



NEW MANCHESTER HIGH SCHOOL

The mission of New Manchester High School is to provide meaningful learning experiences that develop the **character, academic ability, and talent** of all students.

Senior Letter: March 30, 2018

Dear Parents and/or Guardians of Graduating Jaguars:

We are elated to be making final preparations to acknowledge the graduating Class of 2018! Please review this letter for important information about graduation and the remaining senior activities for this year.

- **Place:** The Coliseum at The University of West Georgia
- **When:** Thursday, May 24th
- **Time:** 7:00 p.m.
- Tickets: 10 tickets per student, extra tickets will not be provided
- **Seniors (only) will arrive at Coliseum - UWG at 5:00 p.m. Doors will open for guest at 6:00 p.m.**

Seniors must arrive at the UWG Coliseum by 5:00 p.m. Seniors who arrive late may not have the opportunity to participate in the ceremony. The original tickets will be required for entrance, and all parents and students will receive notification regarding any changes due to an unforeseen emergency.

Tickets

Graduates will be given **10 tickets** for family and/or friends to attend the graduation ceremony. The tickets will be distributed to those seniors in good academic and financial standing at graduation practice on May 23rd. In order to be admitted to the ceremony, a ticket must be presented and subsequently surrendered to the ticket taker at the door. No ticket, no admittance. **No exit and reentry will be allowed. Tickets will be required for everyone, including infants and children.** No exceptions will be given.

Additional Tickets/Reserved Seating

Only “graduating seniors” may purchase an additional ticket. Seniors will be afforded with an opportunity to purchase a maximum of **“4 additional tickets”** on Monday, May 21st, 2018 from 8:00 a.m. to 3:00 p.m. We have a **limited supply** of tickets! Tickets are sold on a first come, first serve basis. Graduating Seniors must visit the school store on May 21, 2018 from 8:00 a.m. to 3:00 p.m and purchase the tickets in person. Guests will not be allowed to purchase additional tickets. **Extra tickets are \$10.00.**

Hold List – Any senior who has low or failing grades in courses needed for graduation, who owes money or dues, or who has not returned textbooks/books, athletic gear, instruments, etc. will be on the hold list. All seniors must be clear from hold list prior to May 17, 2018. Any senior remaining on the hold list ***will not receive his/her tickets and not be allowed to attend graduation practice.*** All seniors are expected to take care of academic and financial obligations prior to May 17, 2018.

The Audience

Audience members are expected to act in a dignified manner. Parents and guests are requested to dress appropriately for the occasion. **Once the ceremony begins, no movement will be permitted.** Guests should arrive early enough to locate seats. Please remind guests to keep talking and noises to a minimum. Doors will open at 6 p.m. for guests to enter. Anyone who arrives intoxicated will be barred from attendance. Security officers will remove anyone who becomes excessively noisy, loud, or disruptive during the ceremony. Handicapped seating will be provided upon entry at the coliseum. Guests may not bring the following items: balloons, noisemakers, banners, signs, outside food or drink.

Audience members are requested to stay in their seats until the ceremony has concluded and graduates have exited out of the Coliseum.

Parking for Graduation – Ample parking is available in the parking lots surrounding UWG. Handicapped parking is available in all parking lots near the Coliseum. Anyone needing to be dropped off for handicapped seating should notify the parking lot attendants.

Graduation Attire

- Gentlemen:
 - **White Shirt with Tie**
 - Dark pants
 - Dark dress shoes (**NO TENNIS SHOES**)
- Ladies:
 - Dark (solid color) slacks/dresses
 - Dark shoes (**NO TENNIS SHOES**)
 - **Flat shoes or low heels**

Do not bring nuisance items to the ceremony, as doing so will result in disciplinary actions up to and including removal from the program. **Students must not bring any personal belongings (if driving, a single car key is acceptable).** Students will not be allowed to carry cell phones or other electronic devices during graduation. Students will go through security checks upon check in. If any of those items are found on their person, they will be confiscated and held for pick up until after the ceremony. To avoid items being confiscated, do not bring any items with you. Students may only wear honor cords, tassels or stoles that have been awarded by New Manchester High School. Seniors: Do not chew gum during the graduation ceremony. Make sure you discard it before lining up.

