



Mr. Shannon Brown, Principal
Mr. Ryan Foy, Assistant Principal
Mrs. Ambra Hamilton, Assistant Principal
Dr. Treva Stewart, Assistant Principal

April 15, 2019

Dear Neighboring Friends and Colleagues,

Liberty Middle School will be offering English Language Arts and math summer school courses for grades 5-8. These courses are open to students that have failed a course this year or who would like to enhance their reading and math skills. Please share the attached information and registration form with your school community. Any additional information regarding the summer school program can be found on the Liberty Middle School website at lms.madisoncity.k12.al.us or by contacting Dr. Treva Stewart.

Thanks and have a great summer!

Liberty Middle School Summer School Program
281 Dock Murphy Dr.
Madison, AL 35758
(256)430-0001



Dates: June 3-28, 2019

Time: 8:00 A.M-12:00 P.M. Monday through Friday

Registration: May 28-June 3 from 8:00 A.M. - 11:00 A.M. and 1:00 P.M. -3:00 P.M. at Liberty Middle School's front office

Late registration will be June 4, 2019 at 8:00 A.M. at Liberty Middle School's front office

Tuition:

Tuition is due at the time of registration.

\$250 per course for students enrolled in Madison City Schools

\$300 per course for students out of the district

Tuition on and after June 4, 2019

\$300 per course for students enrolled in Madison City Schools

\$350 per course for students out of the district

Unexcused Make- Up Days

\$100 per student June 13, 2019 1-4:00pm

\$100 per student June 20, 2019 1-4:00pm

Registration must be paid with cash, money orders, or with a debit or credit card on the Liberty Middle School website at lms.madisoncity.k12.al.us. **No checks will be accepted. Make money orders out to "Liberty Middle School or LMS". Please include your name, student's name, and address. No transportation will be provided.**

Courses offered:

- | | |
|----------------------------|---|
| 5 th grade Math | 5 th grade Language Arts/Reading |
| 6 th grade Math | 6 th grade Language Arts/Reading |
| 7 th grade Math | 7 th grade Language Arts/Reading |
| 8 th grade Math | 8 th grade Language Arts/Reading |

For additional information contact:

Treva Stewart, Assistant Principal, Liberty Middle School

(256) 430-0001 Ext. 83245

tdstewart@madisoncity.k12.al.us



Liberty Middle School Summer School Guidelines

Schedule

The school day will begin at 8:00 A.M. and end at 12:00 P.M. each weekday from June 3rd-June 28th. Students may enter the building at 7:50 A.M. and must leave campus by 12:15 P.M.

Any student who is not **inside** the classroom at 8:00 A.M. will be considered tardy.

Attendance

Summer School will meet for a 20-day period. It is essential that students attend and arrive on time each school day. Attendance is mandatory and each student must attend every day in order for the course to count. Failure to attend all classes will result in the student being withdrawn from school. If a student is withdrawn, there will be no credit or refund on the payment for the course. An excused absence will be granted for the following reasons: personal illness (with a doctor's note), death of a close family member, or legal reasons. Students must provide the principal with a note within three days of the absence. Failure to submit a note will result in an unexcused absence. LMS will allow any unexcused absence to be made up in order to receive full credit. Liberty Middle School will provide 2 make-up days at a cost of \$100 per day, June 3rd and June 28th 1:00 to 4:00pm. The additional cost will cover our teachers extended work day. Failure to be present or enroll in a make-up day will result in the student being withdrawn from school with no credit or refund.

Check In/Check Out

Students arriving late or leaving early must check in or out with the principal and be accompanied by a parent. Any student who misses more than 60 minutes of instruction due to a check in/ checkout will be counted absent for that day. Three tardies will be equal to an unexcused absence and withdrawal with no credit or refund.

Arrival and Dismissal

Students should be dropped off and picked up at the front of the school. Students should be picked up no later than 12:15p.m. A late fee payment of \$10 will be assessed every 15 minutes a student has not been picked up.

