial
- Notepad
- Mark for Review



Computer-Based Tools

Context Menu: Notepad

- The **Notepad** opens a pop-up window in which you can type notes for later reference.
- There is a new notepad for each item. The notes you type will remain each time you open the tool unless you delete them.
- Remember, you can also make notes on your CBT Work Folder.

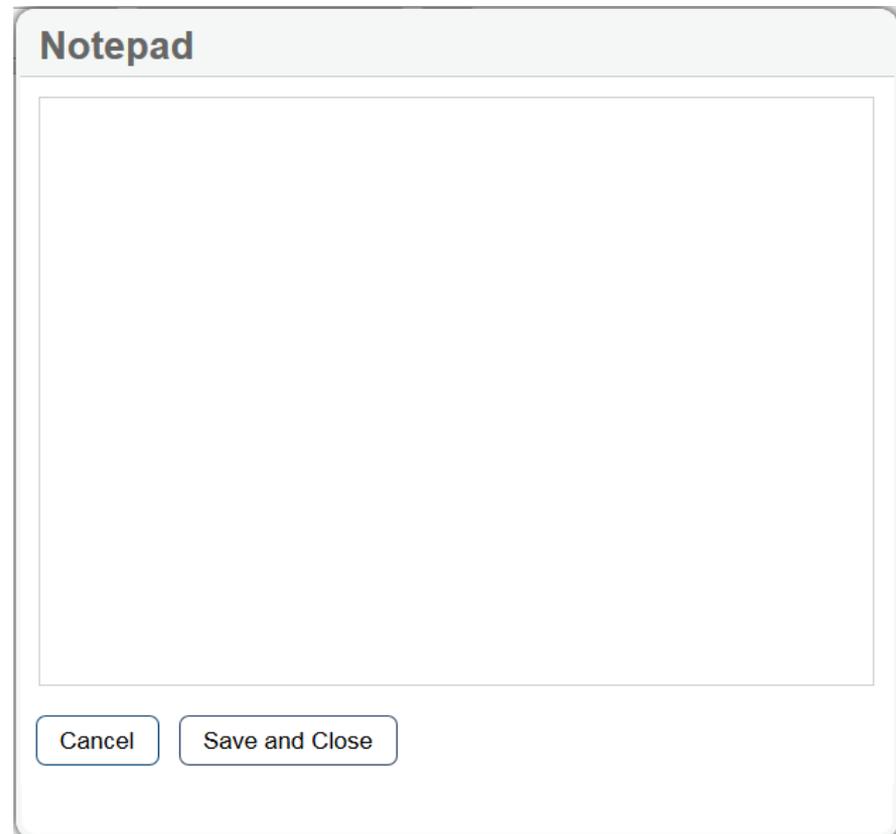




Computer-Based Tools

Notepad

You can move the notepad around the screen by clicking the top of the window and dragging it to another part of the screen.

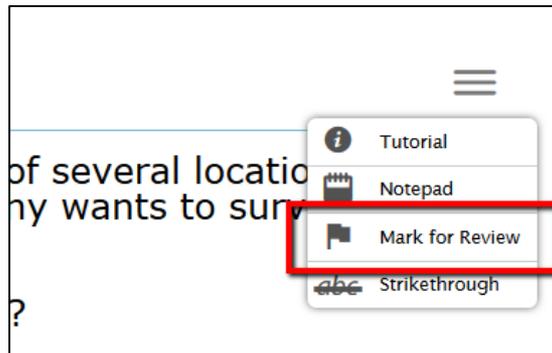




Computer-Based Tools

Context Menu: Mark for Review

- The **Mark for Review** tool allows you to mark an item to review later.
- The Review screen at the end of the test will alert you to any items that you have marked for review so that you can go back and check your work for those items.





Computer-Based Tools

Strikethrough

- You can use the **Strikethrough** tool on multiple-choice and multiselect items to cross out options you think are incorrect.
- Right-click the option you wish to cross out and choose Strikethrough; or select Strikethrough in the Context menu and click on the option.

Select all the outcomes that are possible.

- ~~All of the markers removed are the same color.~~
- Only 1 marker of each color is removed.
- There are equal numbers of blue markers removed.
- There are equal numbers of yellow markers removed.
- There are equal numbers of red markers removed.

Context menu options:

- Tutorial
- Notepad
- Mark for Review
- Strikethrough**



Computer-Based Tools

Highlighter

- You can highlight sections of the items.
- First, click on the beginning of the section you would like to highlight. Then, drag to the end of the section you want to highlight.
- Right-click the selected section and choose Highlight Selection.

