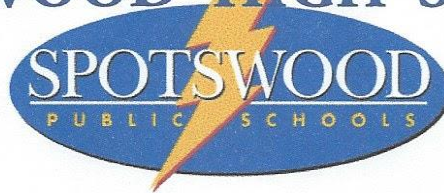




SPOTSWOOD HIGH SCHOOL



DR. ANTHONY VAZ
INTERIM SUPERINTENDENT

105 SUMMERHILL ROAD • SPOTSWOOD, NEW JERSEY 08884
732-723-2200 • FAX: 732-723-2285
WEBSITE: WWW.SPSD.US

THOMAS CALDER
PRINCIPAL
MICHAEL MASTROSERIO
ASSISTANT PRINCIPAL

May 17, 2017

Dear Parents/Guardians:

This letter contains valuable information that pertains to graduation, which will be held on **Friday, June 16, 2017 at 6:00 pm.**

Please note these dates on your calendar so that you can be aware of the responsibilities your senior has as the school year rapidly draws to a close.

Books and Materials: All materials that have been loaned to seniors are due to be returned on or before **Wednesday, June 14.** Materials that have been lost or damaged must be reimbursed prior to graduation. In the event of an outstanding debt, the senior will be permitted to participate in the graduation ceremony, but the actual diploma will be withheld until the account has been cleared.

Commencement Information

Date/Location: The graduation ceremony is scheduled for **Friday, June 16, 2017 at 6:00 pm** in the High School gymnasium and simulcast in the cafetorium. Students are to report by 5:00 pm to the Media Center.

Guest Tickets: Each graduate is entitled to 7 tickets...5 for the gymnasium and 2 for the cafetorium.

Rehearsal: Graduation rehearsal for all seniors will be held on **Friday, June 16, 2017 from 7:30 am – 11:00 am. **Attendance at rehearsal is mandatory. Students will report directly to the Gymnasium by 7:30 am.****

Every effort is made to ensure that the graduation ceremony is conducted with dignity. Therefore, it is important for you to stress to your son/daughter the importance of maintaining proper behavior. **In addition, be advised that any student involved in any “senior prank” situation will not be permitted to participate in the graduation ceremony and will be subject to legal proceedings. This includes, but is not limited to, defacing or decorating the High School and any of its surrounding facilities.**

Please read and retain the guidelines. Kindly sign the bottom portion, along with your son’s/daughter’s signature and **return to Mrs. Losinski in the Main Office on or before, Thursday, June 8, 2017.** Please do not hesitate to contact me if I can clarify the enclosed information at 732-723-2200 ext. 1004. Congratulations on the graduation of your son or daughter.

Sincerely,

Thomas Calder

Thomas Calder, Principal

TC/kjl

SPOTSWOOD HIGH SCHOOL
GRADUATION AGREEMENT

In order to promote and protect the dignity and beauty of the graduation ceremony at Spotswood High School on **June 16, 2017**, the following regulations concerning student behavior and dress have been established. Students are to report by 5:00 pm to the Media Center.

Standards of Dress and Appearance: All students wishing to participate in the graduation ceremony must wear the standard cap and gown outfit. No painting or decorations of any kind may be applied to any part of the body, the gown, or tassel.

Code of Dress:

Shoes (NO SNEAKERS)	Dresses or dress slacks
No suit or sport jacket	No jeans
Shirts with collars and ties	Leave pocketbook in car
No shorts	

Code of Behavior:

Be advised that any student involved in any senior prank situation will not be permitted to participate in the graduation ceremony and will be subject to legal proceedings. This includes, but is not limited to, defacing or decorating the high school and any of its surrounding facilities.

All students are expected to act with proper decorum at the graduation exercises.

All students must comply with the directions of faculty chaperones for all procedures.

Students will be removed from the graduation ceremony for any misbehavior, especially an infraction of any of the following rules, or at the discretion of any school administrator.

- 1) Use of inappropriate, offensive, and/or abusive language
- 2) Disrespect to any individual, whether adult or student
- 3) Fighting (whether verbal or physical)
- 4) Possession of inappropriate objects or materials, including food or beverages, beach balls, balloons, etc.
- 5) Causing any disturbance
- 6) Substance abuse
- 7) Smoking
- 8) Failure to comply with a faculty chaperone(s) request

I ask your cooperation with these regulations so that the graduation activities can be conducted with dignity. Please discuss these guidelines with your son/daughter and sign below to indicate that you have read and agree to abide by them. Return the signature portion to Mrs. Losinski in the Main Office no later than **Thursday, June 8, 2017**.

.....
My signature indicates that I have read and agree to abide by the guidelines for Graduation.

Student's Signature Date

Parent's Signature Date

Student's Name PRINTED