



Dear Broadview Elementary Families,

Here at Broadview Elementary School, the safety of our students, faculty and staff is a top priority. Last week's bomb threat at Franklin County High School prompted us to review our policies and procedures in regards to handling these incidents. To date, Broadview Elementary has never received a bomb threat, but we firmly believe in thorough emergency preparedness. We have a bomb threat protocol in place as a part of our overall school safety plan. This protocol emphasizes both safety and expediency in response to a threat and considers subsequent actions and investigation by law enforcement and other emergency responders.

School safety is a community effort. Even the most thorough of safety plans and protocols can be rendered less effective if we don't work together as a community to ensure the safety of our children here at Broadview School. Therefore, we feel it is important that we pass along a few pointers to you as parents, so you will know how to respond concurrently with our safety plan should we ever receive a bomb threat at Broadview Elementary School.

1.) DO NOT PANIC. Your children are safe. We have a plan for dealing with these incidents. Remember, most bomb threats are hoaxes, but we cannot consider this fact when it comes to preserving the safety of our students and staff here at Broadview School!

2.) PLEASE, DO NOT COME TO THE SCHOOL! If you hear of a bomb threat at Broadview School and have not received formal instruction via our all call system or through local radio stations, we ask that you **DO NOT** immediately come to the school to try and pick up your child. The building will likely be evacuated and the students taken to an off-site location, or the lockdown protocol may be implemented, depending upon the circumstances. Law enforcement and emergency responders will have control of the scene and will be conducting an

active investigation. Also, please consider that our campus is small and is only accessible by a single two-lane road. Emergency responders must utilize what little space we have available to operate effectively.

3.) LISTEN FOR SPECIAL INSTRUCTIONS. Based on the outcome of the investigation, law enforcement officials will determine if the school can be reoccupied, or if further investigation of the threat is necessary. If additional time to investigate the threat on campus is deemed necessary, students will be taken by bus to a second off-site location for the purpose of reunification with family. You will be sent specific instructions via the all call system on how and where to pick up your child. These instructions may also be broadcast over local radio stations.

If you have any questions or concerns about the bomb threat protocol, or any other aspects of our school safety plan, please feel free to contact Mrs. Sandy Schultz or SRO Brian Malhoit during regular school hours at 931-967-0132.

Thank you for your cooperation and collaboration with us in this matter!

