

Carroll County Summer School  
1095 Newnan Road  
Carrollton, GA 30116  
770-830-5012

Dear Students and Parents:

Welcome to Carroll County Summer School. In order to graduate, students in Carroll County are required to have 23 units. The purpose of Carroll County Summer School is to provide students with an opportunity to recover credits that they did not receive during the school year or as an opportunity to accelerate course work and graduate early. Whatever the reason, we want students to experience success and to have summer school be a positive experience for both students and parents. Summer school is a serious venture and requires diligence and commitment on the part of both the parent and student in order for students to be successful.

With that in mind, the following pages contain information that will help students participate successfully in Summer School. It is important for all students and parents to read the attached information carefully, complete all documents appropriately, and to meet all registration and attendance guidelines. ***Students must receive approval from their home school counselor in order to enroll in summer school.*** Counselors at students' home schools will be available to complete paperwork for students and to advise students on the appropriate courses to take prior to the end of school.

Below are some definitions of terms that may provide additional information/clarification for parents and students. If you have any questions, concerns, or would like more information, please contact me at the GOAL Program or you may email me at [charles.johnson@carrollcountyschools.com](mailto:charles.johnson@carrollcountyschools.com). We look forward to working with you and your student at Carroll County Summer School.

Sincerely,

Charles T. Johnson, Jr.  
Summer School Administrator

**Terms:**

***Credit Recovery:*** Student already has accrued seat time for class but has not passed the class. May be offered as an online course. Students taking online course may participate in test out option.

***Test out option:*** Students will be given a pretest. If students pass the test with an 80 or better they are not required to do additional unit work. Available only through online courses.

***Credit Accrual:*** Student has not yet attempted the class for credit.

***Teacher-led class:*** Traditional setting where content trained teacher is actively leading and engaging students in learning the required curriculum.

***Online class:*** Self-paced, computer class administered through Edgenuity. Students are independently working on class with little to no input from teacher. Designed for highly motivated students who understand the curriculum but were not successful in the classroom.

***Facilitator:*** Certified teacher in the online lab who works with students to monitor progress and provide limited guidance. Facilitators may or may not be certified in all courses they are monitoring.

Carroll County Summer School Fast Facts  
Important Information for 2018

*Registration:*

**Tuesday, May 22, 2018 from 8:30-3:30 pm and Wednesday, May 23, 2018 from 8:30-12:00 pm at the GOAL Program Campus, 1095 Newnan Rd, Carrollton, Georgia. Students may register for Sessions 1 and 2 on these days. All classes are on a first come, first served, first paid basis.** There will be an additional registration day for 2<sup>nd</sup> session on Wednesday, June 6, 2017 from 8:30-3:30 pm; however, students are encouraged to register for 2<sup>nd</sup> session on May 22<sup>nd</sup> & 23<sup>rd</sup> to ensure students have a place in the class.

*Location:*

**All courses (teacher-led and online) will be held at the GOAL Program Facility at 1095 Newnan Road, Carrollton, Georgia 30116. Located behind the College and Career Academy.**

*Dates, Days, Times:*

**Session I:**

**Tuesday, May 29 – Thursday, June 14**

**Morning: 8:00 am-12:00 pm, Afternoon: 12:30 pm - 4:30pm Monday through Thursday each week. (One Friday class, on Friday, June 1)**

**Session II:**

**Monday, June 18 -- Thursday, July 12 (School will be closed July 2-6)**

**Morning: 8:00 am-12:00 pm, Afternoon: 12:30 pm-4:30pm Monday through Thursday each week.**

*Daily Schedule:*

MORNING CLASSES	AFTERNOON CLASSES
7:55 a.m. – Warning Bell	12:25 p.m. – Warning Bell
8:00 a.m. – Class Begins	12:30 p.m. – Class Begins
12:00 p.m. – Class Ends	4:30 p.m. – Class Ends

