

***COLBERT
COUNTY SCHOOLS***

One Team...One Goal...Our Legacy

**STUDENT/PARENT
INFORMATION GUIDE
2016-2017**

COLBERT COUNTY BOARD OF EDUCATION

**425 Highway 72 West
Tuscumbia, AL 35674
(256) 386-8565
fax: (256) 381-9375
<http://www.colbert.k12.al.us>**

August 3, 2016

Dear Parents:

Welcome to the Colbert County School System. We are very excited to have your child with us for the 2016-2017 school year. This Student-Parent Information Guide has been published for your assistance.

This handbook answers many of the questions you may have about our schools' guidelines and activities. We hope that this will be helpful to you throughout the year.

If problems develop for your child, your role as a parent becomes even more crucial. The important first step in solving these problems is communicating and cooperating with your child's teachers. Find out what can be done at home to help and what other resources may be needed. If the problem persists, you may wish to contact the principal, assistant principal or school counselor to express your concerns.

Please feel free to contact the central office staff or me if we can be of assistance to you. Working together, we can continue to share the pride of our schools and communities.

Sincerely,



*Dr. Gale Satchel
Interim Superintendent
Colbert County Schools*

Questions From Parents And Students Are Always Welcome. . .

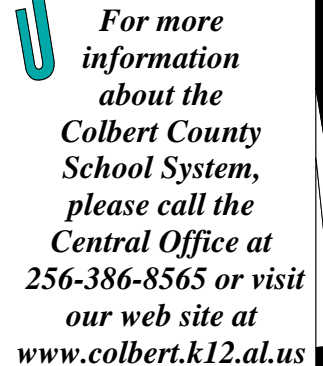
**Anytime the word parent is used it will refer to a parent, guardian, or custodian.*

EDUCATION FOR HOMELESS CHILDREN AND YOUTH

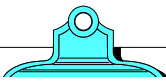
The McKinney-Vento Act defines “homeless children and youth” as individuals who lack a fixed, regular, and adequate nighttime residence. Please contact the Homeless Coordinator at 256-386-8565 for more information and assistance.

PARENTS RIGHT TO KNOW

Parents may request information regarding the professional qualifications of the student’s classroom teachers and para-professionals. Copies of Board Policies, Title I, A-CIP Plans, and Parent Involvement Plans are available at the central office and on our system web site: www.colbert.k12.al.us.



For more information about the Colbert County School System, please call the Central Office at 256-386-8565 or visit our web site at www.colbert.k12.al.us



Contact
Central Office
personnel
regarding
questions
about Specific
Programs by
telephoning
256-386-8565

EQUAL EDUCATION OPPORTUNITY STATEMENT

It is the official policy of the Colbert County Board of Education that no person shall, on the grounds of race, color, disability, sex, religion, creed, national origin or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity or employment.

HEALTH INSURANCE

If your child is currently in need of health insurance, they may qualify for Medicaid or All Kids insurance. For further information, contact your school nurse.

STUDENT/PARENT INFORMATION GUIDE
2016-2017
SCHOOL YEAR

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Vision/Mission/Core Beliefs

VISION

Colbert County Schools exist to provide a quality education in a safe environment that encourages students to grow academically, socially, and ultimately become life-long learners and productive citizens.

MISSION

Colbert County Schools will provide a challenging curriculum with supportive learning environments that promote shared involvement between the district, parents, students, and stakeholders.

CORE BELIEFS

- ◆ *The district believes that the needs of students must be met and recognizes individual differences.*
- ◆ *The district believes that students must be provided a challenging curriculum.*
- ◆ *The district believes that stakeholder involvement is essential.*
- ◆ *The district believes that supportive learning environments along with high expectations are crucial elements to learning.*
- ◆ *The district believes all students have potential to learn.*
- ◆ *The district believes that learning is a life-long process.*

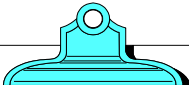
**INTERIM
SUPERINTENDENT**
Dr. Gale Satchel

**BOARD OF
EDUCATION**
Mr. Thomas Burgess
Mrs. Linda Evans
Mrs. Carrie Mitchell
Mrs. Mary Moore
Mrs. Nancy Parker
Mr. Ricky Saint

BOARD MEETINGS
**The Colbert County Board of Education meets regularly the
third Thursday of each month at 5:00 p.m.**

DATE	LOCATION
July 21, 2016.....	Colbert County Board of Education
August 18, 2016.....	New Bethel Elementary School
September 15, 2016	Hatton Elementary School
October 20, 2016	Leighton Elementary School
November 17, 2016	Colbert County High School
December 15, 2016.....	Colbert County Board of Education
January 19, 2017	Cherokee Elementary School
February 16, 2017	Colbert Heights Elementary School
March 16, 2017.....	Colbert Heights High School
April 20, 2017	Cherokee High School
May 18, 2017	Colbert County Board of Education
June 15, 2017	Colbert County Board of Education
July 20, 2017.....	Colbert County Board of Education

COLBERT COUNTY SCHOOLS

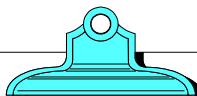


Contact school building principals for answers to questions regarding concerns at the **LOCAL SCHOOL LEVEL.**

SCHOOL	PRINCIPAL	PHONE
Cherokee Elementary 1305 North Pike Cherokee, AL 35616	Mr. Anthony Olivis	359-6422
Cherokee High 850 High School Drive Cherokee, AL 35616	Mrs. Pam Worsham	359-4434
Colbert County High 2200 High School Road Leighton, AL 35646	Mr. Melcha Satchel	446-8214
Colbert Heights Elementary 1551 Sunset Drive Tuscumbia, AL 35674	Mrs. Alvie Shaw	381-6132
Colbert Heights High 6825 Woodmont Drive Tuscumbia, AL 35674	Mr. Thomas Casteel	383-7875
Hatton Elementary 2130 Hatton School Road Leighton, AL 35646	Mr. David Isbell	446-5679
Leighton Elementary 8100 Old Highway 20 Leighton, AL 35646	Mrs. Sandy Thompson	446-8351
New Bethel Elementary 900 New Bethel School Road Tuscumbia, AL 35674	Mr. Tom Windsor	383-6471

EMERGENCY SCHOOL CLOSINGS

In the event of a school closing for any reason, an administrator from the Colbert County School System's Central Office will notify the media to broadcast or televise details of the situation and each home will receive a phone message from our Crisis Communication System regarding the event. Please **DO NOT CALL** the individual schools, radio or television stations. Necessary details will be broadcast or televised, as information is available.