Grading Policy

100-90	A
89-80	B
79-70	C
69-65	D
64 and below	F

Conduct

No discipline problems will be tolerated. Any referral to the office will be subject to immediate dismissal without credit or refund. All students are expected to comply with the rules and guidelines in the Madison City Schools Code of Conduct and Liberty Middle School Handbook.

The following is a list of misbehaviors that will warrant immediate dismissal with no credit or refund. This list includes, but is not limited to:



1. Truancy
2. Continued violation of school expectations
3. Harassment, intimidation, or threats toward students or staff.
4. Fighting on school grounds.
5. Possession and/or use of tobacco products
6. Committing or attempting to commit theft of school property.
7. Possession of stolen property.
8. Intentionally falsifying information to school personnel.
9. Vulgar, obscene, or profane language, use of racial slurs or epithets in verbal or written form, in pictures, caricatures, or obscene gestures on school property.
10. The act of extortion or attempt to take money or things of value from a person in the school.
11. The act of initiating a false alarm of fire, bomb, or other catastrophe.
12. Cheating, forgery, plagiarism, and/or other forms of dishonesty that involve any aspect of school, school records, or school assignments. Students who cheat on tests or assignments will be giving a zero.
13. Gambling
14. Possession, use, or being under the influence of alcoholic beverages on school property or at school sponsored events.
15. Possession, use, or being under the influence of any type of drug, controlled substance, narcotics, paraphernalia, etc. on school property.
16. Possession of anything considered to be a weapon.
17. Arson
18. Disruption of class
19. Destruction or theft of school property
20. Disrespect toward school personnel
21. Vandalism
22. Assault of a teacher or other school personnel (verbal or physical)
23. Inciting or participation in a student disorder
24. Causing physical harm to another student through carelessness or rough play
25. Offensive touching of or physical contact with another person.
26. Any other conduct that is potentially wrongful or disruptive to the learning environment

Possession & Responsibility for Electronic Devices

Students are not permitted to bring to school toys or other entertainment items, which lead to the disruption of the educational process or items that are potentially dangerous or damaging to students, staff or school property. Students who attend Liberty Middle School are permitted to bring their cell phone to school. We embrace the potential that cell phones can be used as a technological learning tool in the classroom and encourage teachers to implement the use of cell phones when appropriate into their lessons.

Students are solely responsible for the care and safekeeping of cell phones and other devices that they choose to possess and use (*Beats headphones, mp3 players, iPods, gaming consoles, etc*). LMS or Madison City Schools does not assume responsibility for damage, loss or theft of any student's cell phone or electronic devices.

Students may use cell phones on school property subject to the following restrictions: (1) outside of the school building before and after the instructional day; (2) students shall not display, use or activate cell phones during



the instructional day unless it is used as an educational tool. If cell phones are not being used for instruction in the classroom it is suggested that students turn off their wireless (on a daily basis) so that they do not overload the access points. This way if laptop carts or iPad carts are checked out and being used in nearby rooms they do not experience connectivity issues.

Students found actively using a cell phone or electronic device during the school day shall have the device taken from them and kept by the teacher or attendance office until the parent is notified. Teachers may return the cell phone to the student at the end of class. Repeat violators will have their phone sent to the attendance office. Cell phones that are sent to the attendance office are to be personally picked up at the school by the student's parent. LMS will notify the parent regarding the specific time and location for pick up. If the device is not picked up by the end of the school day, it cannot be picked up until the following school day. The parent may pick up the device on any school day Monday thru Friday.

Student Money/Valuables

Students should refrain from bringing valuable items to school. Neither Liberty Middle School nor Madison City Schools accepts responsibility for student's money/valuables.

Dress Code

In order to maintain an atmosphere conducive to learning, the administration requires that all students follow the Madison City Schools dress code. Attire considered disruptive or presenting a health or safety concern is not appropriate. If a student misses more than 60 minutes of instruction while waiting for appropriate clothing or appearance changes he/she will receive an unexcused absence and will be withdrawn from school. With this in mind, the following dress code will be enforced concerning dress and grooming. These are mandatory for all students attending Liberty Middle School's Summer School.