*Attendance Requirements:* **Students must attend 11 of the 12 scheduled Summer School days each session in order to receive credit. Students who meet the following exemption policy will be excused on the final day of class (Thursday, June 14 or Thursday, July 12) and will be exempt from the class final (No student is exempt from EOC test.)**

*Exemption Criteria:* **0 absences, 0 tardies, and 75 or above average in class.**

**Students who do not meet all of the above criteria will be required to attend classes on Thursday June 14 and/or Thursday July 12. Students who are required to attend but do not will receive a No Credit for the course and will be required to retake the course at another time. Students meeting the exemption policy will be notified in writing.**

**Students who miss two classes, are tardy for class 5 times, or have a combination of 1 absence and 1 tardy will be withdrawn from Summer School immediately.**

*FEES:*

**All students must pay a \$25 nonrefundable Administrative Fee for each session of Summer School. Total Administrative Fee for both sessions is \$50.00. (ALL STUDENTS MUST PAY ADMINISTRATIVE FEES REGARDLESS OF CLASS FEES)**

**Fees for courses are as follows:**

**BOLD TYPE COURSES FOR CREDIT RECOVERY FOR EOC COURSES /5<sup>TH</sup> YEAR SENIORS \$100**

**ALL OTHER COURSES \$ 200.00 PER CLASS**

*Students who are withdrawn due to behavior, attendance, or other issues will not have any fees refunded.*

*Payments:*

**CASH OR MONEY ORDERS ONLY. No personal checks or credit cards will be accepted.**

**Payments should be made at registration. Classes will be assigned on a first come, first paid basis. If payments are not received in a timely manner, students may be withdrawn from Summer School classes. Any students owing money at the end of the session will not receive credit for the course until all fees are paid (student's grade will be posted as an NC on transcript).**

*Testing:*

**Finals for Summer School Courses will be on Thursday, June 14 and Thursday, July 12.**

**EOC test will be administered TBA for students taking EOC classes during the first or second session. The EOCs must be administered by July 20.**



# COURSE OFFERINGS

Carroll County Schools  
Summer School 2018

**FIRST SESSION:** Tuesday, May 29 - Thursday, June 14

*Teacher Led Class only offered during the morning session from 8:00 – 12:00:*  
**Geometry A**

*Online Classes: Offered both Morning and Afternoon (Student will be assigned based on seat availability)*

**Lab I**  
**9<sup>th</sup> Literature A**  
**American Literature A**  
**Economics**  
British Literature A  
10<sup>th</sup> Grade Literature A  
Health  
Personal Fitness  
Government  
Personal Finance

**Lab II**  
**U.S. History A**  
World History A  
**Coordinate Alg A**  
Foundations of Algebra A  
Environmental Science A  
**Biology A**  
**Physical Science A**  
Financial Math A  
Chemistry A  
**Algebra A**  
Algebra II / Advanced Algebra A

**SECOND SESSION:** Monday, June 18 – Thursday, July 12 (School closed July 2 - 6)

*Teacher Led Class only offered during the morning session from 8:00 - 12:00:*  
**Geometry B**

*Online Classes: Offered both Morning and Afternoon (Student will be assigned based on seat availability)*

**Lab I**  
**9<sup>th</sup> Literature B**  
**American Literature B**  
**Economics**  
British Literature B  
10<sup>th</sup> Grade Literature B  
Health  
Personal Fitness  
Personal Finance  
Government

**Lab II**  
**U.S. History B**  
World History B  
**Coordinated Algebra B**  
Foundations of Algebra B  
Environmental Science B  
**Biology B**  
**Physical Science B**  
Chemistry B  
**Algebra B**  
Algebra II / Advanced Algebra B

*The Geometry face to face classes listed above may also be offered as Credit Recovery Classes through Carroll County's Online Programs, however, if taken as credit recovery they will incur a fee of \$200.00 per section. All Classes will be offered at the GOAL Program Campus in Carrollton, GA.*