For information about **SCHOOL CLOSINGS**, listen to or watch

<u>Radio</u>	<u>Television</u>
WBTG-FM	WAAY-31
WLAY-FM	WHNT-19
WQLT-FM	WAFF-48
WZZA-AM	

DIRECTORY INFORMATION

The Family Educational Rights and Privacy ACT (FERPA), a Federal law, requires that the Colbert County Board of Education, with certain exceptions, obtain your written consent prior to the disclosure of personal identifiable information from your child’s education records. However, the Colbert County Board of Education may disclose appropriately designated “directory information” without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Colbert County Board of Education to include this type of information from your child’s education records in certain school publications. Examples include:

- A playbill, showing your student’s role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student’s information disclosed without their prior written consent.*

If you do not want the Colbert County Board of Education to disclose directory information from your child’s education records without your prior written consent, you must notify the District in writing by the day following Labor Day. The Colbert County Board of Education has designated the following information as directory information:

- Student’s name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- The most recent educational agency or institution attended

*These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the No Child Left Behind Act of 2001 (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the National Defense Authorization Act for Fiscal Year 2002 (P.L. 107-107), the legislation that provides funding for the Nation’s armed forces.

General School Information

2016-2017 SCHOOL CALENDAR

STUDENT REGISTRATION	Wednesday, August 3
FIRST DAY OF SCHOOL	Thursday, August 4
LABOR DAY HOLIDAY	Monday, September 5
FALL BREAK	Monday-Tuesday, October 10-11
VETERANS' DAY HOLIDAY	Friday, November 11
THANKSGIVING HOLIDAYS	Monday-Friday, November 21-25
LAST SCHOOL DAY BEFORE CHRISTMAS HOLIDAYS (students/teachers dismiss at 11:30)	Friday, December 16
CLOSED FOR CHRISTMAS HOLIDAYS	Monday, December 19–Tuesday, January 3
TEACHER’S PROFESSIONAL DEVELOPMENT	Monday-Tuesday, January 2-3
SCHOOLS REOPEN FOR SECOND SEMESTER	Wednesday, January 4
MARTIN LUTHER KING HOLIDAY (possible inclement weather day)	Monday, January 16
PRESIDENT’S DAY HOLIDAY (possible inclement weather day)	Monday, February 20
KINDERGARTEN REGISTRATION	Thursday, March 9
CLOSED FOR SPRING HOLIDAYS	Monday-Friday, March 27-31
SCHOOLS REOPEN	Monday, April 3
GOOD FRIDAY HOLIDAY (possible inclement weather day)	Friday, April 14
INCLEMENT WEATHER DAY	Friday, April 28
TEACHER’S PROFESSIONAL DEVELOPMENT (students do not report)	Monday, May 1
SCHOOL TERM ENDS (students dismiss at 11:30)	Thursday, May 25
TEACHER’S PROFESSIONAL DEVELOPMENT / LAST CONTRACT DAY	Friday, May 26
GRADUATION	Friday, May 26
MEMORIAL DAY HOLIDAY	Monday, May 29

Further inclement weather make-up days will be announced.

**AGE AND
ADMISSION
REQUIREMENTS**

Children entering **KINDERGARTEN** must be **FIVE YEARS OLD ON OR BEFORE SEPTEMBER 1.**

Children entering **FIRST GRADE** must be **SIX YEARS OLD ON OR BEFORE DECEMBER 31.**

A child enrolling in school for the first time in either kindergarten or first grade must present the following items to the principal prior to enrollment:

- an official birth certificate
- social security number (voluntary)
- current immunization form
- proof of residence in appropriate school zone or reciprocal area
- guardian or custody papers, if applicable.

All other students who seek to enroll in a school of the school system for the first time must present the following:

- proof of residence
- recent report card or release from last school attended
- copy of immunization form
- guardian or custody papers, if applicable
- social security number (voluntary). (File: JBA; JBC)

**RESIDENCE
AND ZONE
REQUIREMENTS**

See board policy School Attendance Zones and Out-of-District Students (File: JBAA) located on the system website at www.colbert.k12.al.us.

**IMMUNIZATION
REQUIREMENTS**

All students entering grades Pre-K through 12 of Alabama's public or private schools are required by law to provide the appropriate Alabama Certificate of Immunization to the school. This documentation is necessary to ensure that our students are protected against vaccine-preventable diseases. All immunization records must be kept up to date. Parents or guardians will be notified when certificates expire.

MEDICATION

All medications to be administered at school will be brought to the school office by the parent or guardian and safeguarded in a locked area as designated by the principal and school nurse. The **State Department of Education School Medication Prescriber/Parent Authorization form (PPA)** must be completed for any medication administered in the school setting. **No** medication will be administered at school until this authorization form has been properly completed and signed.

- The parent/guardian or a designated responsible adult shall deliver all medication to be administered during the school day to the school nurse or personnel designated by the school nurse. **Medications should never be brought to school by the student.** **This is to ensure the safety of all students.**
- Prescription medications must be in the original container with a current pharmacy prescription label attached. The Prescriber/Parent Authorization form (PPA) must be completed and signed by the physician and the parent/guardian.

-
- Nonprescription medications must be provided by the parent in a new, unopened, sealed container identifying the medication name, dosage, and manufacturer’s labeling. The Prescriber/Parent Authorization form (PPA) must be completed and signed by the parent/guardian. Manufacturer’s dosing guidelines will be followed.
 - Nonprescription medication prescribed in excess of the manufacturer’s recommended dosage will require completion of the Prescriber/Parent Authorization form signed by the physician and the parent/guardian.
 - The parent/guardian shall give the first dose of a new medication at home in case of a possible allergic reaction.
 - The parent/guardian must provide the school with a new Parent/Prescriber Authorization (PPA) if the medication orders or dosage are changed during the school year. Only the prescriber (MD, NP, PA) can change a medication order (dose, frequency, time, etc.). Changes to the medication orders by a parent/guardian will not be accepted.
 - The parent or guardian will be notified when their child’s medication becomes out of date. Expired medications will not be given at school. Expired medications will need to be picked up by the parent/guardian or will be disposed of by school personnel after 14 days.
 - The parent/guardian shall pick up a student’s medication at the end of the school year. Medications left at school after the course of administration or at the end of the school year will be disposed of by the school nurse. No medications will be kept at school over the summer.
 - No aspirin or aspirin containing medication (salicylate) will be given to children or teenagers under the age of 18 years of age, unless prescribed by a physician.
 - Natural remedies, herbs, and nutritional supplements may not be administered by school personnel without an explicit order from an authorized prescriber that includes parent authorization and verification that the product is safe to administer to children in the prescribed dosage with reasonable information regarding therapeutic and untoward effects.
 - Student self-administration of medication for a documented chronic health condition will be authorized if conducted in compliance with the State Department of Education, Alabama Board of Nursing, and the Colbert County Board of Education guidelines. The school nurse will verify all orders before students are allowed to carry and self-administer their medications.
 - Colbert County Schools follows the Alabama Board of Nursing and State Department of Education guidelines for the administration of medications to students.

