



Dixon Elementary School

8650 Four Mile Road

Irvington, AL 36544

Telephone (251) 824-4314 Fax (251) 221-1190

<http://dixon.mce.schoolinsites.com>

Glenda Warren

Principal



Dixon Elementary Scholar and Parent Handbook

Take-In (No drop-offs before 7:40am)

7:40 am Students may enter, breakfast in the classroom begins

8:05am Instruction **BEGINS!**

After 8:02 - you are late! Students arriving after the announcements have begun will be TARDY!



Dismissal

3:00 pm Car Dismissal begins
*Parents must be in car lines to pick up children. **DO NOT PARK** in lot **OR ACROSS THE STREET.**

3:10 pm Walkers are dismissed

3:05-3:10pm Buses are loaded

PARENTS: YOU MUST BRING YOUR CHILD TO THE FRONT OFFICE AND SIGN THEM IN IF THEY ARRIVE AFTER 8:02 AM. TEACHERS HAVE ALREADY MARKED YOUR CHILD ABSENT AND CHANGES MUST BE MADE THROUGH THE OFFICE.

This handbook is a good faith effort to share the necessary information, procedures, policies and commitment needed to ENSURE your child will receive the highest quality of education available. A focused, rigorous and nurturing educational environment is provided. At Dixon, we believe high expectations to meet and exceed curriculum standards through hard work, home and school support and scholarly behavior, will support the best learning opportunity for your child. From the Principal and the entire Dixon Faculty and Staff:

WELCOME TO DIXON...WE ARE GLAD TO HAVE THE OPPORTUNITY TO BE A PART OF YOUR CHILD'S EDUCATIONAL JOURNEY.

Learners and Leaders for a Lifetime



Dixon's Mission Statement

At Dixon Elementary, we inspire a community of life-long learners and leaders. We recognize, honor, and celebrate the leaders within us.

We Love learning,
Excel in academics,
Achieve goals together
and Do what is right.

Dixon scholars are LEADERS who practice the 7 Habits:

We are respectful to ourselves, others and school property.

We do the right thing, even no one is looking.

We are responsible by coming to school prepared to learn.

We work first, then play.

We are resourceful by using our time effectively and keeping our school neat and clean.

We put the big rocks first.

We are at school every day striving to do our best.

I win, you win, we win.

We are LEADERS who practice effective habits.

Character Counts!

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ATTENDANCE

IT IS CRITICAL THAT YOUR CHILD BE AT SCHOOL EVERY DAY...ALL DAY

Arriving to the classroom after 8:02 will be coded as a tardy. There will NOT be a tardy bell.

Tardiness

Promptness to school is very important. Students tardy to school **must be signed in by a parent or guardian** and receive an admittance slip from the front office. An occasional tardy can be understood. Consistent and chronic tardiness can be considered **parental neglect**. **These students will be referred to our attendance officer.** Under Alabama state law, tardiness is considered to be truancy for the amount of time that the student is absent from school. Charges will be filed against the parent for contributing to the delinquency of a minor.

Students are **expected to be in school**, except in cases of emergency or for reasons as explained in the Mobile County Public Schools Student Code of Conduct. Students must attend a total of 3½ hours of school to be counted present for the day (11:30). The code lists the following as **the only legal excuses for absence from school**:

1. Personal illness - The school may require the certificate of a doctor. (Dr. note)
2. Serious illness in the immediate family. (Parent note)
3. Death of a relative - The absence arising from this condition is limited to **three days**. (Parent note)
4. Observance of a religious holiday - must have prior approval of the principal. (Parent note)
5. Any other reason must be excused by the principal prior to the absence. (Parent note)

The legal parent or guardian must write an excuse giving student's name, date, days of absence, reason for absence and his/her signature. **The excuse must be received by the classroom teacher within 3 days of the absence or the absence will be unexcused. After 8 parent notes, all other absences must have a doctor's excuse.**

The Alabama Compulsory Attendance Law requires all children between the ages of seven and sixteen to attend school. The following procedures will be followed for Mobile County Public School students who fail to attend school each day:

- The parent or guardian of any student who has **ONE OR MORE UNEXCUSED ABSENCES** will be contacted by the school administration.
- Any student who has **FIVE OR MORE UNEXCUSED ABSENCES** can be referred to Early Warning Truancy Program. Parents of students referred to the Early Warning Truancy Program will be notified to appear before the Assistant District Attorney of the Juvenile Court of Mobile County to answer to the Court for their failure to insure daily school attendance of their children.
- Students with **SIX OR MORE UNEXCUSED ABSENCES** can be referred to Juvenile Court for formal action. A petition may be filed in Juvenile Court against the parent/guardian and/or the student. **PARENTS MAY BE FINED \$50 PER DAY UP TO \$500 OR SENTENCED UP TO 12 MONTHS IN THE COUNTY JAIL.**

EARLY DISMISSALS

PLEASE limit early dismissals to an absolute minimum.

- Students must be signed out in the school office. **The person signing the student out early must have picture identification and must be listed on the student's enrollment card.**

EARLY DISMISSALS ARE NOT ALLOWED AFTER 2:30 PM.

Excessive early dismissals are monitored by our attendance officer and may result in legal action.

Tardies and early dismissals will count against Dixon's Quarterly Perfect Attendance Award.

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Arrival and Dismissal PROCEDURES

One of the most difficult jobs in the school is guiding traffic and safely loading and unloading students. **Please be patient and cooperative.** You may help by following these directions:

Mornings: Traffic enters **ONE WAY**. Vehicles will drive through the horseshoe driveway. Students will be unloaded in **FRONT** of the building. **No student may be dropped off in the street or parking lot. Students must remain with an adult until teachers are on duty at 7:40. No EARLY DROP-OFFS.**

Please follow these simple directions:

1. Come to a **full stop** in front of the school after pulling as far down the driveway as directed.
2. Students may unload only **when directed to do so by the teachers on duty.**
3. Do not drive off or move your car until directed to do so by the teachers on duty.

The horseshoe drive is the **ONLY** automobile route and under no circumstances may students be loaded or unloaded anywhere else. This includes the parking area of the school.

Afternoons: 3:00-3:10 Cars 3:10 Walkers 3:05-3:10 Buses

1. Traffic enters **ONE WAY**. Automobiles will drive through the horseshoe driveway, utilizing two lanes and pulling up to the cones .
2. Cars must be in park or the engine turned off.
3. **DO NOT leave your car** to pick up or call your child to the car.
4. The teachers on duty will direct you.
5. Always move down to the end of the line when traffic is being moved forward.
6. Please **DO NOT park on the street around the school. STAY IN YOUR CAR;** we will load your child. The horseshoe drive is the **ONLY** car route and under **no circumstances may students be loaded anywhere else. Cars parked across the street will be ticketed.**
7. Remind your child to watch for your car and to refrain from talking and playing.
8. Only one lane of traffic will exit at a given time. Do not begin to exit until directed. A traffic patrol person will assist on Four Mile Road.
9. This system works only if you cooperate. We may alter the manner in which your child is picked up if you break the rules.

SCHOOL BUS REGULATIONS

- Students who live two miles or more from school are eligible for bus transportation. (Physically handicapped students are exempt from this law.)
- Students are required to abide by all school bus rules. The bus driver will be required to report any unacceptable conduct to an administrator.



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Unauthorized persons may not board the bus.

“The right of all students who ride on school buses is conditional on their good behavior and observance of the rules and regulations. Any student who violates any of these rules and regulations will be reported to the principal with the recommendation that bus privileges be suspended.”

(School Board Minutes)

GOING HOME WITH FRIENDS

- **Students may not ride a bus to a friend's house. They must go home using their regular form of transportation. If a student gets off at a different stop other than their own, parents must send a note requesting a change in their drop-off and it must be approved by the principal.**

- Students may only ride ONE bus. They may not ride to school on one bus and home on another.

*****PLEASE NOTE:** For reasons of safety, you must notify teachers in writing if there are to be any changes in a student's regular method of transportation to and from the school.

ADDRESS & TELEPHONE

It is the parent's responsibility to keep Dixon informed of all **current address and telephone numbers** for all students. Please send a note or call the school office to notify us of any changes. This is critical to school's ability to contact you in case of an emergency.