**\*\* All courses must be approved by the Counselor at the high school that the student currently attends.**

**\*\* Some classes may be dropped if minimum enrollment sizes are not met. (10 minimum)**

**\*\* Each class completed and passed = .5 unit.**



**CARROLL COUNTY SCHOOLS**  
**Registration**  
**Summer School 2018**

Student Name	Student ID #		
Parent/Guardian			
Address			
City			
Parent Contact Numbers	Cell: Work:	Home:	
Home School			
Advised By			
Current Grade/Anticipated Graduation Date			

<b>Session I</b>				<b>For CCSS Use Only</b>
Course Name:	Teacher-Led	Online Indicate Credit Recovery with CRX	Counselor/Graduation Coach Initials	<b>Administrative Fee \$ 25.00</b>
AM				<b>Course Fee</b>
PM				<b>Course Fee</b>
				<b>Total Due \$</b>
<b>Session II</b>				<b>For CCSS Use Only</b>
Course Name:	Teacher-Led	Online Indicate Credit Recovery with CRX	Counselor/Graduation Coach Initials'	<b>Administrative Fee \$ 25.00</b>
AM				<b>Course Fee</b>
PM				<b>Course Fee</b>
				<b>Total Due</b>
<b>CCSS Use Only Amount Paid</b>	<b>Received by</b>	<b>Money Order Cash</b>		<b>Remaining Balance</b>

# Carroll County Schools

## Contract for Summer School Enrollment

Students and parents/guardians are required to read and sign the following contract in order for students to be enrolled in Carroll County Summer School classes.

### **Discipline**

- Carroll County Summer School will follow the Carroll County Board of Education Discipline Code-JCDA.
- Students who commit major discipline offenses or who significantly disrupt the learning environment will be sent home for the remainder of class for the first offense. If the student disrupts the learning environment a second time, the student will be dismissed from summer school.
- Students are not allowed to possess any type of tobacco product on any Carroll County School property or within 1000 feet of the school.
- Students are not allowed to leave campus during classes. If a student leaves during a class, he/she may not return to campus until the next class begins. Students are not allowed to visit or congregate in the parking lot or College and Career Academy property at any time.
- If a student commits serious offense while at summer school, the student will be removed from summer school and referred to a disciplinary tribunal at the beginning of the next school year for a determination of appropriate punishment. Police charges may be filed if administration deems it to be appropriate.
- Cell phones are not allowed to be used during instructional times. Students who are caught using phones during instructional time will have their phone taken up and stored in the front office until the end of class time. Students who violate this policy a 2<sup>nd</sup> time or who refuse to turn over the phone will be sent home for the day. On the 3<sup>rd</sup> offense, students will be dismissed from Summer School.
- Students who are dismissed from summer school for disciplinary reasons will not have registration or class fees refunded.

### **Attendance**

- **In order to receive credit for a course, students must attend 11 days of summer school for 4 hours each day. There are 12 days scheduled for each session. Please see the exemption policy for students with perfect attendance and appropriate grades.**
- **Students who miss two classes, are tardy for class 5 times, or have a combination of 1 absence and 1 tardy will be withdrawn from Summer School immediately. No exceptions will be made.**
- **Students are to be in the classroom when the designated bell rings (see schedule). Students who are tardy to class must report to the front office, sign in, and receive a tardy pass. Tardies will be counted toward absences in the following manner: 1-60 minutes late=1/4 absence; 61-120 minutes late=1/2 absence; 121-180 minutes late=3/4 absence. When a student reaches 5 tardies, he/she will be dropped from summer school.**
- **Students will not be excused from summer school for family vacations, family reunions, extracurricular activities including camps, etc. Plan wisely. Students will be out of school every Friday which allows for a long weekend.**
- **Students who are withdrawn from summer school for attendance reasons will not have registration or class fees refunded.**

### **Exemption Policy**

- **12 days are scheduled for each session of Summer School. Students who meet the criteria listed below will be exempt from attending school on the last day of each session (June 14 and/or July 12). To be eligible for this exemption, students must meet the criteria each session:**
  - **0 absences**
  - **0 tardies**
  - **75 or above average in course**

**Finals (with the exception of EOCs) will be scheduled for the last day of each session (June 14 and July 12). Students who meet the above criteria will also be exempt from Course Finals.**

### **Fees**

- All fees are due by the first day of each session. Students may be withdrawn from summer school if all fees have not been received in full. Arrangements to make partial payments must be approved by Mr. Johnson in advance. Students owing any fees at the end of a session will not receive credit for a course until fees are paid in full.
- Cash or Money Orders are the only acceptable forms of payment.
- No fees will be refunded for any reason.

