

**West Green Elementary School
School Parent and Family Engagement
Policy/Plan
2018-2019 School Year
Principal Anne Peterson**



**106 School Circle Rd
West Green, GA 31567
Phone: (912)384-2032**

<http://westgreenelem.ga.cce.schoolinsites.com/>

Plan Revision Date: 05/30/18

What is Title I?

West Green Elementary is identified as a Title I school as part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support State and local school reform efforts tied to challenging state academic standards in reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parental involvement. All Title I schools must jointly develop with all parents a written school parent and family engagement policy/plan.

SCHOOL PLAN FOR SHARED STUDENT ACHIEVEMENT

What is it?

This is a plan that describes how West Green Elementary will provide opportunities to improve parent engagement to support student learning. West Green Elementary values the contributions and involvement of parents to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that West Green Elementary will support parent and family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home. The plan will be provided in English and Spanish.

How is it revised?

West Green Elementary School invited all parents to attend our annual Title 1 Document Revisions Meeting last spring to review and revise this school parent and family engagement policy/plan, as well as the schoolwide plan, our school-parent compact and the parental involvement budget. Additionally, parent input and comments regarding this plan are welcome during the school year. The plan is posted on our school web site for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year.

Who is it for?

All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. West Green Elementary will provide full opportunity for the participation of parents with limited English, parents with disabilities and parents of migratory children.

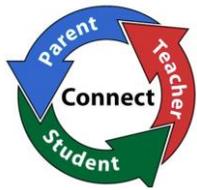
Where is it available?

At the beginning of the year, a paper copy of the plan is sent home with all students. The plan will also be posted on the school web site. Parents can also retrieve a copy of the plan in the Parent Resource Center.



School-Parent Compact

As part of this plan, West Green Elementary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback gathered from parents, students and teachers in the Spring. The school-parent compact is sent home with each student at the beginning of the school year. Each teacher has a copy of the school-parent compact to utilize when conferencing with students and parents.



If you need to meet with someone from the school one on one to discuss your child's educational experience, please call 384-2032 to set up an appointment.

West Green Elementary is committed to helping our parents attend the family engagement activities listed in this plan. Please call us at 384-2032 if you need assistance with childcare or transportation in order to participate in our programs.

Let's Get Together!

West Green Elementary will host the following events at various times to build the capacity for strong parent and family engagement to support a partnership among the school, parents, and the community to improve student academic achievement. A translator will be available at all events for our Spanish-speaking parents and families.



Open House – August 9, 2018 from 4:00-6:00 PM

Meet your child's teacher and our friendly and helpful school staff for the year.

BooHoo Yahoo Breakfast – August 10, 2018 from 7:00-7:45 AM

Join us in the Parent Resource Center (C-3) to learn helpful information to prepare for the school year.

Annual Title I Meeting – August 30, 2018 @ 6:00 PM

We invite you to an evening of learning and sharing about our Title I program, including the requirements of Title 1 and the school's participation as well as the parents' rights under Title 1. Paper invitations will be sent home and emailed via Peachjar. Invitations will also be posted in the school newsletter, on our school web site, and on Facebook.

Homework/Study Skills Family Night – August 30, 2018 @ 6:30 PM

Learn about the school's curriculum, the Georgia Standards of Excellence, Georgia Milestones and other testing, and how to help your child have a successful school year by learning tips to help him/her with homework and studying. Also, learn how you can monitor your child's progress and work with your child's teacher to improve the academic achievement of your child.

Parent-Teacher and Student Conferences – September 13, 2018 and February 7, 2019

Scheduled updates on your child's progress. Meetings will be held on campus and at the Hope Center, and home visits will be conducted as needed.

Math Carnival – September 27, 2018 @ 6:00 PM

Learn strategies you can use at home to help your child with math.

Spooky Science Night – October 25, 2018 @ 6:00 PM

Learn strategies you can use at home to help your child with science.

Writing Night – November 29, 2018 @ 6:00 PM

Learn strategies to help your child become a better writer and read your child's latest writing samples.