CAFETERIA - CHILD NUTRITION PROGRAM

Lunch Applications

For the 2016-2017 school year, the Child Nutrition Program (CNP) will continue to provide **breakfast and lunch meals to all students at no charge** through the USDA Community Eligibility Provision (CEP). All students will be assigned a PIN number and will enter this number for each meal. With CEP, student meal applications will no longer be required. If you have questions regarding breakfast/lunch, food allergy, or special dietary needs for your students feel free to call Karen Zirlott, our CNP Manager at 824-2965.

Breakfast Program

Breakfast is served from **7:40 a.m. to 8:02 a.m.** Student rates are as follows:

Visitor /Adult	\$2.00
Visitor Child < 10 years	\$1.50

Lunch Program

The lunch schedule varies with each grade level. Lunch rates are as follows:

Adult Visitor	\$4.00
Child Visitor < 10 years	\$3.00

* Holiday Meals (Thanksgiving, Christmas, Grandparents' Day, etc.)

Adult Visitors	\$5.25
Child Visitors < 10 years—	\$3.75

Fruit and Vegetable Grant

Dixon is participating in a USDA Fresh Fruit and Vegetable Grant that provides students with weekly servings of fruits and vegetables in addition to the regular lunch program. This program is an effort to encourage students to try new foods and make healthy choices .

Dining with Students

Parents may occasionally arrange to eat lunch with their child. Parents should send a note to the teacher stating when you would like to dine with your child. Advance notice is helpful so that the cafeteria can have an accurate daily lunch count. Visitors will sign in at the office and wait in the lobby for the class. Any person visiting a child for lunch must be listed as an authorized contact for the student. Menus will be placed on the Dixon website each month. Menus are subject to change if delivery of food options are delayed.



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DISCIPLINE

Appropriate behavior in school is extremely important to the learning environment and is vital to the development of citizenship. Respectfulness, responsibility, honesty, kindness, and courtesy is expected from all students and stakeholders within the school setting. Disruption of the learning environment will not be allowed. Dixon is a safe campus and will maintain an appropriate learning atmosphere at all times.

PARENTAL RESPONSIBILITIES

Parents must recognize that discipline is primarily their responsibility and that the influence of the home will be reflected in the conduct of the student while attending school. Good discipline begins in the home. Parents are the students' first teachers. Through example and direct teaching, parents instill in children habits of acceptable behavior and positive attitudes. A parent has the responsibility to:

- * help foster an environment in and out of school that nurtures quality in education by talking with your student about school activities, planning a time and place for school work assignments, and providing necessary supervision.
- * encourage his/her child to respect others.
- * insure student's prompt and regular compliance with attendance rules and other procedures necessary for the best possible orderly education.
- * support the school by following local school procedures.
- * attend necessary conferences each year—2 per year minimum
- * work with the school to see that the student completes school assignments.

******The Mobile County Public School System's Student Code of Conduct is distributed each year. Please review this information carefully. Information on suspensions, offenses and dispositions, following the uniform policy etc. is included in this book.***

ENROLLMENT REQUIREMENTS

Alabama State Law requires that all children enrolling for the first time or transferring must present the following:

Parent/Guardian photo ID

Certified Birth Certificate All students must have a **certified birth certificate** with the state seal visible. A hospital certificate with the hospital seal is not acceptable.

Alabama Certificate of Immunization

Each student must have a certificate of immunization on file in his/her cumulative folder. The only form accepted is the "IMM 50-90" (blue card). The form can be obtained from the Board of Health or your doctor.

Social Security Card

Social Security numbers are required for all students. Please bring your child's original social security card when registering your child so that a copy can be made or the number verified with the one previously on file in the cumulative folder.