STUDENTS WITH SEVERE HEALTH PROBLEMS

Students with potential life threatening illnesses or conditions, (such as asthma, seizures, severe allergic reactions, hemophilia, diabetes, cardiac conditions, or any other condition the doctor recognizes as life threatening), should have a emergency health care plan on file at the school. Parents should notify the teacher or school nurse if an emergency plan is needed. The school nurse will meet with the parent to develop the emergency health care plan.

STUDENT ACCIDENT INSURANCE PROGRAMS

All students may purchase low-cost student accident insurance from Guarantee Trust Life Insurance Company. The insurance program is a service to the students and may be participated in by all students on a voluntary basis.

The Board may require a student in certain curricular or extracurricular areas to participate in the school accident insurance program or file with the school principal a notarized statement from the student's parent that said student is protected adequately against accidents that may occur while participating in said activities. Insurance is also made available for all students participating in athletics sponsored by the school. The student athlete shall pay his or her own insurance. No student athlete shall be allowed to participate in practice or games prior to providing written evidence of purchase of the school-sponsored insurance plan or the notarized parental statement form as noted above. (File: JGA)

THE CHILD NUTRITION PROGRAM

Lunch will be served to students beginning the first full day of the school year. Breakfast will be served in ALL schools. Breakfast service will also begin on the first full day of school, unless otherwise announced by the school principal.

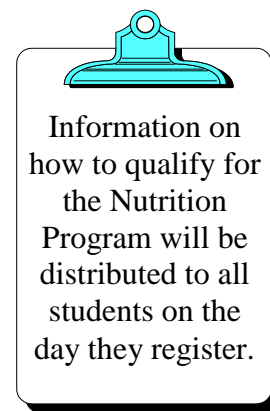
Free and reduced price meals will be available for qualifying students in accordance with the policy adopted by the Board of Education and regulations of the U.S. Department of Agriculture. Limited a la carte items also are available during the lunch period at various prices.

BREAKFAST PRICES

Elementary Schools \$1.25
 Reduced price breakfast.. \$.30
 Staff..... \$1.50
 Visiting Adults \$2.50

LUNCH PRICES

All Schools \$2.10
 Reduced price lunch \$.40
 Staff \$2.75
 Visiting Adults \$3.75



SCHOOL OPENING AND CLOSING TIMES

The times established for the opening and closing of schools are thirty (30) minutes prior to the time students are to report to homeroom/first class and thirty (30) minutes after the last class period each day. Between these times and throughout the school day, school personnel will be on duty and available to supervise and care for students. However, school system personnel should not and are not expected to assume responsibility for students whose parents permit their child(ren) to arrive at school before the time noted above and/or to remain at school after the time noted above.

By presentation of this policy, the Board hereby notifies parents that school personnel are not available to assume responsibility for students who arrive on a school campus before and remain after the times noted above, except that school personnel shall be on duty to assume responsibility for students transported via school system-owned buses.

PARENTS' RESPONSIBILITY

Parents are expected to take responsibility for seeing that their child arrives before the opening of school and is picked up after the closing of school within the time frames noted above. If, for any reason, parents are not able to comply with the times noted, a conference should be scheduled with the principal to discuss the matter. (File: JGFB)

SCHOOL VISITORS

All school visitors are required to report to the principal's office upon arrival at a school campus. All visitors will be required to sign in and secure a visitor's pass. Students enrolled in the school system are not permitted to bring student visitors to school during regular school hours without prior approval by the principal.

STUDENT BEING CHECKED OUT OF SCHOOL

All parents or other authorized persons coming to school to check a student out of school must do so through the principal's office via the school's approved check-out plan. Such persons are not to go directly to classrooms for this purpose. (File: JFAD, JBDD)

FIRE AND TORNADO DRILLS

FIRE DRILLS

Fire drills are held in each school at least once a month during the school year. Fire exit plans shall be posted in each school in all rooms occupied at any time by students.

TORNADO DRILLS

Tornado drills are conducted in all schools. Procedures for tornado drills shall be developed and conducted in accordance with local Emergency Management Agency (EMA) guidelines. Such drills shall be conducted at least three (3) times each year.

TORNADO WATCH

In the event a tornado watch is issued for areas in which a school is located, the principal or his or her designees of that school shall take all actions as specified in the approved Crisis Management Plans. When a tornado watch is in effect at the conclusion of the normal school day, students will be released via regular dismissal and transportation plans.

TORNADO WARNING

In the event a tornado warning is issued for areas in which a school is located, the principal or his or her designees of that school shall take all actions as specified in the approved Crisis Management Plans. Under a tornado warning, students shall not be released via regular transportation plans (i.e., car pools, private vehicles, etc.) provided the warning is in effect at the time set for concluding normal school day activities, except that students may be released during a tornado warning to students' parents at the end of the school day, provided said parents come to the school and assume custody of their child(ren). (File: JGFA)

PROMOTION AND RETENTION POLICIES

GRADES K-6

The Colbert County Board of Education has determined that the decision regarding promotion/retention in the elementary schools is best made by the respective school principal and the student's teachers. Each case shall be considered individually and a decision made, which is based upon the best interest of the student. To help provide consistency throughout the School District, the Board has set up guidelines, which may be found in the School Board Policy Manual (File: JFD-R). Any exception to guidelines should be carefully weighed giving due consideration to the probability of success at the next grade level and what benefit may be gained by retaining the child in his/her present grade level. Kindergarten students may be retained only upon approval/agreement of the student's parent.

GRADES 7-8

The Board has determined that the decision regarding promotion/retention in grades seven and eight is best made by the respective school principal, and the student's teachers. Each case should be considered individually and a decision made which is based upon the best interest of the student. To help provide consistency throughout the school district, the Board has set up guidelines, which may be found in the School Board Policy Manual (File: JFD-R). Each case for

retention must be reviewed by a local school committee consisting of the principal, the student's teachers, and the guidance counselor.

GRADES 9-12

Twenty-Five (25) Carnegie units of credit are required for graduation. If not otherwise stated, all courses for the Advanced Academic Endorsement will be at the advanced level. Homeroom placement is based on the following criteria:

Tenth Grade Homeroom-----students must have earned at least six (6) Carnegie Units.

Eleventh Grade Homeroom-----students must have earned a cumulative total of at least twelve (12) Carnegie Units.

Twelfth Grade Homeroom -----students must have a cumulative total of at least eighteen (18) Carnegie Units and be able to graduate during the scholastic year in which they are promoted to the twelfth grade.