Students must comply with the following:

1. Students must be neat and clean at all times.
2. Students are to wear clothing in the manner in which it was designed. For example: Pants may not be worn too low.
3. Students are not to wear clothing that reveals the body in an inappropriate manner. For example: Not too tight, too short, bare at the midriff, bare at the sides, sundresses, off the shoulder tops, low cut front or back tops, sheer or see through clothing etc. Shirt straps must meet the one and half inch requirement in width in order to be acceptable.
4. Students are not to wear clothes that are in disrepair.
5. Students may wear shorts to school as long as the shorts meet the no more than 4 inches above the top of the knee requirement.
6. Skirts, shorts, and dresses may be no shorter than 4 inches above the top of the knee. Spandex pants, leggings etc. may be worn if the top worn meets the 4-inch requirement.
7. T-shirts or any other type of clothing or personal item bearing reference to alcoholic beverages, tobacco products, drugs, drug related slogans, and/or other wording, drawings, pictures, etc. which in any way can be interpreted as being suggestive, obscene, or offensive are not permitted. Gang related slogans, names, or apparel are not permitted.



8. Students are not to wear caps, hats, bandanas, or other headwear.
9. Outerwear (coats, sunglasses, gloves etc.) is not being worn in the school building.
10. Students are required to wear their hair in a manner that is not considered unkempt, unclean, or impairing vision. Students are not to wear hair dyed in unusual colors.
11. Students are required to wear appropriate shoes at all times.

Students will not be allowed to attend class until clothing is appropriate.

Snacks

Students may purchase snacks and drinks during the break. Break will be around 10:00A.M. each morning for 20 minutes. Snacks will be provided by LMS and will be \$1-\$2.

Damage to School Property

Any damage to school property by a student must be paid before grades are released. This includes damaged or lost textbooks.

Bathrooms

Students will be allowed to use the bathrooms before and after school and during breaks. Excessive use of trips to the bathroom will not be permitted.

I have read and agree to abide by these guidelines.

Student Signature _____ **Date** _____

Parent Signature _____ **Date** _____



LMS Summer School Schedule

7:50 am	Building open to students
8:00-10:00 am	ELA/Math Session I
10:00-10:20 am	Break
10:20-12:00 pm	ELA/Math Session II
12:00pm	Dismissal



Liberty Middle School Summer School 2019 Registration Form

Student's Name _____ SS # _____

Parent/Guardian _____ Cell # _____

Home # _____ Work # _____

Address _____

Emergency Contact _____ Phone # _____

Home School _____

Home School System _____

Grade (2018-2019) _____

Please check the box indicating the class needed:

- | | |
|--|--|
| <input type="checkbox"/> 5 th grade Math
<input type="checkbox"/> 6 th grade Math
<input type="checkbox"/> 7 th grade Math
<input type="checkbox"/> 8 th grade Math | <input type="checkbox"/> 5 th grade Language Arts/ Reading
<input type="checkbox"/> 6 th grade Language Arts/ Reading
<input type="checkbox"/> 7 th grade Language Arts/ Reading
<input type="checkbox"/> 8 th grade Language Arts/ Reading |
|--|--|

Special Education Services: Yes _____ No _____

Please list any medical conditions/current medications:

The student and parent are responsible for any errors in course selection. Any student desiring to complete work in a school other than which he/she is currently enrolled must obtain permission from their home school principal and parent/guardian.

Parent Signature _____ Date _____

If a student is required to take a summer school course in order to be promoted to the next grade level, a signature from the home school counselor or principal is required as verification that the course selected above is correct.

Course Verification Signature _____ Date _____

Print Name _____ Title _____

Tuition: _____ Madison City Schools student	\$250	\$300
_____ Out of District student	\$300	\$350