Two Proofs of Residence (See residence of students)

Two proofs of residence are required from all students. Each time a student enters a school for the first time or he/she changes his/her address, new proofs of residence are required. **ONE PROOF MUST INCLUDE:**

- Property tax records or deeds, mortgage statement
- Lease or rental agreement,

- Utility Bill or Deposit Receipt
- Correspondence from the Social Security Office, DHR, Food Stamp Office
- Bank Records
- Employment Records
- Two Credit Card Accounts (count as only one proof)



Residence of Students

Students must attend the school serving the residence of his/her parents and/or the residence of a legal guardian. Parents and/or guardians are required to give to the office two (2) proofs of residency and a photo ID. Parents residing with someone else must have a notarized statement of residency. A student may be admitted temporarily to a Mobile County Public School on the basis of a sworn affidavit from a landlord certifying that the student's parent or guardian resides in Mobile County. No such student, however, shall be permitted to remain enrolled at a Mobile County public school after 30 calendar days unless the principal has received within that time at least two of the ten described proofs of residence.

Students attending Dixon on an approved transfer must bring the Transfer Acceptance Letter for registration.

FIRST AID

First aid is a service provided for students with immediate health needs. The first aid room is staffed by a nurse at least once a week. **Please make sure that your child's health card is complete and that the school has at least two (2) telephone numbers of someone to call in the event of an emergency.**

- **The school does not supply nor administer non-prescribed medication.** If your child needs medication either periodically or on a regular schedule, the school must receive written permission from the parent stating the dosage and times medication is to be administered **along with a form completed by the physician.** All medications must be in a container labeled by the pharmacy giving the name of the drug, dosage, name of the doctor, and time interval between dosages.
- Students are not allowed to bring ANY form of medication to school. All medications must be brought in by the parent of the child. Exceptions can be made with physician request and principal approval.
- The principal, teacher and the nurse must be given written notice of any chronic health problems such as seizures, heart problems, diabetes, etc. Please keep us as informed as possible. (See Health Problems). Chronic health letters must be completed/updated each semester.
- Students must have a parent note (good for one day) or doctor's note (more than one day) to be kept out of PE.
- Contagious Conditions— Students with head lice, ringworm, impetigo, and pink eye must be picked up from school immediately. Students with head lice are excused for up to three days to clear the condition. Days absent after that will be considered unexcused.

HEALTH PROBLEMS

- Any chronic health problems such as seizures or heart problems etc., must be brought to the attention of the principal and the teacher. Parents or guardians of any student having a chronic ailment that may cause the child to miss school during the year are required to provide the school with a clinical or doctor's statement verifying the child's condition at the beginning of each school year. The statement shall reflect the nature of the child's illness, and state that the child may have to miss school from time to time due to this illness. The chronic health letters must be completed/updated each semester.

Students will be checked periodically for conditions such as head lice, pink eye, scabies, and impetigo. Conditions such as these are easily transmitted from one person to another. In order to avoid widespread occurrence, certain precautions are necessary. The parent of any child suspected of having a contagious health problem will be contacted by telephone or letter. A doctor's note must be provided before the child can return to school.

FIELD TRIPS

Field trips are planned to correlate with the regular classroom instructional program. In planning a field trip, MCPSS guidelines must be followed.

- Students must return the signed permission slip and any fees needed by the specified deadline.
- **Field trip money may not be refunded.**
- Students attending the field trip may not ride in a car with parents to or from the field trip destination.
- Siblings, students in other grades, or enrolled in other schools may not attend field trips.
- **Only parents or guardians can attend with the student.**
- All adults must ride to and from the field trip on the bus. Adults that attend field trips will be expected to share in the responsibilities of a chaperone throughout the trip.



GRADING SYSTEM / REPORT CARDS

Report cards are sent home after each quarter. Please take time to talk to your child about his/her progress, sign the report card envelope, and return it to your child's teacher as soon as possible. If there are questions, a note should be sent to the teacher.

%	Grade
90 - 100	A
80 - 89	B
70 - 79	C
60 - 69	D
0 - 59	E

Progress Reports

Each teacher will send a progress report for every student quarterly.

- You may check your child's grades by logging onto the **Mobile County Public Schools System (mcpss.com)** | **Now Chalkable:** Student access codes will be assigned at the beginning of the year.

HOMWORK

Homework serves an important purpose in your child's school life. It is a way of **reviewing and reinforcing the lessons taught in school.**

Homework is also a way to help your child develop work study habits that will assist him/her throughout the years spent in school.

