



Manteno Middle School
8th Grade Promotion Exercise Information

The 8th Grade Promotion will take place on Thursday, May 18, 2017 at 7:00 pm in the Manteno High School gymnasium. Please plan to have your child arrive at the high school by 6:30 pm. They will report to the field house (west gym). At 6:50 pm the 8th grade video will be shown while waiting for the ceremony to begin.

We invite parents and family members to attend this brief promotion exercise, designed to celebrate a new beginning in the education of our students. Each family will be allotted two tickets for floor seating at the promotion exercise. **Students will receive the tickets on Thursday, May 11, 2017 with their promotion gown.** All other seating is open to the public. At 6:45 P.M., any open seats on the floor will also be made available to the public. Bleacher seating is first-come, first-served. There is also overflow seating in the high school commons (café) with a large tv screen playing the promotion. The promotion can also be viewed on Manteno Village View Channel 4.

In preparation for the evening, there will be practice for any student who wishes to go through the promotion exercises. Promotion practice for eighth grade students will take place on Thursday, May 18, 2017 during the school day at Manteno High School. Attendance at this practice is required unless a student is involved in a school-related activity during the practice time. This will be the last required day of attendance for 8th grade students.

We are continuing our tradition of wearing purple gowns for the promotion ceremony. Students will keep their gowns as a memento of their promotion. **The cost of the gown this year is \$20.00.** Please have your son or daughter submit **payment to the office before March 24, 2017.** Arrangements have been made for full refunds should you move prior to promotion, you decide that you do not wish for your child to participate in promotion exercises, or if your child does not qualify for promotion due to poor academic performance. If you prefer to use a purple gown from a previous year's ceremony, please bring it into the office to check to make sure the color has not faded. Josten's will be at Manteno Middle School on February 13, 2017 to measure students for their gowns.

To pay the \$20.00 fee, simply send cash or check (payable to Manteno Middle School) with your son or daughter to the office on or before March 24, 2017. All promotion payments should be sent together **sealed in the enclosed envelope with your student's name.** We appreciate your cooperation in this matter.

To complete promotion attire, boys wear dress slacks and a white, collared shirt. Collared shirts are required and t-shirts or tank tops are prohibited. Ties are optional but recommended. Please refrain from wearing sport coats or suit coats. Girls should wear regular length dresses, or skirts and blouses. Formal party style/ prom dresses are prohibited as they may not allow for appropriate fitting of gowns.

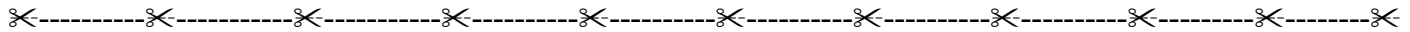
Please remember to pay **ALL** fees owed by Tuesday April 25, 2017.

Flowers are not appropriate with gowns; therefore they are discouraged. Girls will not be allowed to carry flowers on the stage.

A photographer from Image Group Photography will take photos of your child as they receive their diploma. Information on ordering these photos will be mailed to your home shortly after the ceremony.

8th Grade Banquet-The annual 8th grade banquet will be held on Tuesday, May 16, 2017 from 6:00 until 8:00 pm. See details about the banquet on the attached document.

Promotion T-Shirts-The MMS Student Council is selling 8th grade promotion t-shirts. See details about the shirt on the enclosed document.



PLEASE RETURN THIS INFORMATION BY MARCH 24, 2017.

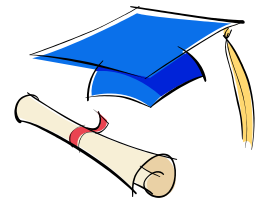
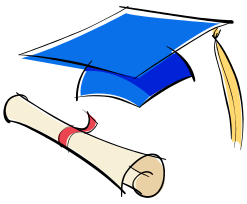
Promotion Gown: (circle payment choice/option) Cash Check: (check#) _____
I have my own

Promotion Certificate: I would like my son's/daughter's name written in the following way on his/her promotion certificate. (Remember: this is a formal document and should have your son's/daughter's legal name. Only first and last names will be read during the promotion exercise. Please submit the first and last name, as you would want it read.

PLEASE PRINT!!!!!!!!!!!!!!

FIRST, MIDDLE, AND LAST NAME AS YOU WANT ON CERTIFICATE

FIRST AND LAST NAME AS YOU WOULD LIKE READ DURING CEREMONY



Dear Parents/Guardians,

The 8th grade banquet will be held on **Tuesday, May 16 from 6:00-8:00 pm** at the **Manteno High School commons**. The banquet is a student event, which will be chaperoned by MMS administrators and staff. Once students arrive at the high school and enter the dance, they will not be allowed to leave early. This dance is **ONLY** for the MMS 8th grade class. No outside guests from another school or grade level are allowed. Students may be dropped off at the high school starting at 5:45 pm for outdoor photos with friends and family. They will not be allowed to enter the high school until 6:00 pm. Appetizers will be served from 6:00-7:30pm and a dj will provide music for dancing from 6:00-8:00pm. Students will be able to purchase soft drinks for a small cost once they have used their allotted drink tickets. **NO** outside food or drinks will be allowed. **The banquet will end promptly at 8:00, so please make sure a ride is waiting to pick your child up.**

Students must be in attendance at school all day on May 16. They **may NOT** leave school early for appointments (exceptions can be made by Mr. Conrad only by writing him in advance).

