



**Schoenly Preschool**  
**Parent Guide**  
**2017**

### **Medications/Health Issues**

Please alert the nurse with any health issues and medication needs. **All items must go through the nurse** and should not be in a child's backpack. It is important to alert the teacher to all allergies as children have snack in the class, In addition, if your child is absent, please call the nurse to report it at 732-723-2200, ext 4002.

### **Snacks**

Please provide your child with two healthy snacks each day. If your child wants to purchase snack milk in the morning, the cost is \$.65. Please place that money in a separate Ziploc bag labeled "**SNACK MILK**" with your child's name on it. Please report to the nurse and the teacher of any allergies.

### **Purchasing Lunches & Morning Snack Milk**

The lunch menu for the month can be found on the district web page. Please review it with your child so that your child can pick the selection he/she wants. Lunches may be purchased for \$2.80 and can be prepaid. Lunch milk may be purchased for \$.65. Please place the money in a Ziplock bag labeled "**LUNCH**" with your child's name on it and the lunch selection desired. For any additional information regarding lunch menu items and ingredients please call Whitsons' at 732-723-2200 ext 1081 or visit the school website [www.spsd.us](http://www.spsd.us).

### **Lunch Boxes**

Your child should have a lunchbox for carrying his/her lunch to school. We cannot heat up food for your child to eat. **It is helpful to have their food prepared at home due to to the time constraints for example, crust cut off, sandwiches cut in half, fruit sliced etc.** When purchasing a lunch, please remember two things: A large lunch box will not fit in your child's assigned cubicle. PLEASE LABEL THE LUNCHBOX WITH YOUR CHILD'S NAME.

### **Backpacks**

Your child should have a backpack which can be used to carry items safely to and from school. When purchasing a backpack please remember two things: A large backpack will not fit in your child's assigned cubicle. Rolling backpacks are not suitable for the school safety. Please, put your child's name on his/her backpack. This will help avoid confusion.

### Clothing

Children should wear safe, comfortable clothing to school. Items should be easy to use for them to be independent in the bathroom. Flip flops, sneakers with wheels, etc. are not allowed. Children will be playing on the playground, participating in gross motor activities, walking on tiled floors, mulched areas etc. Therefore, safe footwear is a must. Please send in a change of clothes in a bag labeled with their name and a bag for messy clothes in the event they need to be returned. A suggestion of extra clothing to keep in school could be underwear, socks, shirt and pants. This allows the staff to help your child remain comfortable in the event a change is needed.

### Rest/Quiet Time

During the course of the school day, your child will be provided “rest or quiet time.” To provide a clean, comfortable resting place for your child, your child will need something such as a **bath towel** to lay on. **Sleeping bags and large blankets are difficult** to place in the classroom due to their large size, if possible **please do not send these in.** This item will come home on Friday to be washed and should be returned on Monday. Pillows and stuffed toys at rest time are discouraged from being brought in as it becomes a distraction.

### Toys

Please keep toys at home. In the beginning of the school year, transition into preschool may be challenging. In that case, a family photo for the student to hold at rest time would be appropriate. Our goal would be to phase out the item once adjustment takes place. Please refer to the school handbook regarding toys.

### Parent Volunteers

If you wish to attend and participate in any activities in or outside of the classroom setting, you must be board approved. On behalf of the preschool team, it is suggested to complete the paperwork to become board approved during the first few weeks of school. If the opportunity arises, you will be able to join us for classroom activities, field trips, special events, field day etc. At Back to School night you will receive the information to become board approved.

### Dropping Off Your Child

**Please do not park in the teacher's parking lot for drop off or pick up due to the morning/afternoon traffic and preschool bus. The preschool buses are using the parking lot for drop off as well. All pre-k students will convene at the back door near the parking lot (exit 14).**

1. Preschool students are to enter the building at 8:30 at the back entrance near the parking lot/playground.
2. Staff will be assisting the students at drop off time to enter the building. Please do not leave your child without seeing a staff member.
3. Please use caution when crossing the parking lots and hold your child's hand at all times.

### Dismissal

1. Preschool exits the building at 2:30 at the back entrance near the parking lot/playground or the front the building if your classroom is located in the front of the building.
2. **All students must be signed out in the office by a parent or designated guardian if they are leaving earlier than their usual dismissal time of 2:30. This will also apply to our half day dismissal time of 12:15.**
3. Staff will be assisting at dismissal. If the doors are closed, you will need to report to the main office.
4. Teachers have been instructed not to release a child to anyone whom they do not know. If someone different is picking up your child, please call the office and inform us of who will be picking up your child and give that person a note authorizing it. We will ask for identification so please have them bring their identification such as a licence or photo ID .
5. Please supply a note to the school/teacher in such case.

### Additional Notes

Information on how to join the PTA will be in the PTA folder which you will receive on the first day of school. If you have any questions, please feel free to email the preschool teachers. The email addresses can be accessed on the school web site or call Schonely School at 732-723-2200 ext 4000.

### Resources

[www.spsd.us](http://www.spsd.us) (District Page and School Page)