You can help your child develop some routines that will be of assistance in successfully completing homework assignments. Help your child set a regular homework time each day. Provide your child with a quiet time and place to work and study. Homework will be assigned Monday through Thursday. Projects will be completed each quarter. Please call the school if your child continually says he/she does not have homework. **Dixon leadership notebooks will be given to each student to help communicate with parents. Homework completion is part of the work/study grade. An**

"N" or "U" in work/study will keep students from making the honor roll.



GUIDANCE AND COUNSELING

The Counseling Program provides a neutral, non-judgmental and caring environment in which a child feels comfortable working out his/her problems. Mrs. Cindy Auld is our School Counselor. She will be working closely with attendance issues, implementing an anti-bullying program and supporting our children throughout the year. Please feel free to contact her if you have any questions or need to conference with her. 824-4314

LOST AND FOUND

Parents are asked to write their child's name on all clothing, lunch boxes, book bags, money envelopes, supplies, and any other items that may be brought to school. This makes it easy to return lost items to rightful owners. Items found in and around the school should be turned into the office where the item may be claimed with proper identification.



MEDIA CENTER

The Media Center provides our students many hours of learning research skills, study skills lessons and assists students in checking out thousands of books throughout the year. Mrs. Kristie Smith is our Media Specialist. Mrs. Smith helps supports our Accelerated Reader Program and project learning. If you would like to assist in the library, please feel free to contact her at 824-4314.

PHYSICAL EDUCATION

This program will provide the students an opportunity to experience a variety of activities which will develop healthy fitness practices, basic movement skills, and sports-related skills. Mrs. Faye Hussong is our PE teacher. Please feel free to contact her with any questions or concerns.

PROGRAM ENHANCEMENTS

Dixon is a Title I School that receives federal funding. These funds are used to enhance the educational program and provide additional academic assistance. Dixon's School Continuous Improvement Plan is available for you to read. It will also be posted on Dixon's website. <http://dixon.mce.schoolinsites.com>. Mrs. Angela Baggett is our Title I Facilitator.

STUDENT PARTIES AND ACTIVITIES

Class parties are scheduled for Christmas and End-of Year Celebrations. Any activity that is planned in the school that is a departure from the regular schedule and routine of the school is to be approved by the principal. Dixon activities are for Dixon students only. ***Other school age children are not allowed on campus during activity times.***

If you would like to provide a special snack for the class, it must be in compliance with the MCPSS Wellness plan. ***Parents must contact the teacher for approval prior to the day of the snack.***

Balloons and bouquets will not be accepted for delivery or delivered to the classroom.

PARENT INVOLVEMENT

Parental involvement is **crucial to your child's success in school**. **Parent bulletins** will be sent home on a regular basis to keep you informed about school activities and to assist you in planning your opportunities of involvement.

The **PTA** sponsors a very active volunteer program. Volunteers are needed for a variety of activities. Volunteers are needed to run off papers, go on field trips, serve on committees, campus and school projects and act as resource persons for art/music or in their related fields. Contact your child's teacher if you are willing to help in any of these areas.

Attending PTA Meetings and Parent Meetings as well as program events helps support your child in all that they are learning.

Call Messenger allows the Principal or Central Office to call every family with important information. Please listen carefully to these messages.



RECOGNITION and AWARDS

As an incentive to motivate our students toward academic excellence, special recognition is given to those students making A-Honor Roll, A/B Honor Roll, Perfect Attendance, Outstanding Citizenship, AR Goal Makers and BUGS—Most Improved.

Principal's Honor Roll: A student must receive all A's on his/her report card and an S in all other areas.

A-B Honor Roll: A student must receive a combination of A's/B's on his/her report card and an S in all other areas.

Perfect Attendance: Students who have been present every day of the quarter and have **zero tardies or early dismissals**.

BUGS: Those students who have brought up or improved Math and Reading grades without allowing grades in other academic areas to drop.

Citizenship: Two students from each class who have exhibited outstanding citizenship

AR Goal Makers: Any student who has met or passes their quarterly AR Goal with 85% or higher comprehension rate.

