

## How Do I Get Help at the Middle School Level?

### Counselors

- Transition / School Anxiety concerns
- Peer Conflicts and Social / Emotional concerns
- Support with outside issues
- Academic Success and Individual School Counseling Sessions
- Communication with outside agencies

Sixth Grade= Laura Moncrief @ 770-651-5016

Laura.Moncrief@douglas.k12.ga.us

Seventh Grade= Monique Martin @ 770-651-5027

Monique.Martin@douglas.k12.ga.us

Eighth Grade= Katonya Davison-Washington @ 770-651-5048

Katonya.Davison-Washington@douglas.k12.ga.us

### Homeroom Advisors

- The homeroom advisor is generally your point of contact when you would like to schedule a conference with your student's academic team.
- The homeroom advisor can communicate with your student's entire team of teachers.

Contact the Homeroom advisor via 1. Agenda Book 2. Email 3. Phone

### Classroom Teachers

- Curriculum
- Assignments / Projects
- Tests / Quizzes / Assessments
- Grades
- Classroom Attendance
- Homework
- School Detention or At-Home Detention assignments

Contact the class room teacher via 1. Agenda Book 2. Email 3. Phone

### Case Managers

- Students served in **Special Education** are assigned a Case Manager. Contact the Case Manager with questions regarding your students Special Education services or IEP.
- If you are new to CHMS and do not know your student's case manager, you may call our Educational Evaluator, **Tammy Meador**, who will be able to assist you in locating that information (770-651-4253).

### Administrators

- Stephanie Godfrey [Stephanie.Godfrey@douglas.k12.ga.us](mailto:Stephanie.Godfrey@douglas.k12.ga.us) (Phone: 770-651-5028)
  - Sixth Grade Discipline
  - Sixth Grade Student Support Team Meetings
- Jamar Graham [Jamar.Graham@douglas.k12.ga.us](mailto:Jamar.Graham@douglas.k12.ga.us) (Phone: 770-651-5009)
  - Seventh and Eighth Grade Discipline
  - Bus Discipline, Grades Six through Eight
  - Athletics
- Amy Ludlow [Amy.Ludlow@douglas.k12.ga.us](mailto:Amy.Ludlow@douglas.k12.ga.us) (Phone: 770.651.5020)
  - Seventh and Eighth Grade Student Support Team (SST) Meetings / Section 504 Meetings
  - Attendance
  - Scheduling
  - Standardized Testing

Cafeteria Café Manager @ 770-651-5024

Media Center Whitney Whitfield @ 770-651-5014 Whitney.Whitfield@douglas.k12.ga.us

Clubs & Activities Contact the Sponsor or Coach for your Club/Activity

Parents, please allow 24 hours (weekdays) for a phone / email response from staff members.

If you need to schedule a meeting with a Teacher or Administrator, please call the school to schedule an appointment time.