May 24th – Graduation Evening – Seniors will check-in at The Coliseum of the University of West Georgia at 5:00 p.m. Do NOT bring any items with you. Parents and/or friends will **not** be allowed in the Coliseum prior to the graduation ceremony.

Graduation Practice – **Practice is mandatory: 8:45 a.m. to noon each day (2 days maximum)**

- Tuesday, May 22nd – Practice in NMHS main gym; **The senior cap and gown panoramic picture will be taken; bring cap and gown.**
- Wednesday, May 23rd – Practice at UWG; buses will be provided, leaving NMHS @ 9:15 a.m. and returning to NMHS @ 1:00 p.m.

Do **not** plan to leave practice early for work or any other appointments. **Students who do not attend practice will not be allowed to walk Thursday evening.** Students are not to leave campus at any time during graduation practice. If there is a legitimate emergency, call the main office at 770-651-2700 and let the receptionist know. Provide her with a call back number so that an administrator can contact you. *Once seniors are dismissed from practice, they are to leave campus.* Do not go back into the school. All other students will be taking final exams. Any senior found inside the main campus after practice dismissal will be subject to disciplinary action.

Please sign up for the Senior Remind to receive important updates: Text @jags2018 to 81010.



NEW MANCHESTER HIGH SCHOOL

The mission of New Manchester High School is to provide meaningful learning experiences that develop the **character, academic ability, and talent** of all students.

Prom Announcement: NMHS Prom will be held on **Saturday, April 21st, 2018 at the Cobb Energy Center.** Additional information about the prom is provided on the school website.

Senior **Final Exam Schedule:**

- Monday, May 14th – 6th and 8th periods
- Tuesday, May 15th – 5th and 7th periods
- Wednesday, May 16th – 2nd and 4th periods (1/2 day for seniors only)*
- Thursday, May 17th – 1st and 3rd periods (1/2 day for senior only)*

***Seniors will be released early on Wednesday and Thursday. They are expected to leave campus at the conclusion of their final exams. Seniors should make prior arrangements as necessary.**

Senior Awards Program Night

- **Senior Honors Night** – Date: Tuesday, May 15th, 2018; Time: 6:30 p.m.; Location: NMHS Theater; Students who are being honored will receive an invitation to the event.
- **Senior Dinner Night** – Date: Tuesday May 15th, 2018; Time: we will have a catered meal directly after the Seniors Honors Night; Location: NMHS; **All seniors are encouraged to attend. This event is for Seniors only.**

Senior Trip – On Thursday, April 12th, Seniors who remain in good academic/discipline status and have paid senior dues by the March 15th deadline are encouraged to participate in the senior trip to Andretti Indoor Karting & Games scheduled on **Thursday, April 12, 9:00 a.m. to 2:00 p.m.**

Senior Walk – On Thursday, May 17th, we will have a modified school schedule and make an announcement to begin the senior walk. Parents are invited to line the front of the school to watch the senior processional.

Baccalaureate Service – This is a student-generated and student-led event. Attendance is strictly voluntary. It is scheduled to be held on Sunday, May 20th, 2018, at 4:00 p.m. Location: New Mountain Top Baptist Church, 7822 Conners Road, Winston, GA 30187. Additional information will be shared at a later date.

Final Transcripts – Seniors must request final transcripts to be sent to colleges/NCAA as needed. See Mrs. Morris in the Career Center - \$3.00 fee per transcript. Transcript requests should be turned in by Thursday, May 10th. Seniors who transcripts after graduation must request transcripts from the records retention center located at 4841 Highway 5, Douglasville, GA 30135; Telephone number 770-651-2324.