REGISTRATION FEE

The Mobile County School Board has approved an elementary school **registration fee of \$5.00 per student**. This fee is for first aid, postage, and miscellaneous supplies. This money can be paid when your child registers for school.

SCHOOL OFFICE

First stop! Here you will be greeted by one of our secretaries in a pleasant and businesslike manner. The registrar and the bookkeeper are available to give assistance to parents and visitors. Our school's administrator is available for conferences or tours. **Parents may not go directly to the classroom without signing in and getting confirmation from the teacher or principal, so instruction is not being interrupted.**

Special Education

Students whose specific needs require a modified curriculum and who qualify for specialized instruction can be served through a variety of special programs. The goal of the special education program is to work with each child in the learning environment which is best for the individual, ensuring that each student may reach full potential.

Technology

Dixon is committed to providing current technology instruction and hands-on experience for all students. Every classroom is equipped with an interactive SMART Board, computers and laptops. Dixon has two computer labs with twenty eight computers each and is used by all our students twice weekly. Our Collaboration Lab is available for the creation of digital products by the students. Dixon also allows students to participate in the Bring Your Own Device Program.

TEXTBOOKS

Textbooks are assigned using numbers for each student. It is the student's responsibility to ensure books are kept clean and handled carefully. **Students will be required to pay for lost or damaged textbooks before additional books are issued.**

TEACHER CONTACT

It is critical that parents and teachers stay in close contact through the use of the School Leadership Notebook, conferences, notes and phone calls.

Instructional time will not be interrupted by an unscheduled conference. Please understand that parents will not be allowed to "pop" into a classroom unless it is a teacher's planning time, or a meeting has been scheduled for before or after school.

- Teachers can be contacted by sending a note to the teacher or by calling the school office at 824-4314. During instructional class time, phone messages are taken in the office and placed in the teacher's mailbox.
- Teachers can meet with parents for a conference before school, after school, or during their planning period, depending on their schedule. Please do not expect a "drop in" conference or phone call during the instructional day.
- All parents are required to **attend a minimum of two parent-student-teacher conferences per year.**
In order to make your conference a profitable one, you may want to ask the teacher:
 - Does my child participate in classroom activities?
 - Does my child show self-control?
 - How does my child get along with other children?
 - Does my child relate well to adults?
 - Can my child complete grade-level work?
- What can my child do well and what areas do they need extra help in?

VISITORS/SECURITY

Dixon welcomes visitors. All visitors and parents are required to report to the front office to receive permission to be on school grounds. Visitors are expected to sign in and out in the visitor's log, and obtain a visitor's pass. Any person on school property who has not registered with the school office is illegally on school property and will be asked to identify himself/herself properly or leave the school grounds. If the visitor refuses to leave the school grounds or creates any disturbance, the principal has the authority to request aid from a Law Enforcement Agency. The primary purpose of these regulations is to ensure the safety of all students and staff. These rules apply to all persons, other than teachers/staff members and students enrolled in the school.

SCHOOL UNIFORM

Students are required to wear the Dixon School uniform every day. **Being out of uniform is a violation of the Mobile County Public School System Student Code of Conduct and can result in disciplinary action.**

Dixon Uniform Information BOYS & GIRLS

Students are expected and inspected each day for proper uniform dress.

Students are required to wear the Dixon school uniform every day. Being out of uniform is a violation of the Mobile County Public School System Code of Conduct and can result in disciplinary action.

PANTS and SHORTS: **NO logos on any attire (except Dixon logo)*

*Navy/Khaki uniform pants or walking shorts (transition year: 2018-2019 will be only khaki)

*No cargo pants

*NO jeans or denim

*NO low rise or sagging pants

*Shorts must be no shorter than 4 inches above the knee

*NO frayed or ripped pants

SHIRTS: (No logos other than a Dixon logo)

*Official Dixon uniform t-shirt (short/long sleeve – available for purchase)

*Solid white or red polo style

*Solid white button-down or Peter Pan collar

*Solid white or red turtle neck (cold weather)

Shirts must be tucked in at all times. All other Dixon special event t-shirts may be worn on Fridays.