The school dress code will be followed for the evening. Boys are requested to wear casual dress pants and a shirt. Pants must be belted and worn at the waist. Sport coats and ties are not required. Girls are requested to wear dresses or skirts/dress pants with a blouse. Jeans and t-shirts will be prohibited for the night. **If girls decide to wear a dress here are the requirements:**

- ❖ Halter, strapless and spaghetti strap dresses will be allowed as long as the dress is not low cut in the front, the back of the dress is not open down the center of the back or sides, and the midriff area is not showing. Undergarments may not be used as straps on the dress.
- ❖ **The length of all dresses should follow the school dress code which states, "Dresses should hang to a length equal to that of a student's fingertips when hanging naturally at her side."**

Students must also wear shoes for dancing or bring a pair of shoes to change into while at the banquet that are comfortable for dancing. **Students WILL NOT be allowed to walk around barefoot.**

There is a \$5.00 charge to each student for the banquet. The MMS Student Council will then pay the remainder of the cost.

Please sign and return the following permission slip by March 24, 2017 and return it with the \$5.00 fee. This fee can be paid by either cash or a check made out to Manteno Middle School. **PLEASE WRITE A SEPARATE CHECK FOR THIS PURCHASE AND DO NOT INCLUDE IT WITH THE PROMOTION FEE TOTAL.**

If you have any questions, feel free to contact Nichole Whitten at nwhitten@manteno5.org.

Thank you,

Nichole Whitten
MMS Student Council Sponsor

PLEASE SIGN AND RETURN THIS PERMISSION SLIP BY MARCH 24, 2017 AND INCLUDE THE \$5.00 FEE. This fee can be paid by either cash or a check made out to Manteno Middle School.

PLEASE WRITE A SEPARATE CHECK FOR THIS PURCHASE AND DO NOT INCLUDE IT WITH THE GRADUATION FEE TOTAL.

My child _____ has permission to attend the 8th grade banquet at the Manteno High School on Tuesday, May 16, 2017 from 6:00-8:00 pm. He/She will be at the high school by 6:00 pm and will be picked up at the high school at 8:00pm. I understand that my child must be in school all day on May 16th and that there is a dress code to follow for the banquet.

Parent/ Guardian Signature: _____

Date: _____

Banquet Fee: (circle payment choice) Cash Check: (check #) _____



Manteno Middle School

8th Grade Promotion T-Shirts

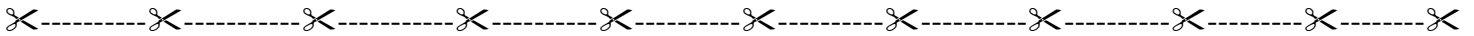


Front Design: Charcoal colored t-shirt with white and purple lettering.
Adult sizes only!

THE BACK OF THE SHIRT WILL HAVE A LIST OF CLASSMATES

PRICE: \$13.00 (S, M, L, XL)
\$14.00 (XXL, XXXL)

Make checks payable to: Manteno Middle School
PLEASE WRITE A SEPARATE CHECK FOR THIS PURCHASE AND DO NOT INCLUDE IT WITH THE PROMOTION FEE TOTAL.



STUDENTS NAME (FIRST AND LAST): _____

T-SHIRT SIZE (Adult sizes): _____

AMOUNT ENCLOSED: _____ (circle payment choice) Cash Check: (check #) _____

7TH HOUR TEACHER'S NAME: _____

If you have any questions contact Mrs. Whitten nwhitten@manteno5.org

Please return order form on or before March 24, 2017.

LOOKING FOR PICTURES

The Manteno Middle School student council is looking for pictures to put in a slide show that will be **presented at 6:50 pm before the 8th grade promotion** on the gym big screen.

- **The pictures MUST be taken between kindergarten and 8th grade and must be school appropriate.**
- **We are asking that the pictures not be school yearbook photos.** Candid shots work best and it is okay for the pictures to have other students from the 8th grade class in them.
- **Pictures MUST be 4 X 6 or 5 X 7** in size to show up correctly in the slide show.
- **NO baby pictures please.**
- We are asking that **each student submit ONE photo ONLY.**
- Please make sure your child's name is on the picture or in the subject box of the email.
- **Digital pictures are preferred and need to be sent as a jpg document.** Please submit them on a flash drive or email them to nwhitten@manteno5.org.
- Students may submit regular photos to Nichole Whitten. Pictures CANNOT be printed off of a home printer. Make sure the students first and last name is on the back so the picture can be returned.

All pictures need to be **submitted by March 24, 2017.** If you have any questions, feel free to contact Mrs. Whitten.