SPECIAL EDUCATION

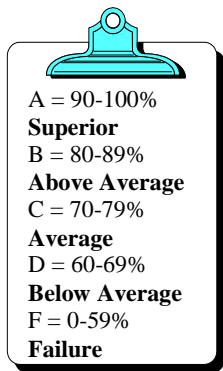
Promotion of any student in a special education program, with the exception of gifted students, must be based on the student's accomplishments of goals stated in the IEP in conjunction with all other regular program requirements. However, a special education student (except gifted) may not be placed at any grade level unless the student has attended school for a commensurate number of years equal to the proposed grade placement, i.e., for a special education student to be placed at the sixth-grade level, he or she must have been enrolled in school for at least five (5) years. (File: JFDR)

REPORT CARDS

Report Cards are for the purpose of transmitting an evaluation of student progress to the student and his or her parent(s). Report cards shall be issued at least four (4) times during the scholastic year to all students enrolled in grades K-12 in the schools of the school system. At the end of the school year, the student or parent will be responsible for picking up the report card personally, or providing a self-addressed stamped envelope for mailing. Students are not required to return computerized report cards. If a computerized report card is lost or damaged beyond use, a replacement report card will be completed and re-issued for a \$2.00 fee.

**Report Card Schedule
K - 12th Grades**

<u>Reporting Period</u>	<u>Proposed Issue Date</u>
1st Reporting Period: August 4 – October 7	October 7
2nd Reporting Period: October 12 – December 16	January 6
End 1st Semester	
<i>1st Semester mid-term exams will be given December 12-16</i>	
3rd Reporting Period: January 4 – March 10.....	March 16
4th Reporting Period: March 13 – May 25	May 26
End 2nd Semester	
<i>2nd Semester final exams will be given May 22-25</i>	



THE UNIFORM GRADING SCALE

A numerical system will be used as the uniform grading scale. The key to grades will be listed on the report cards. Numerical grades will be posted on report cards in grades 5-12. Each teacher should have a minimum of four major grades per nine-week grading period. Semester tests will be scheduled and required for students in grades 7-12.

Kindergarten - Grades shall be mandatory in kindergarten classes based on the following scale:

- + = Can perform task
- N = Needs Improvement
- = Cannot perform the task

Grade 1 - Spelling, Reading, Language and Math will be reported both as a letter and number grade. All other grades will be S-Satisfactory, N-Needs Improving, and U-Unsatisfactory.

Grade 2 - Language, Spelling, Reading and Math will be reported as a letter and number grade with all other grades being S-Satisfactory, N-Needs Improving, and U-Unsatisfactory.

Grades 3 and 4 - All grades in Language, Spelling, Reading, Math, Science/Health and Social Studies will be reported as both a letter and number grade with all other grades being S-Satisfactory, N-Needs Improving, and U-Unsatisfactory. (File: JFAA)

Students in Grades 7-12 may be exempt from the final examinations if they meet the following conditions:

EXAM EXEMPTION POLICY

- An average of 90 or above with no more than 8 absences during the year in the class.
- An average of 80-89 with no more than 6 absences during the year in the class.
- An average of 70-79 with no more than 4 absences during the year in the class.
- An average of 60-69 with no more than 2 absences during the year in the class.
- Student eligibility for exemption will be determined by the teacher in each class on the basis of the yearly average and the number of absences from the class during the year.
- Absences due to participation in official school sponsored activities are not to be included in the number of absences counted for exemption purposes.
- Any student suspended (out-of-school suspension or expulsion) from school for any reason will not be eligible for an exemption in any class except for a suspension for a first time electronic device offense.
- Students who qualify for an exemption in a class may at their own choosing take that examination; however, if they choose to do so, the examination score will count toward the student's yearly average.
- Students who miss more than 1/2 of a class period for any reason, other than official school participation absences, will be counted absent from the class for exemption purposes. The teacher of the class will make this determination. (File: JFAAB)

TEXTBOOKS

All textbooks are furnished free of charge to all students and are the property of the State of Alabama and the Board. A receipt shall be signed by each student upon issuance of any free textbook by school officials.

RESPONSIBILITY

Parents are responsible for every free textbook and other materials issued to their children. Parents of any student to whom free textbooks or other materials are issued shall be held liable for any loss, abuse, or damage in excess of that which would result from normal use of such textbooks and materials.

SCHEDULE OF PAYMENT

The amount of payment for lost or damaged textbooks will be determined by the following schedule:

1st year Original cost
2nd year 75% of original cost
3rd year 50% of original cost
and each year thereafter

However, where unusual or excessive damage to a textbook is evident, charges may be assessed up to but not to exceed the original cost. (File: JFG)

FEES FOR ELECTIVE COURSES

AUTHORIZED BY THE COLBERT COUNTY BOARD OF EDUCATION

Agriscience	\$15.00	Family and Consumer Science	\$15.00
All Computer Classes	\$15.00	Driver Education	\$15.00
(Except Business Technology Essentials)		Health Science	\$15.00

Band students who use a school instrument will be charged a maintenance fee of \$25 per semester or \$40 a year, unless the student owns their own instrument and are asked to play a school owned instrument.

**WORTHLESS
CHECK
COLLECTION
POLICY**

Anyone presenting a check returned by the bank as “NSF” or “Account Closed” will be charged a fee of \$30.00 per NSF check returned. The fees will be payable to the school receiving the bad check.

Unless the amount of the NSF check and the \$30.00 fee are collected within the specified time, the holder of the check may assume the check was delivered with the intent to defraud. The check will then be turned over to the District Attorney’s Worthless Check Unit for collection and criminal prosecution.

**LIBRARY
REGULATIONS****OVERDUE BOOKS**

Books are considered to be overdue on the first school day after they are due and fines will accrue as applicable. In the elementary schools, an overdue book list will be sent to the classroom teacher. In the secondary schools, overdue notices are posted for students to see. The overdue list is turned in to the office at the end of the year for collection.

FINES

In the elementary schools, fines are not charged on a regular basis. In the secondary schools, the fine is 10 cents per day to a maximum of \$5.00 per book.

LOST BOOKS

Students will be charged for the cost of each lost book.

STUDENT CLUBS AND ORGANIZATIONS

School-sponsored clubs and organizations shall be under the direct control of school officials. Such clubs and organizations shall not be affiliated or associated with any political or religious organizations or any organization, which denies membership on the basis of race, creed, color, or political belief.

All school-sponsored clubs and organizations must comply with the following criteria:

- Every school club or organization shall be sponsored by a member of the faculty and approved by the principal of the school.
- Every school-sponsored club shall have a constitution approved by the Student Council and/or by the principal of the school. (File: JHC)

The following criteria shall be used for determining who may be eligible for Valedictorian and Salutatorian.