### **Dress Code**

- Dress code for summer school will follow the same guidelines as the CCBOE policy. Students are not permitted to wear the following: tank tops or halter tops, bathing suits, mesh or see through clothing, pajamas or lounging pants, short shorts, shirts that show the midriff or are too revealing, clothing with profane, vulgar, or offensive material or anything that advertises drugs or alcohol, or is in any way gang-related; no head-gear, bandanas, hats, or sunglasses are permitted in the building. Clothing should be in good taste. The administration reserves the right to determine if a student's dress is appropriate or inappropriate. Students who do not follow dress code may be dismissed from summer school.

**Miscellaneous**

- Vending machines will be available for students to purchase snacks and drinks.
- Lunch will not be provided. Students may bring a sack lunch from home. There are several choices for fast food in the area. Even with the fast food restaurants nearby it is approximately a 30 minute trip. Students are encouraged to stay on campus and not leave during lunch time. Parents, understand that Carroll County Staff are not responsible for monitoring students during lunch time should they choose to leave campus.
- Students may not remain on campus after their class ends for any reason. Students who continue to be on campus after their class has ended will be dismissed from summer school.
- **Students wishing to park on campus must complete a parking permit form.**
- Students who take classes requiring an End of Course Test must take the test on campus at summer school or they will receive a “No Credit” for their course.
- Students who take online courses must read and sign the additional Online Course contract in order to be enrolled in any Online Course at summer school.

We have read the above rules and information regarding summer school. We understand the rules, policies, and procedures as they are written and agree to abide by them as a condition of enrollment in Carroll County Summer School.

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Student Signature \_\_\_\_\_ Date \_\_\_\_\_

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Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Parking Permit\* Student Drivers Only**

Students will be allowed to park in designated areas at the GOAL Program facility. Students should not congregate in the parking lot. The parking lot is school property and subject to all rules, policies, and procedures of Carroll County Schools. Cars parked on school property will be subject to search if the need arises. Students who fail to abide by the rules and policies of Carroll County Schools may have their parking privilege revoked and may be dismissed from Summer School at any time.

Student Name	Car Make/Model/Color	Driver’s License Number
Tag Number	Car Owner	Names of Additional Passengers

**Permission to Ride With Another Student\***

Transportation to and from Summer School is the responsibility of the parent/guardian. Students are highly discouraged from riding with other students to and from school. Parent/Guardians who give permission for their student to ride to and/or from school with another student understand that Carroll County Schools is not responsible for students once they leave school campus.

Student Name	I give my child permission to ride with _____ to and from Carroll County Summer School. I understand that Carroll County Schools and its representatives are in no way responsible for my student once he/she leaves the school campus.
Parent/Guardian Signature	Date: _____

\*Car Drivers and riders will be given passes at the beginning of each session. In order to be released to the parking lot, students will be required to show the pass to the adult on duty. Students should be sure to keep the pass and bring it to school on a daily basis otherwise they may be detained until paperwork can be reviewed.

