

To: Parents/Guardians of Students Grades 6 through 12

From: Heather DeLollis, Director of Special Services

Date: August 2017

Re: Release of Pupil Directory Information

The New Jersey State Legislature recently passed a new law (N.J.S.A. 18A:54-20.3) that requires all local school districts to provide pupil directory information for each pupil enrolled in grades 6 through 12, or any subset of these grades, as requested by the county vocational school district. The Spotswood School District has received such a request.

One of the provisions of this law states that a student's parent and/or guardian have the option of not having a pupil's information released to county vocational schools.

In compliance with this law, we are hereby notifying all parents/guardians of their option to make a request to not release their child's name and address to the county vocational school district. If you choose to take advantage of this option, please complete this form and return it to the main office of your child's school by December 4, 2017. If no form is received, directory information on your child will be released to the county vocational school district.

I thank you for your patience and understanding in this matter.

_____ | request that the Spotswood School District not release directory information on my child to the county vocational school district.

Student's Name: _____ Grade: _____

(Please Print)

Parent Signature: _____ Date: _____

Please return to the main office of your child's school by December 4, 2017.