The candidate must be in the Alabama High School Diploma with Advanced Academic Endorsement in grades 10 through 12, which shall include:

- ⇒ Four units of English: to include the highest-level tenth through twelfth grade English courses offered at the school.
- ⇒ Four units of Science: to include Biology, Chemistry and/or Physics.
- ⇒ Four units of Social Studies: to include the appropriate required courses as per the Alabama Course of Study.
- ⇒ Four units of Math to include Algebra I, Geometry, Algebra II with Trigonometry
- ⇒ A minimum of two years of the same foreign language.
- ⇒ All designated courses (including half units) offered by a local high school shall be eligible for and figured into the calculations for determining class standing or overall average, except that any course designated with an "assistant" description (Library Assistant, Office Assistant, etc.) shall not be used in calculating the overall average of candidates.
- ⇒ The candidates must have been enrolled at the local high school for one-full school year prior to the date of their graduation.
- ⇒ Grades in all classes shall be computed at face value.
- ⇒ The standing of the candidates shall be computed on a numerical basis up to and including the second nine weeks of the senior year.
- ⇒ If letter grades are present, the candidate must have the respective school(s) attended submit the grades in numerical form. Provided the school will not or cannot provide numerical grades, said student's letter grades will be converted to numerical grades at the mid-point of the grading scale approved for use by high schools of the School District (File: JFFA).
- ⇒ In determining the overall grade average, all final course grades (excluding "Assistant" courses) shall be averaged. The student with the highest overall grade average shall be Valedictorian, with the second highest being named Salutatorian. Grade point averages shall be carried three places to the right of the decimal.
- ⇒ Any extraordinary situations or circumstances that may arise will be resolved by the school principal. The School District may, through a committee made up of high school principals,

VALEDICTORIANS, SALUTATORIANS, AND HONOR GRADUATES

maintain a common list of courses to be excluded in determining the overall grade point average for students.

The following criteria shall be used for determining who may be eligible as "Honor Graduates" in the schools of the School District:

- The candidate must be eligible to receive an Alabama High School Diploma with an Advanced Academic Endorsement recognized by the school district.
- The candidates must have an overall grade average of at least 90.
- In determining the overall grade average for "Honor Graduates", all final course grades through the second nine weeks of the senior year will be averaged. The grade average shall be carried 2 places to the right of the decimal point and if the last number is 5 or more, the preceding number is raised to the next higher number.
- The candidates must meet any additional requirements that may be approved by the high schools.

Weighting of Pre-AP, AP, Dual Enrollment, and Advanced Courses

Credit-bearing Pre-AP, AP, Dual Enrollment, and Advanced courses shall be weighted.

To compute GPA's on a 4 point scale, the chart below is used to convert the unweighted numeric grade.

Pre-AP and Advanced Pre-AP Course: An extra 0.5 point is added on the 4.0 scale as follows:
A = 4.5 B = 3.5 C = 2.5 D = 1.0

Advanced Placement (AP) and Dual Enrollment Courses: An extra point is added on the 4.0 as follows: A = 5.0 B = 4.0 C = 3.0 D = 1.0

Standard Courses: A = 4.0 B = 3.0 C = 2.0 D = 1.0

The Board authorizes high school principals and appropriate staff members to design and implement graduation ceremony exercises for their respective schools. In all cases, eligibility criteria for participation in graduation exercises (marching) shall encompass the following provisions:

ELIGIBILITY FOR PARTICIPATING IN GRADUATION

- A diploma can be awarded only if a student has met the twenty-five (25) Carnegie Unit requirement established by the Board (File: JFEC).
- **REGULAR PROGRAM STUDENTS** who have earned the required number of Carnegie Units for graduation but failed to pass the required subject area tests of the Alabama High School Graduation Exam after the customary opportunities for taking the Examination, may accept an Attendance Certificate in lieu of a State-approved diploma and participate in graduation exercises (can march) (File: JFEC).
- **REGULAR PROGRAM STUDENTS** who have passed the required subject area tests of the Alabama High School Graduation Exam but failed to earn the required number of Carnegie Units for graduation shall not be eligible to participate in graduation exercises (cannot march) (File: JFEC).

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- **SPECIAL EDUCATION STUDENTS**, with the exception of the gifted and the speech-impaired, may participate in graduation exercises (*can march*) provided they are eligible to receive a Graduation Certificate or Diploma (See Policy JFE or IHFA, Section 1-a and 5-a, for more information).
 - Students must have no outstanding indebtedness owed to the school or class to participate in graduation exercises.

**EXTRACURRICULAR
ACTIVITY
PARTICIPATION—
ACADEMICS FIRST**

Eligibility requirements shall be as follows:

- ✓ Students entering Grades 10-12 must, for the last two semesters of attendance and summer school, if applicable, have a passing grade and earn the appropriate number of credits in each of six (6) new subjects that total six (6) the four (4) core subjects composed of English, science, social studies, and mathematics with a composite numerical average of 70. Students entering the 8th and 9th grades must have passed during the last two semesters in attendance and summer school, if applicable, at least five (5) new subjects with a minimum composite numerical average of 70 in those five (5) subjects and must have been promoted to the next grade. Students entering the 7th grade for the first time are eligible.
- ✓ Physical education may count as only one (1) unit per year.
- ✓ No more than two (2) Carnegie units may be earned during summer school. If a unit(s) or subject(s) is repeated in summer school, the higher numerical grade for the unit(s) or subject(s) may be used to compute the composite grade average.
- ✓ A student who is eligible at the start of the academic year remains eligible for the entire academic year. Students deemed ineligible at the beginning of the school year by virtue of having failed to meet the requirements outlined above may regain their eligibility at the end of the first semester by meeting the requirements for eligibility in the two most recently completed semesters, including summer school.
- ✓ An ineligible student may not become eligible after the fifth school day of each semester. For athletic eligibility, bona fide transfers will be dealt with according to the rules of the Alabama High School Athletic Association.
- ✓ Each eligible student involved in athletics must meet the definition of a regular student as defined by the Alabama High School Athletic Association.
- ✓ Any student who earns more than four (4) credits in the core curriculum in any given year or who accumulates a total in excess of the required four (4) per year may be exempt from earning the four (4) core courses in the succeeding year as long as that student remains on schedule for graduation with his/her class by earning (8) core credits over any two-year span, including summer school.