Family Thanksgiving Lunch – November 15, 2018

Help us celebrate family engagement month by joining us for a delicious Thanksgiving meal! Also, learn tips on how to help your child be successful in school.

Reading Family Night – February 28, 2019 @ 6:00 PM

Learn strategies you can use at home to help your child with reading.

Title I Document Revisions Meeting – March 28, 2019 @ 6:00 PM

A meeting for parents to participate in discussions with staff regarding the schoolwide plan, school parent and family engagement policy/plan, school-parent compacts and the parental involvement budget.

Parental Involvement

At West Green Elementary School, we define Parent and Family Engagement as the participation of parents and families in every aspect of children's development and education from birth to adulthood. Parent and family engagement takes many forms, including:

- *Two-way communication between parents and schools (please make sure the school has current contact info)*
- *Supporting parents as their children's primary educators*
- *Sharing responsibility for making decisions about children's education*
- *Collaborating with community organizations that support school goals for all children*

Parent Resource Center

The parent resource center is located in room C-3 and is open from 7:00-3:00 daily. Parents can check out educational materials to use at home with their children ages 2-12. Children whose parents have completed the permission slip may also check out items.

**For more information,
please contact:**
Heather Lott
Parent Involvement Coordinator
West Green Elementary School
(912)384-2032

West Green Elementary is here to help you!

West Green Elementary will take the following measures to promote and support parents and families as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

- ✓ Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and Spanish, posted on the school web site, Facebook, and television in main office, emailed via Peachjar, and included in the monthly school newsletter for all parents.
- ✓ Provide trainings for staff during their planning periods on strategies to improve communication with parents and ideas to increase family engagement in order to build ties between home and school.
- ✓ Partner with Pre-K programs by sending school information about family engagement activities to help prepare parents and their child for kindergarten and improve school transition.
- ✓ Share information in English and Spanish on the school web site and in the school newsletter for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.
- ✓ Communicate with all families and the community on a regular basis regarding schoolwide events and activities, through phone messages, social media, and flyers.
- ✓ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- ✓ Provide parents with a description and explanation of the Georgia Standards of Excellence.
- ✓ Provide parents with individual student academic assessment results and interpretation of those results at conferences.
- ✓ Provide parents with a description and explanation of the assessments used to measure student progress and the proficiency levels the students are expected to meet
- ✓ Establish a Parent Advisory Council to provide advice on all matters related to parent and family engagement.
- ✓ Collect feedback from parents at all events and via email in order to respond to parents' requests for additional support for parental involvement activities. Please email your suggestions and/or requests to Heather Lott, Parent Involvement Coordinator, at heather.lott@coffee.k12.ga.us



2018-2019 School Goals for Grades 3-5

West Green Elementary School will:

- In grades 3-5, 100% of WGES students will score within their grade level stretch band for Lexiles on the Georgia Milestones End of Grade Assessment.

Grade	Grade Level Target	Lexile Stretch Band
3	670L	520L-820L
4	840L	740L-940L
5	920L	830L-1010L

- In grades 3-5, 100% of WGES students will score a level 3 or 4 on the Mathematics portion of the Georgia Milestones End of Grade Assessment.

Our Vision

*Destination Graduation for
College, Career and Life*



Our Mission

*Creating a stronger community through
an excellent and equitable education
for every student*

2018-2019 School Goals for Grades K-2

West Green Elementary School will:

- In grades K-2, 80% of WGES students will score at or above the 25th% on the Spring Benchmark on the Dibels (Reading) Assessment.
- In grades K-2, 80% of WGES students will score at or above the 25th% on the Spring benchmark Aimsweb (Math) assessment.

2018-2019 District Goals

The Board of Education sets goals for the entire district.

- The Coffee County School System will increase the percentage of students scoring at the Developing level or above in English Language Arts on the Georgia Milestones End of Grade (EOG) Assessment.
- The Coffee County School System will increase the percentage of students scoring at the Developing level or above in Mathematics on the Georgia Milestones End of Grade (EOG) Assessment.



Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office. Any comments that indicate the plan is not satisfactory to parents will be sent to the Title 1 Director at the Board of Education.

Name: (optional) _____

Telephone Number: (optional) _____
