

## **Westhills Elementary School**

To: Classroom Teachers

From: Mrs. Valerie Love- Simmons, Counselor

Subject: Referral Services

Your use and support of Westhills guidance services with your students can increase the learning potential in your classroom. The teacher is the key person in the recognition of needs for each child. Only through a combined team effort will the students needs be met.

**The following should be considered emergency referrals and referred immediately:**

- Suspected evidence of child abuse, physical or mental.
- A child who cries or gets sick daily.
- Any behavior change in a child that is sudden or unusual.
- A child undergoing a traumatic family experience.

**Teachers may refer:**

- Any child who requests to see a counselor.
- Students who need individual help beyond the time permitted in the classroom.
- Students demonstrating observable changes in behavior that cannot be accounted for by the teacher.
- Children whose parents request counseling.
- Children who are antisocial.
- Children who are constantly late to school or with their work.
- Children with frequent complaints of hurts or aches.
- Children who are fearful or nervous.
- Children who seem to seek only negative attention.
- Children unable to follow rules.
- The "class clown."
- Children who are often absent from school.