GRADUATION REQUIREMENTS

Alabama High School Diploma 25 Credits

ENGLISH	<u>4 units</u>
MATHEMATICS<u>4 units</u>	
<i>To include the equivalent of:</i>	
Algebra I	1 unit
or	
Algebra IA and IB	2 units
Geometry	1 unit
Algebra w/Finance or Algebra II or Algebra II w/Trig.....	
Math Elective.....	1 unit
SOCIAL STUDIES<u>4 units</u>	
World History	1 unit
Early US History.....	1 unit
Modern US History.....	1 unit
Government	½ unit
Economics	½ unit
SCIENCE<u>4 units</u>	
Biology	1 unit
Physical Science	1 unit
Science Electives	2 units
OTHER REQUIREMENTS ...<u>2.5 units</u>	
Career Preparedness.....	1 unit
Health.....	½ unit
*L.I.F.E. PE	1 unit
ELECTIVES<u>6.5 units</u>	
<i>3 units in CTE/Arts Education, and/or Foreign Language. Students are encouraged to complete two courses in sequence.</i>	
<i>Chemistry may be substituted for Physical Science in special circumstances.</i>	

Alabama High School Diploma (With Advanced Academic Endorsement recognized by the School District) 25 Credits

ENGLISH	<u>4 units</u>
MATHEMATICS.....<u>4 units</u>	
Algebra I	1 unit
Geometry.....	1 unit
Algebra II with Trigonometry	1 unit
Advanced Math Elective	1 unit
SOCIAL STUDIES<u>4 units</u>	
World History	1 unit
Early US History	1 unit
Modern US History	1 unit
Government.....	½ unit
Economics	½ unit
SCIENCE.....<u>4 units</u>	
Biology.....	1 unit
Chemistry.....	1 unit
Science Electives.....	2 units
FOREIGN LANGUAGE <u>1 unit</u>	
OTHER REQUIREMENTS..<u>2.5 units</u>	
Career Preparedness	1 unit
Health.....	½ unit
*L.I.F.E PE.....	1 unit
ELECTIVES.....<u>5.5 units</u>	
<i>3 units in CTE/Arts Education, and/or Foreign Language. Students are encouraged to complete two courses in sequence.</i>	
<i>PreAP Courses – A minimum of two PreAP courses are required in each of the following subjects: English, math and science.</i>	
<i>AP Courses – A minimum of two AP courses of choice are required.</i>	

Work Essential Equivalent Courses

ENGLISH LANGUAGE ARTS<u>4 units</u>	
<i>Four credits to include the equivalent of:</i>	
English Essentials 9.....	1 unit
English Essentials 10.....	1 unit
English Essentials 11.....	1 unit
English Essentials 12.....	1 unit
MATHEMATICS.....<u>4 units</u>	
<i>Four credits to include the equivalent of:</i>	
Algebraic Essentials A	1 unit
Algebraic Essentials B.....	1 unit
Geometry Essentials A	1 unit
Geometry Essentials B	1 unit
SCIENCE.....<u>4 units</u>	
<i>Four credits to include the equivalent of:</i>	
Life Skills Science I	1 unit
Life Skills Science II	1 unit
Life Skills Science III.....	1 unit
Life Skills Science IV.....	1 unit
SOCIAL STUDIES<u>4 units</u>	
<i>Four credits to include the equivalent of:</i>	
Essential World History	1 unit
Essential US History 10	1 unit
Essential US History 11	1 unit
Essential US Government	½ unit
Essential US Economics	½ unit
COOPERATIVE CAREER/TECHNICAL EDUCATION (270 hours) <u>1 unit</u>	
WORKFORCE ESSENTIALS<u>1 unit</u>	
OTHER REQUIREMENTS.....<u>2.5 units</u>	
Career Preparedness	1 unit
Health	½ unit
*L.I.F.E PE.....	1 unit
ELECTIVES.....<u>4.5 units</u>	
<i>2 units in CTE/Arts Education, and/or Foreign Language. Students are encouraged to complete two courses in sequence.</i>	

* R.O.T.C., Marching band, and athletics may be submitted for L.I.F.E. PE.

- An advanced course may be substituted for an AP course in special circumstances.
- All students entering the eighth grade in the 2014-2015 school year may complete Business Technology Applications course. Upon successful completion of the course, one unit of credit will be issued.
- Students entering the eighth grade in the 2014-2015 school year may complete Pre-AP Algebra I. Upon successful completion of the course, one unit of credit will be issued.

NOTES

Curriculum and Instruction

EDUCATIONAL MISSION

Colbert County Schools will provide a challenging curriculum with supportive learning environments that promote shared involvement between the district, parents, students, and stakeholders.

The board understands that all students should have an equal opportunity in the pursuit of education; thus, the Board will make every attempt to balance the school system's educational programs to provide for the varied interests and needs of all students and to provide the appropriate courses required by law and by the State Board of Education policies and resolutions.

ACCREDITATION

The district is accredited by the Southern Association of Colleges and Schools and the State Department of Education. An expansive curriculum which challenges the advanced student as well as provides a strong basic instructional program for the below average achiever is offered.

HIGH SCHOOL CURRICULUM

Courses in English, mathematics, science, and social studies are part of the general curriculum. The college preparatory program offers advanced mathematics and science courses, advanced English, Spanish, and computer science. Electives in art, drama, music, physical education, and driver education are available. The Board of Education makes every effort to meet the curricular needs of all students from those who wish to become professionals to the preparation of students who would prefer to go directly into the work force. Senior high students are served through advanced placement courses. The advanced placement program offers exciting options for students who want and need the most challenging courses available. Career Technical courses are offered at each high school in the district. Our Career Technical courses help guide the student toward a variety of career opportunities for entry into the world of work after four years of secondary training and a minimum of two years of a technical or junior college education.

Gifted students are those who perform at or who have demonstrated the potential to perform at high levels in academic or creative fields when compared to others of their age, experience, or environment. These students require services not ordinarily provided by the regular school program. Students possessing these abilities can be found in all populations, across all economic strata, and in all areas of human endeavor.

PROGRAM FOR ACADEMIC AND CREATIVE ENRICHMENT

Teachers, counselors, administrators, parents or guardians, peers, self, or any other individuals with knowledge of the student's abilities, may refer a student. Additionally, all second grade students will be observed as potential gifted referrals using a gifted behavior checklist.

For each student referred, information is gathered in the areas of Aptitude, Characteristics, and Performance. The information is entered on a matrix where points are assigned according to established criteria. The total number of points earned determines if the student qualifies for gifted services.

To make a referral, contact the guidance counselor at your child's school.

If you have any questions concerning the Gifted Program, please contact Wade Turberville at 256-386-8565.

ACADEMIC COMPETITIONS All secondary schools at the junior and senior high school level, participate in tournaments, within the school district, which test students' knowledge of mathematics, science, social studies, geography and English. Several of the schools participate in competitions throughout the region. Such activities have positively affected both attitudes toward learning of the participating students and the knowledge base to which they are exposed.