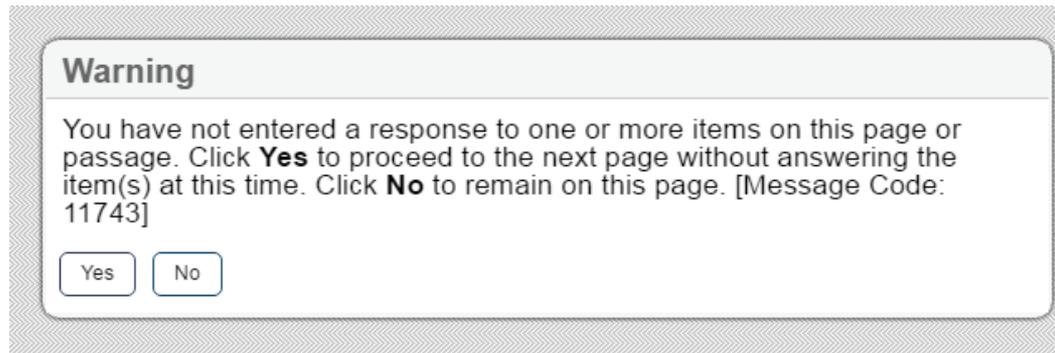


- To remove highlighting, click the highlighted section and select Reset or Remove Highlighting.



Skipping Items

- If you want to skip an item and return to it later, the following pop-up window will appear.



- If you meant to skip to the next question, select **Yes**. If you thought you answered the item, select **No** and make sure you have responded to all parts of the item.
- Remember to use the Mark for Review tool for these items.



Item Review Screen

Review Grade 6 Mathematics Practice Test (11 completed out of 29) GUEST, GUEST (Username: GUEST) GUEST SESSION

Back Next Pause

You have reached the end of this session:

Click on a question number to review it.

After completing this session, click the button at the bottom of the screen. If you are logged in as a guest, click the **Next** button at the top of the screen.

 This symbol indicates items that you have marked for review.

 This symbol indicates unanswered items.

Questions:

1	3	5	7	9	11	13	15
2	4	6	8	10	12	14	

Items **marked for review** will have a flag with a checkmark next to that item number. Click the item number to return to that item to review it.

Unanswered items will have an orange triangle with an exclamation point next to the item number. Click the number to return to that item.



Finishing Session 1

- Once you have reviewed any items, select the **End Session** button on the Review screen.
- Follow your test administrator's instructions regarding what to do if you finish your test before the session has ended.

End Session

Click End Session when you are done with Session 1.



Starting Session 2

- You will log into Session 2 using your test ticket and a new Session ID.
- You will not be able to return to Session 1.
- Grades 6–8 students will follow test administrator instructions for entering Session 3 on Day 2.



Submitting Your Test

- When you have completed Session 2 (Grades 3–5 and EOCs) or Session 3 (Grades 6–8), review your work carefully and ensure you have answered every question.
- After you have checked your work, select **End Test**.
- You will see a pop-up window saying that you have reached the end of the test. If you are ready to submit your test, select **Yes** to continue to the review screen.



Submitting Your Test

- After you have verified that you have answered all questions, select **Submit Test** on the review screen.
- A pop-up window will ask you to confirm that you want to submit the test. **Once you select Yes, you cannot return to the test.**
- If you are ready to submit your test, select **Yes**.



Practice Test

- Before taking the “live” test, you will take a practice test.
- The practice test will allow you to practice using the Test Delivery System and help you learn how to respond to the different types of questions and use the tools.
- You can take a practice test any time at <http://www.fsassessments.org/students-and-families/practice-tests/>.



Remember...

During the test you may not:

- Look at another student's answers or work folder
- Allow another student to look at your answers or work folder
- Have notes, scratch paper (other than your work folder), or electronic devices (other than those on which you are testing)



Remember...

- **You may not ask for help in answering any test questions.**
- Your teacher or test administrator is not allowed to discuss the test or help you read, understand, or answer test questions.
- Try to answer every question.



Remember...

Once you submit a test,

you cannot go back into the test.

Be sure to check your answers and

try to answer every question

before submitting your test.



Remember...

During breaks and after testing,
it's important that you

don't talk about the specific test questions

with friends, classmates, teachers, or other students.



Most Importantly...

**Get a good night's sleep
and eat a good breakfast before the test.**

Relax and do your best!