

Anadarko Middle School

Dear Parent or Guardian:

The Oklahoma Department of Mental Health and Substance Abuse Services is conducting an important survey on student behaviors and beliefs. The survey is called the Oklahoma Prevention Needs Assessment (PNA) Student Survey.

The purpose of the survey is to gather information needed to plan prevention and intervention programs in our community and schools. These programs will address problems of alcohol, tobacco, and other drug use, school dropout, delinquency, violence, and other problem behaviors in our schools and communities. Information will also help judge the effectiveness of current prevention and intervention efforts. I have a copy of the survey instrument at the school office if you wish to stop by and review it. In our school, we are asking students' parents to give their permission before the student can participate in the survey. You need to be aware that:

- (1) Your child's participation is completely voluntary and confidential.
- (2) If your child does not participate he or she will not be penalized or lose any school benefits to which he or she is otherwise entitled.
- (3) Your child may discontinue the survey or skip any or all questions on the survey without penalty or loss of any school benefits to which he or she is otherwise entitled.

The surveys are being administered by your school district during one class period and will take about 45 minutes to complete. **All responses will be completely anonymous and confidential.** Results will be reported for groups of students; because the survey is anonymous, responses cannot be linked to any individual student.

If you have any questions or would like to review copies of the surveys, please contact your child's school. A copy of each survey is available for your review in the school office. For additional information about the survey, call Oklahoma PNA Survey Contacts Carrie Daniels, Oklahoma Department of Mental Health and Substance Abuse Services' OPNA Survey Coordinator (Phone number 405-248-9281), or Mary Johnstun, Survey Project Coordinator at Bach Harrison, L.L.C. (Phone number: 801-842-2682). If you have any concerns or questions about your student's rights as a participant in this survey, you may contact David Wright, Ph.D., Oklahoma Department of Mental Health and Substance Abuse Services Institutional Review Board Chairperson, at 405-248-9221.

For the survey results to be accurate, it is important that all students are given an opportunity to participate in the survey, whether or not they have ever used tobacco, alcohol, or other drugs or engaged in problem behavior. If you do **not** want your child to participate in this survey please sign and return the bottom portion of this letter back to the AMS office by February 21, 2020.

PLEASE SIGN THIS FORM AND RETURN IT TO SCHOOL BY FEBRUARY 21, 2020, IF YOU DO NOT WANT YOUR CHILD TO PARTICIPATE IN THIS PNA SURVEY.

Student's First Name: _____ Last Name: _____

I DO NOT GIVE PERMISSION for my child to complete the Oklahoma Prevention Needs Assessment (PNA) Survey

Parent / Guardian Signature _____ Date: _____