PROGRAM FOR EXCEPTIONAL CHILDREN Services are provided for exceptional children and youth in accordance with the federal and state mandates concerning education for the handicapped. Procedures for evaluation and diagnosis are provided to each school within the system.

Section 504 of the Rehabilitation Act of 1973 outlines Parent/Student Rights in Identification, Evaluation, and Placement of students with disabilities. Any parent who has any questions about these Rights should contact the 504 Coordinator.

JUNIOR HIGH SCHOOL CURRICULUM Listed below are examples of subjects taught at the junior high level:

- Band
- Career Exploration
- Career/Technical
- Business Technology Applications
- Language Arts
- Mathematics
- Physical Education
- Reading
- Science
- Social Studies

ELEMENTARY SCHOOL CURRICULUM Listed below are examples of subjects taught at the elementary level:

- Reading
- Library Skills
- History
- Music
- Language Arts
- Science
- Health
- Mathematics
- Physical Education
- Geography

**SCIENCE
SAFETY
CONTRACT**

Colbert County Elementary Schools will be teaching math and science using methods taught by the Alabama Math, Science and Technology Initiative (AMSTI). To make the activities safe for students, the following minimum safety rules should be followed:

- Conduct yourself in a responsible manner at all times in the classroom and laboratory.
- Follow all written and verbal instructions carefully.
- Never work alone. No student may work in the laboratory without an instructor present.
- When first entering a math or science room, do not touch any equipment, chemicals, or other materials in the laboratory area until you are instructed to do so.
- Do not eat food, drink beverages, or chew gum in the laboratory.
- Perform only those experiments authorized by the instructor.
- Never fool around in the classroom and laboratory. Horseplay, practical jokes, and pranks are dangerous and prohibited.
- Know the locations and operating procedures of all safety equipment.
- Be alert and proceed with caution at all times in the classroom and laboratory. Notify the instructor immediately of any unsafe conditions you observe.
- Any time chemicals, heat, or glassware are used, students will wear laboratory goggles. There will be no exceptions to this rule!
- Contact lenses should not be worn in the laboratory unless you have permission from your instructor.
- Dress properly during a laboratory activity. Long hair, dangling jewelry, and loose or baggy clothing are a hazard in the laboratory. Long hair must be tied back and dangling jewelry and loose or baggy clothing must be secured. Shoes must completely cover the foot. No sandals allowed.
- If you do not understand how to use a piece of equipment, ask the instructor for help.
- Report any accident (spill, breakage, etc.) or injury (cut, burn, etc.) to the instructor immediately, no matter how trivial it may appear.

**THERE IS A
COUNSELOR IN
YOUR SCHOOL...**

Guidance and Counseling personnel help students to become independent problem solvers. “Gone are the days of school counselors sitting in their office simply handing out college applications, making schedule changes for students who want to drop a class or meeting with the troublemakers in the school. Today’s school counselors are vital members of the educational team. They help all students in the areas of academic achievement and personal, social and career development, ensuring today’s students become the productive, well-adjusted adults of tomorrow.” (*American School Counselor Association*)

**SCHOOL CODE
NO. FOR ACT
REGISTRATION**

Cherokee High
010-655
Colbert County High
011-615
Colbert Heights High
012-693

Counselor’s will work with students individually, in small groups, and will consult with parents and teachers in an effort to provide students the best possible solutions. If you have questions and/or concerns regarding the educational development of your child, please do not hesitate to contact the counselor assigned to your child's school.

ACT

TEST DATES

September 10, 2016
 October 22, 2016
 December 10, 2016
 February 11, 2017
 April 8, 2017
 June 10, 2017

REGISTRATION DEADLINES

August 5, 2016
 September 16, 2016
 November 4, 2016
 January 13, 2017
 March 3, 2017
 May 5, 2017

Students planning to attend college should be aware that many colleges require an entrance exam for admission and/or scholarship selection. The entrance examination most used by colleges in the Southeast is the tests of the American College Testing Program (ACT). Students may register for the ACT online at <http://www.actstudent.org>. Online registration is the fastest method.

TESTING DATES

TEST	TESTING PERIOD	GRADE LEVEL TESTED
<i>*Performance Series/Global Scholar</i>	August 22 – September 16, 2016	2–12
<i>*Performance Series/Global Scholar</i>	January 17 – February 11, 2017	2–12
<i>ACT WorkKeys (Online Testing)</i>	February 7-28, 2017	12
<i>ACT WorkKeys with accommodations (Paper Testing)</i>	February 7-21, 2017	12
<i>ACCESS 2.0 for ELLs</i>	February 6 – April 7, 2017	K–12
<i>ACT Plus Writing (Paper Testing)</i>	March 21, 2017	11
<i>*ACT Aspire (Paper Testing)</i>	April 11-12, 2017	3–8 & 10
<i>*ACT Aspire with accommodations (Online Testing)</i>	April 11 – May 12, 2017	3–8 & 10
<i>ACT Plus Writing Make-up</i>	April 19, 2017	11
<i>ACT Plus Writing with accommodations</i>	April 19 – May 3, 2017	11
<i>Alabama Alternate Assessment (Online Collection)</i>	May 7, 2017 (Deadline)	3–12

Note: No student takes all the tests listed above. Nor is all day devoted to testing on the specified days.

**Performance Series/Global Scholar is not considered a state assessment. In Colbert County, it will be required for 2-12 and recommended for K-1. Test security will continue to be maintained to insure validity of results. It will not be considered a “high stakes” test, but will be a formative assessment used for instructional purposes. Testing and use of results will be under the directions of the location controller, reading coaches, and the individual teachers at each school.*

Dates are subject to change as directed by the ALSDE and ACT*

Student Conduct

It is the belief of the Colbert County School System that a uniform code of conduct for students is important to the pursuit of academic excellence in order that the students may have meaningful learning experiences. This can only be accomplished in schools where the environment is free from distraction caused by disruptive behavior.

Creating such an environment requires the cooperation of the parents, students, Board of Education, and all employees of the school system. It is important that each person connected with the school understands the importance of a consistent set of behavior standards in order that a positive environment can be established and maintained.

As students progress in our school system, it is reasonable to assume that an increase in age and maturity will result in the students assuming greater responsibility for their actions. It is recognized that differences in age and maturity require different types of disciplinary action; however, the procedures identified shall apply to all students in Grades K-12.

