



SCHOOL DISTRICT OF NEWBERRY COUNTY

The Transportation Department wishes to provide safe and orderly transportation for all students within Newberry County. In order to make sure that all routes are established and all student information is collected and entered into the schools' computer system we will be handling school bus registration for the upcoming 2019-2020 school year beginning May 6th and we request that you return the forms to your student's school by June 4th. This year we will be holding a final school bus registration during the week of July 22nd through the 25th.

Transportation forms will be sent home with all students during the week of April 29th through May 3rd. If you do not receive a request form, please contact your student's school, or call the Transportation Office at 321-1002.

A separate Transportation Form is required for each student who intends on riding a school bus to or from school. Each form must be filled out completely and a parent/guardian signature is required. All transportation requests are to be filled out and turned in by the end of school June 4th at the school or in to the Transportation Office in your area.

Once you have filled out the form and realize that there are necessary changes that need to be made, you can then either come by the Transportation Office during the week of July 9th through the 12th or mail them to Newberry County School District Transportation Department, PO Box 718, Newberry, SC 29108. All requests will be finalized by July 31st as this is the absolute deadline for requests to start the 2019-2020 school year. Only new student requests will be received during regular school registration. Requests received after the deadline may result in the student not being eligible for transportation the first few days of school. Requests made after the deadline will be put on hold until after new student registration during Regular School Registration. Any request received after the deadline will be processed as quickly as possible, but could take up to 5 days.

Things to Remember:

- Complete one form per student
- Please only register for service when you are sure your student will be riding a bus
- Forms should be turned in by **June 4, 2019**
- Forms and changes accepted in the Transportation Office the week of **July 22 – 25, 2019**
- **Absolute deadline for forms is July 31, 2019** (By mail)
- New Students only during Regular School Registration

**Newberry County School District
Transportation**

PO Box 718
Newberry, SC 29108
Phone: (803) 364-3877
Fax: (803) 364-3589

Mid Carolina Area

Transportation Use Only

AM Bus # _____ Midday Bus # _____ PM Bus # _____

In order for the Newberry County School District Transportation Dept. to provide a safe and orderly transportation system, all students are required to register for bus service. Students not registered with transportation will not be assigned to a bus. Parents/guardians are encouraged to identify one (1) pick up and one (1) drop off location for the school year. The bus stop may or may not be located at the home address. However, students will be assigned within the prescribed walking distance. It may take up to five (5) school days for a bus to be assigned. Any changes must be made in writing at the student's school. Thank you in advance for your support and cooperation.

Check One:



New Transportation Request



Change in Current Transportation Arrangement

Student Name: _____ Date of Birth: _____ Today's Date: _____

Student's School: **LMES PGES PRES MCMS MCHS NAS** (Circle One) Grade: _____

Special Needs Transportation Required? Yes or No (Circle One)

Parent/Guardian Name: _____ Contact Phone #: _____ Work # _____

Home Address: _____

Emergency Contact Person: _____ Contact Phone #: _____

Emergency Contact Person: _____ Contact Phone #: _____

Emergency Medical Information: _____

PICK-UP/DROP OFF INFORMATION

_____ **AM PICK UP FROM** – (residence where student will be picked up more than 5 consecutive days)

Address of residence where student will be picked up on AM bus route

Name of adult living at this residence

Phone #

Cell Phone #

_____ **PM DROP OFF** – (residence where student will be picked up more than 5 consecutive days)

Address of residence where student will be dropped off PM bus route

Name of adult living at this residence

Phone #

Cell Phone #

Signature of Parent/Guardian

Date