

Mobile County Public Schools  
Title I Parent Involvement Plan for  
Dixon Elementary School 2016-2017

*During the first quarter that school is in session, Dixon Elementary School holds its annual meeting for all parents of participating children in the Title I School Program. Parents are notified of the meeting through (1) notices sent home by students, (2) daily announcements, (3) automated phone messenger, (4) school sign posting, and (5) website postings. To assist in providing the opportunity for all parents to attend, the meeting is offered at two separate times—once during the school day and once in the evening. Dixon Elementary School will be offering child care. Topics to be discussed at this year's meeting are:*

- *Continuous Improvement Plan*
- *Title I program and participation, its services, and parents' rights*
- *Parental Involvement Section of the Continuous Improvement Plan (Overview and Distribution)*
- *School-parent compacts*
- *Parent surveys*

*The leadership and staff of Dixon Elementary School have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents of participating children will be offered twice during the first quarter of school—once during the school day and once in the evening. In addition, our parenting programs will be offered at varying times to include morning sessions and evening sessions. The Counselor will be available every school day from 8:00 a.m. until 3:00 p.m., as well as during scheduled evening meetings, for parents to schedule/hold conferences and/or pick up materials and information.*

*Dixon Elementary School believes in involving parents in all aspects of its Title I programs. We have two parent representatives on our CIP committee who were active participants in the development of the plan and were involved from the first meeting of the committee. In addition, all parents were given the opportunity to review the plan and offer their input before the plan was approved. For the Parental Involvement Plan, all parents will be given surveys at the end of the school year seeking their input on activities, training, and materials that the school should offer to parents next school year. Each year, the Continuous Improvement Plan, including the parental involvement plan, is reviewed and evaluated. Results of parent surveys are reviewed by the parent representatives and entire CIP committee in determining needed changes.*

*Dixon Elementary School uses its parental involvement funds as follows: to purchase all materials and supplies needed to conduct parenting workshops, parental involvement events (including leadership/decision-making opportunities), effective communications between school to home, as well as materials to encourage family involvement with curriculum-related issues (including test prep / practice materials).*

*At its annual meeting of parents at the beginning of the school year, Dixon Elementary School will hold a general meeting where information will be presented about its Title I programs, the curriculum, and forms of academic assessment used. Parents will learn about the following subjects taught: reading, math, language, science, social studies, physical education, art, music, and computer science. They will also learn about how to schedule parent-teacher conferences and how they can participate in decisions related to the education of their child. Parents will be given a copy of the parent handbook, which includes more detailed information on these topics and a copy of the parental involvement plan. In addition, documents are provided, to the extent practicable, in other languages as requested. Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet their teachers. At this time, teachers will provide additional information on the subjects they teach and how students are individually assessed.*

*Dixon Elementary School reviewed its school-parent compact in May of 2016 at the request of the CIP committee. The new compact was developed through a coordinated effort by school staff members, our school's Parent Advisory Committee, and at least two students. All parents will be given a copy of the new compact at our annual parents meeting. The compact will be explained to the parents, and they will be asked to sign the compacts signifying their commitment to working in partnership with the school and their child in ensuring that their child is successful in school. The compacts will be discussed with teachers at faculty meetings. Each teacher will be given the responsibility to explain the compact to the students and obtain the students' signatures. The teachers will sign the compacts and house them in his/her classroom for use during parent-teacher-student, parent-teacher and/or student-teacher conferences.*

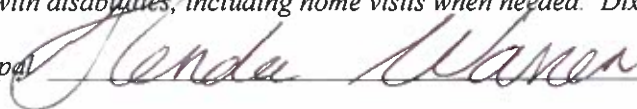
*Quarterly – following school-wide assessments, Dixon Elementary School brings in its CIP Committee to review, evaluate, and revise its CIP. There are two parents on the Committee who represent all of the parents of the school. During the review process, all parents are notified of the review through notices sent home. The notices make parents aware that the plan is under review, that a copy of the plan is available for review in the library, office, and Facilitator's room, and that parents have the right to give input regarding the revision of the plan. The notice also states that after the plan is finalized and approved, if a parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing to the school, and the school will submit their concerns to the central office at the same time that the CIP is submitted.*

