



## Saraland Elementary School 2016-2017 Registration Dates

The registration donation for the 2016-2017 school year is \$25, which can be paid online at <https://saralandcityal.csiepay.com/> or at the school during registration.

This year SES will offer online registration. Parents can complete registration forms online and avoid the tedious paper/pencil process at the school. **Online registration begins Tuesday, July 5<sup>th</sup>.** Access codes will be mailed on June 30<sup>th</sup>. Computer labs will be provided for onsite support, if needed. Registration will be finalized on dates/times listed below. You will need to bring the following documents:

### **Returning students must have the following:**

- Mortgage or lease
- 2 proofs of residence- utility bills (water, power, gas, cable, garbage) current within 30 days
- Guardian driver's license

### **New students must have the following:**

- Social security card- original
- Immunization (up to date)- original
- Certified birth certificate- original
- Mortgage or lease
- 2 Proofs of residence- utility bills (water, power, gas, cable, garbage) current within 30 days
- Guardian driver's license
- Final report card from previous school

### **Monday, July 25: 3:00 – 5:30 pm**

- Students with last names beginning with **A-D**

### **Tuesday, July 26: 3:00 – 5:30 pm**

- Students with last names beginning with **E-L**

### **Wednesday, July 27: 3:00 – 5:30 pm**

- Students with last names beginning with **M-R**

### **Thursday, July 28: 3:00-5:30 pm**

- Students with last names beginning with **S-Z**
- Make-up Registration (A-Z)