File: IFBEF

**Colbert County Schools**

**BRING YOUR OWN DEVICE (BYOD) POLICY  
Grades 7-12**

**2016-2017  
*Please return only signature sheet to school***

Colbert County Schools allows students permission to bring certain personal computing devices to school for educational purposes. Colbert County Schools is now initiating a BYOD program allowing students to use their own devices in school. Regardless, students and parents should know that the use of any personally owned technology at school is a privilege, not a right. Students who abuse this privilege or who break other school rules may lose their BYOD privileges.

Students will be permitted to bring the following devices to school provided that they have their parent’s permission.

* Laptops, netbooks, Chromebooks
* Tablets (iPad, Android tablets, etc.)
* E-readers (Kindle, Nook, etc.)
* Smartphones (iPhone, Android devices, Blackberry, etc.)

**BYOD Rules and Conditions**

1. Students must restrict their use of these devices to **Wi-Fi use only** so that all web content remains filtered.

2.Devices may not be used in the lunchroom, hallways, or any other area of the school except with the permission of a teacher. *Students may not use electronics of any kind on school buses.*

3. Students must only use their devices with their teacher’s permission.

4. Colbert County Schools will not be held responsible for any physical damage, loss or theft of the personally owned device.

5. Colbert County Schools will not be held liable for any damage to personally owned devices that may occur as a result of connecting to the Wireless Network or any electrical power source.

6. Teachers and other staff will not store or hold on to devices. The owner will be responsible for the device at all times.

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7. Students may not let other students operate their device.

8. Teachers and staff will not set up, support, repair or troubleshoot student devices, including problems accessing the wireless network.

9. All personally owned devices connecting to the Wireless Network must have up-to-date anti-virus software enabled.

10. The school will not provide wireless printing services for personal devices.

11. School officials may read, examine, or inspect the contents of any personally owned technology upon reasonable suspicion that the contents or recent utilization of the technology contains evidence of a violation of the Colbert County School’s Student AUP or other school rules and policies, as well as any local, state, or federal laws. Colbert County School’s employees have the right to confiscate devices and give them to administration if they suspect violations.

12. Illegal, destructive, harmful or any other inappropriate activities, including, but not limited to computer hacking, cyber-bullying, accessing offensive/obscene materials, engaging in illegal activity are strictly prohibited as set forth in the Colbert County Board of Education’s Student AUP.

13. Students who do not adhere to this policy may be prohibited from bringing personally owned devices for the remainder of the school year and may face other consequences as set forth in Colbert County School’s Student AUP or Student Handbook.

14. Students should never take pictures, record video, or record audio of others without their knowledge and permission. Students may immediately lose their BYOD privileges if they are found to have posted pictures, audio, or video recorded at school, of themselves or others, onto social media sites. The use of devices in restrooms or locker rooms is never allowed.

16. Devices should never be used to cheat on tests or on assignments.

SOURCE: Colbert County Board of Education, Tuscumbia, Alabama

ADOPTED: Aug 11, 2016

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**COLBERT COUNTY SCHOOLS**

**BRING YOUR OWN DEVICE (BYOD) ACCEPTANCE OF RESPONSIBILITY AND DEVICE USE AGREEMENT**

**2016-2017**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree to let \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Parent or Guardian Name of Student

**bring their personally owned computing device for instructional use in the Colbert County School District). I understand that the student named above will be permitted to use their personally owned device, subject to the conditions in the BYOD policy.**

I understand that if I agree to allow my student to use their own device that Colbert County Schools and its employees are not responsible for any device or data loss, theft, damage or other associated costs of replacement or repair incurred during the school day or at home as a result of participation in this program. I understand that the Colbert County School’s technicians and staff will be unable to store, support or troubleshoot student owned devices. The student named above will take full responsibility for the device and will appropriately secure all devices when not in use. Colbert County Schools uses technological measures such as filtering to promote internet safety. Filtering limits students’ ability to access harmful internet sites from any device connected to the network, but only when this equipment is used in school on the Colbert County School’s network. (No filtering system, however, is 100% effective.) Access through cellular networks does not provide the same measures of filtering and is not permitted. Colbert County Schools is not responsible for content accessed by students if they do not adhere to this rule. Students should only use the Colbert County School’s wireless network (not private cellular service) for internet access while on Colbert County School’s property.

I have verified my student is aware that all aspects of Colbert County Board of Education’s ***Student AUP*** apply to the use and care of their personal device while on Colbert County School’s property or while involved in any Colbert County School’s sponsored event/activity. I understand that the purpose of allowing my student to use their own device is to participate in teacher approved activities in support of Colbert County School’s curriculum. Use of these devices for unrelated activities beyond or outside the Colbert County School’s educational program is prohibited.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_

Parent or Guardian’s Signature Date

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**Student Acceptance:**

I agree to adhere to the Student AUP guidelines presented online at www.colbert.k12.al.us. I will utilize the device(s) for instructional purposes only while at CCS or on the CCS network.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_/\_\_\_

Student Signature Date

**To be filled in by Parent/Guardian:**

You may fill out this form to register up to 3 devices. You will need the network adapter address for your device (usually labeled WiFi Address or MAC address). If you need assistance obtaining the Network Adapter Address/MAC Address, you can do an internet search for “How to find the network adapter address or MAC Address for my (type your device name here)” or visit the manufacturer’s website and do a search for “network adapter address or MAC Address.” The network adapter/MAC address is usually made up of 12 characters/numbers grouped in pairs and separated by hyphens or periods. Example: 4B-23-BG-33-01-3A

|  |  |  |
| --- | --- | --- |
|  | **Device #1** | **Device #2** |
| **Device Type** |  |  |
| **Serial Number** |  |  |
| **Network Adapter/Mac Address** |  |  |

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