To ensure effective involvement of parents and to support a partnership among Dixon Elementary School, parents and the community to improve student academic achievement Dixon Elementary School shall:

- (1) provide training for parents of participating children in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of Title I, and how to monitor their child's progress and work with teachers to improve the achievement of their children. Dixon Elementary School will accomplish much of this through its annual parent meetings held at the beginning of the school year. At that time, parents will receive an overview of the state academic content standards, academic achievement standards, and assessments. In addition, an explanation will be given regarding Title I, what services will be offered, and how parents have the right to be involved in their children's education. Dixon will also offer an Open House immediately after the general Title I meeting wherein parents will be given the opportunity to meet their child's teachers and learn about individual class assessments and what their role will be in helping their child to succeed.
- (2) provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate to foster parental involvement. Dixon's CIP Committee works diligently to ensure that all parent materials and training is closely aligned with our schools identified goals. Parent resource materials and information are available through the counselor every school day from 8:00 a.m. until 3:00 p.m. and during scheduled evening meetings. Materials are available for parents to check out to learn about how they can help their child to be successful. Throughout the year, parenting classes will be held on topics that address identified school goals. Since our CIP Committee identified improvement in reading, math, technology, and leadership as goals, we will hold parental involvement classes on these topics and provide parents with related materials. Specific topics will include reading with your child, creating a technology-rich home learning environment, and working as a partner with your child's teacher.
- (3) continue to work with its teachers through in-services, faculty meetings, and grade-level meetings in understanding the importance of parental involvement and that parents are our partners. This year, our CIP committee placed special emphasis on the need to ensure a closer connection between our schools identified goals and our parent involvement activities. Therefore, this year we scheduled grade level parent meetings at the beginning of the year, ensuring that grade level curriculum, assessments, goals and expectations, as well as our parent involvement and communication plan were focus areas for discussion. The principal will set the expectation that teachers work closely with our parent organizer/facilitator in planning parent involvement activities and materials that best meet our schools identified goals.
- (4) coordinate its parent involvement program for all parents, ensuring that all activities are aligned with our CIP goals. We presently have 49 ELL students and many of these parents are actively involved in our parenting activities. We have an ESL teacher who works with the parent organizer/facilitator in meeting the training needs of these parents. In addition, many of our 37 Migrant students have parents who are actively involved. We have a Migrant recruiter who reviews family data to determine eligibility for Migrant resource services. We have one classroom unit allocated for At-Risk Pre-Kindergarten. Parents of our Pre-K students are invited to attend all scheduled school parental involvement events as well as grade level parent meetings.
- (5) ensure that information on all school and parent programs, meetings, other events and activities, etc., is sent to parents of participating children in other languages as requested. Dixon also has an ESL teacher who provides assistance in verbally communicating with these parents as needed/requested.
- (6) make every effort to work with parents in meeting their requests as related to their involvement in their children's education. For example, parent surveys conducted in May requested that families be given more opportunities to be involved in extra-curricular activities offered by the school. To support this request, the school provides several sports programs, after-school practice facilities for team sports as requested and approved, has arranged for student-interest club activities, music education throughout the year, including a chorus group, as well as art education opportunities.

Dixon Elementary School, to the extent practicable, provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. At the present time, Dixon has 49 ELL students. Information on all school programs, meetings, parent notices, etc., is sent to parents of these children in other languages as requested. In addition, Dixon has an ESL teacher who assists in verbally communicating with these parents as needed/requested. At this time, Dixon has 37 migrant students. Dixon, along with the Migrant recruiter assists these families with parental involvement resource services. Every effort is made to accommodate parents with disabilities, including home visits when needed. Dixon is a handicapped-accessible building.

Glenda Warren, Principal



Date