SHOES:

*sneakers (not higher than ankle) with non-skid rubber sole, no lights or wheels

*NO BOOTS, Crocs, top siders, or sandals of any kind

SOCKS: White, navy, or black (girls may wear tights/leggings – solid white, red, or navy)

BELTS: Solid or Woven Black, Navy, or Brown (standard length and not hanging excessively)

GIRLS ONLY

JUMPERS, SKIRTS, & SKORTS:

*Navy Blue or Dixon Plaid #49

*No Shorter than 4 Inches above knee

*Shorts must be worn under skirts and jumpers

Uniform Guidelines—ALL STUDENTS

OUTERWEAR:

- *Official Dixon Sweatshirt
- *Sweater, Jacket, Windbreaker, Sweatshirt, or Fleece—that is as follows:
 - SOLID RED OR NAVY ONLY
 - NO HOODIES OR POCKETS
- *ONLY UNIFORM OUTERWEAR WILL BE ALLOWED TO BE WORN IN CLASSROOMS.

COSMETICS / JEWELRY/ ACCESSORIES:

- *NO make-up or lipstick
- *Earrings must be small in size (large or hoop earrings are a safety issue)
- *NO Fake Fingernails (this is a safety issue)
- *NO Tattoos or body art
- *NO Body Piercings
- *Necklaces must be worn inside shirts
- *Only ONE wrist accessory

HAIR: Natural hair color and conservative/ non-distracting hair styles

- *NO colored highlights or hair pieces
- *NO mohawk or razor design style haircuts
- *Bangs must be kept at a length that is out of eyesight.
- *Hair accessories must be conservative and non-distracting and worn in the hair (not on the forehead)

OTHER: *Any item that is a distraction to the learning environment will not be allowed. Clothing that is torn or has holes in them should not be worn. We have a large supply of gently used uniforms and will be happy to assist in replacing uniforms when needed. Please feel free to request assistance.

Scholars may not have cell phones at school. Phones will be held by the Principal. Parents will be contacted and given a "pick-up" day to retrieve the phone.

The Dixon Faculty and Staff look forward to a happy, productive, safe and academically challenging year with your child.

Board Approved
January 23, 2017

Mobile County Public Schools 2017-18 SCHOOL YEAR CALENDAR

4 Independence Day
(Systemwide Holiday)

JULY 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 1 New Year's Day (Systemwide Holiday)
- 2 Teachers' Work Day
- 3 Professional Dev.
- 4 Begins 3rd Qtr.
- 15 MLK Jr. Day (Systemwide Holiday)

1-3 Professional Dev.
4 Teachers' Work Day
7 Teacher Institute
8 First Day of School

AUGUST 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

- 12-14 Mardi Gras/Fat Tuesday/Presidents Day (Systemwide Holiday)
- 15-16 Student/Teacher Holiday

4 Labor Day
(Systemwide Holiday)

SEPTEMBER 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 16 Ends 3rd Qtr. (46 Days)
- 19 Teachers' Work Day
- 20 Begins 4th Qtr

6 Ends 1st Qtr. (43 Days)
9 Teachers' Work Day
10 Begins 2nd Qtr.

OCTOBER 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 2-6 Spring Break (School Holidays)

10 Observance of Veterans' Day (Systemwide Holiday)
20-24 Thanksgiving Break (School Holidays)

NOVEMBER 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 24 Ends 4th Qtr (43 Days)
- 25 Teachers' Work Day
- 28 Memorial Day (System-wide Holiday)
- 29 Teachers' Work Day/Last Day

15 Ends 2nd Qtr. (43 Days)
18 Teachers' Work Day
18-29 Christmas Break (School Holidays)

DECEMBER 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 12-Month Employee Holidays 2017-18
- July 4 Independence Day
 - Sept. 4 Labor Day
 - Nov. 10 Obs. Veterans' Day
 - Nov. 23-24 Thanksgiving
 - Dec. 25-26 Christmas Break
 - Dec. 29 & Jan. 1 New Year's
 - Jan. 15 MLK Jr. Day
 - Feb. 12-14 Mardi Gras/Pres. Day
 - May 28 Memorial Day

Flex
Days
7



First and Last Day of School



Teacher Planning/Staff Development/Student Holiday



Student/Teacher Holidays