

Seniors,

You will be taking the ACT Workkey Exams on December 4th, 5th and 6th at Opp High School. This test is a part of your requirements as a graduating senior. The workkey exams are divided into three parts: Applied Mathematics, Graphic Literacy and Workplace Documents.

The Alabama Department of Education has provided you with a curriculum to help you master and prepare for this assessment. This curriculum helps you succeed in the workplace with the essential skills. It can be implemented and accessed from any computer, tablet or mobile device with a modern browser. This will prepare you to earn the ACT Workkeys National Career Readiness Certificate (NCRC), which is required for numerous jobs within our state. This certificate certifies that you have the essential skills for workplace success. This certificate will be requested for students interviewing for part time and full time employment. All industries are aware you have taken these exams during your senior year.

I encourage you to take time to prepare yourself for these tests. The higher score you receive the more jobs you are qualified to perform.

The link for these lessons and practice test is

<http://workkeyscurriculum.act.org/login>

This link can also be found on the Opp High School Guidance page on our website under links.

Email _____

Password _____

If you have any questions, please contact me at 334-493-4561 or mmims@oppboe.com

Thank you,

Melissa S Mims
School Counselor
Opp High School