## Carroll County Summer School Online Enrollment Information and Contract

Carroll County Summer School will offer Edgenuity as the online credit recovery course or credit accrual course depending on student needs. Online credit recovery is an opportunity for a student to retake a course in which the student was previously unsuccessful to earn credit towards graduation. Credit recovery options allow students **that have completed seat time and calendar requirements to earn credit based on competency of the content standards**. Students completing *credit recovery courses online do not have to meet minimum seat time requirements but must finish the course in the designated time period*. Students who participate in online courses for credit accrual must meet a minimum number of seat time hours per .5 unit earned. Therefore, students completing online courses for credit accrual must attend summer school for the entire session for which they are seeking credit. **Edgenuity** is an independent program purchased by the Carroll County School System. **The Edgenuity Program is a “teacherless model” in which students are required to work independently**. In all online courses, there is a certified teacher who serves as a facilitator for the courses. The facilitator is available for help and consultation throughout the summer school session.

Carroll County Schools Summer School Program has set up the following requirements for students who are participating in online courses to earn credit for summer school sessions:

- A facilitator will be present in the computer lab to provide help, guidance, and monitor testing and progress for all online classes in the computer lab at summer school, however, it should be noted that online courses are intended to be independent, self-paced courses. Students will not have access to a content teacher for every course they are taking online.
- Students may only participate in a Credit Recovery class if they have previously earned the seat time in the class but failed to earn a passing grade. (Students receiving an NC for attendance issues will not be allowed to participate in Credit Recovery courses).
- **Students participating in online Courses must pay the \$25 summer school administrative fee plus the class fee.**
- **Students must attend summer school at the GOAL Program facility in Carrollton, GA at their assigned class time (determined at registration based on seat availability).** *Students who have individual course needs that do not meet the attached schedule will be approved for courses at different times on an individual basis. Please note special needs on the registration form.*
- **Students may be required to provide outside reading materials, calculators, or other materials for classes.**
- It is at the facilitator’s discretion as to whether or not the student needs to report to the school site at any other time during the session based on a monitoring of the student’s grades/progress. Parents will be contacted when a significant lack of progress has been noted by the school facilitator/monitor.
- Students will be expected to complete course work during the time period specified for the course they are taking. **Students who fail to complete all of the course work during that time will not receive credit for the class and an “NC” (No Credit) will be posted to the student’s transcript.**
- If the course the student is taking requires an End of Course Test, the student must report at the designated time to take the EOC test. EOC test dates and times will be announced during summer school classes.
- Students will be required to log on to the online website to complete coursework. Students must remember their student log on and password and should not share that information with anyone at any time. **Students who are caught sharing passwords and/or coursework will be dismissed from the course and from summer school.**
- **Students should have access to a computer and internet at home. DSL or cable connection is required to access the program effectively. Despite working in the computer lab at summer school for 4 hours a day, 4 days a week, students will need to log on to the program at home in order to be able to complete all required assignments. All test/quizzes must be taken on campus.**
- All students must carefully read and review the Course Overview and Course Syllabus for Online Classes. The course overview/syllabus will show students the number of units required in each course and what is taught in each unit.
- All students attempting credit recovery classes will be given a pretest at the beginning of the unit. Students who make an 80 or above on the pretest will not be required to do the work in the unit but will be allowed to skip to the next pretest. If a student makes below an 80 on the pretest, the student will be required to complete all of the work in the unit and complete the post-test at the end of the unit.
- Students who are completing courses for credit accrual or who do not meet the cut score of 80 on the pretest in Credit Recovery courses will be required to take notes and turn those notes in for a grade to the class facilitator. Students will not be allowed to take tests if notes are not completed and turned in. The lab facilitator will have the discretion of reassigning units and tests for all Online courses if he/she deems it necessary. All tests must be taken on campus.
- **Student Athletes who are wishing to attempt to become eligible through the NCAA Clearinghouse should note the following: Online Credit Recovery Courses will not meet eligibility requirements for the NCAA. In order to become eligible through the NCAA, students must meet all seat time hours, are not allowed to participate in any test out options, and are required to complete work comparable to what would be completed during the regular school year. For more information, please see information on the NCAA Clearinghouse website or speak to your school’s counselor or athletic director.**

I have read the above information and understand what will be required in order to receive credit for online classes during Carroll County Schools Summer School program. I have also been made aware of the NCAA Eligibility Clearinghouse rules.

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Student Signature

Parent Signature

Date