SCHOOL-PARENT-STUDENT COMPACT COMMITMENT

For effective instruction to occur, there must be a cooperative relationship among student, parent, and educator. This relationship may be described as follows:

PARENTS SHOULD

- maintain regular communication with the school authorities concerning their children's progress and conduct.
- ensure that their children are in daily attendance and promptly report and explain an absence or tardiness to school.
- provide their children with the resources needed to complete class work.
- bring to the attention of school authorities any problem or condition which affects their children or other children of the school.
- discuss report cards and work assignments with their children.
- maintain up-to-date work and emergency telephone numbers at the school, including doctor, hospital preferences, and emergency health care form.
- attend scheduled parent/teacher conferences.

STUDENTS SHOULD

- attend all classes daily and be punctual in attendance.
- be prepared to come to class with appropriate working materials.
- be respectful of all individuals and property.
- refrain from profane or inflammatory statements.
- conduct themselves in a safe and responsible manner.
- be clean, neat, and appropriately dressed.
- be responsible for their own work.
- abide by the rules and regulations of the school and each classroom teacher.
- seek changes in an orderly and recognized manner.

SCHOOLS SHOULD

- encourage the use of good guidance procedures.
- maintain an atmosphere conducive to good behavior.
- exhibit an attitude of respect for students.
- plan a flexible curriculum to meet the needs of students.
- promote effective training or discipline based upon fair and impartial treatment of all students.
- develop a good working relationship among staff and with students.
- encourage the school staff, parents, and students to use the services of community agencies.
- promote regular parental communication with the school.
- encourage parent participation in affairs of the school.
- seek to involve students in the development of policy.
- endeavor to involve the entire community in the improvement of the quality of life within the community.
- notify parents, if possible, when students are absent.
- bring to the attention of parents any problem or condition which exists with their children.

PARENT/ FAMILY INVOLVEMENT PLAN

The following plan has been developed to involve parents in the design and implementation of the Parent/Family Involvement Program in Colbert County Schools. The plan is developed, revised, evaluated, and approved annually as a collaborative effort among all stakeholders: faculty, parents, community and Federal Programs Advisory Committee. The Parental Involvement Plan is approved and adopted by the board and made available to all stakeholders.

- Each school will conduct an annual parental involvement meeting. The meeting will be scheduled at a time convenient for parents and will provide information about the Title I Program and the importance of parents' participation in the school's educational process.

-
- Parents will be invited to participate in the planning and review of the Title I Plan and Parental/ Family Involvement Plan and Policy.
 - Parents will be invited to attend informational sessions that describe and explain the curriculum in use at the school, the forms of academic assessment used to measure students' progress, and the proficiency levels students are expected to meet.
 - Opportunities will be available for parents to make suggestions and to participate as appropriate in decisions relating to the education for their children.
 - Suggestion of parents regarding the Title I Plan will be seriously considered.

In addition to the County Parental Involvement Plan, each Title I School will develop a Parent Involvement Plan with the assistance of parents and LEA support, which will provide coordination, technical assistance, and training activities for school staffs. The main focus of this and all plans will be to improve student academic achievement and school performance.

JURISDICTION OF THE SCHOOL BOARD

Students enrolled in the Colbert County School System are subject to the policies of the Colbert County Board of Education and to the rules and regulations of the schools. This authority applies to all school-sponsored activities including but not necessarily limited to:

- regular school activities
- transportation on school buses
- field trips
- athletic functions
- activities during which appropriate school personnel have supervisory responsibility for students.

All school regulations and prohibitions pertain to motorized vehicles driven or parked on school property. In addition, the foregoing jurisdictional control over the student may be extended to the immediate vicinity of the school, when the conduct of the student is deemed to have a detrimental effect on the health, safety, and welfare of the school.

The student's individual rights and associated responsibilities must be viewed in relationship to the health, safety, and welfare of the majority of students within each school. It is our intent to develop, with our students and parents, a better understanding of some of the rules and regulations of the Colbert County School System.

STUDENT RIGHTS AND RESPONSIBILITIES

The Colbert County Board of Education believes that regular school attendance is important to students and to the school system. Regular attendance by students facilitates development of the skills and knowledge necessary to function in a democratic society. Therefore, the Board endeavors to secure, in compliance with Alabama law, the prompt and regular attendance of students and to secure their proper conduct, and to hold the parent, guardian, or other person in charge or control of a student responsible and liable for such student's non-attendance and improper conduct. (File: JBD)

ATTENDANCE POLICY

ABSENTEEISM

An absence is defined as non-attendance in a regularly scheduled class or activity. To be counted present, a student must be present more than fifty percent (50%) of the allotted time period.

ATTENDANCE REGULATIONS

EXCUSES

In accordance with Alabama law, a parent **MUST** explain the cause of every absence of a student under his or her control or charge. Every student, upon return to school, **MUST** bring a written excuse from home within three (3) days following the absence signed by the student's parent for each absence and present it to the principal or his or her designee.

GUIDELINES FOR EXCUSED ABSENCES

For students in grades K-12, the following guidelines will be used during each school year for absences to be excused:

- Fifteen (15) days excused with home notes (maximum)
- All other excuses must be signed by a doctor or other legal documentation must be provided

EXCUSED ABSENCES

All student absences will be designated as either excused or unexcused. In accordance with Alabama law, a student shall be excused for an absence from school for any one of the following reasons:

- personal illness of the student, or
- death in the immediate family (defined as father, mother, son, daughter, brother, sister, father-in-law, mother-in-law, brother-in-law, sister-in-law, nephew, niece, grandfather, grandmother, uncle and aunt), or
- inclement weather which would be dangerous to the life or health of the student as determined by the principal, or
- legal quarantine/subpoena, or
- emergency conditions as determined by the principal, or
- prior permission of the principal and consent of the parent.
- the seventh unexcused absence for the year shall be referred to the court system.

UNEXCUSED ABSENCES

Absence for reasons other than those defined above shall be considered as unexcused.

MAKE-UP WORK --- EXCUSED ABSENCES

If a student is absent for any excused reason as defined above, the student **SHALL BE ALLOWED** to make up all major assignments and other work missed during said absence or absences at a time agreeable to the teacher(s). Work assigned prior to an excused absence is due on the date the student returns to school. Teachers shall not be required to reteach lessons, but students shall be given a reasonable opportunity to learn the lessons missed due to excused absences.

At the secondary level: The student shall be responsible for contacting the teacher or teachers to arrange to make up the work.

At the elementary level: The parent shall be responsible for arranging necessary make-up work.

Time limit: Arrangements for make-up work must be made within three (3) days after returning to school from an excused absence.

MAKE-UP WORK - UNEXCUSED ABSENCES AND SUSPENSIONS

Teachers shall not provide make-up work or examinations for students absent for unexcused reasons. Teachers, at their discretion, may require students absent for unexcused reasons to make up homework, class work, etc., on a non-credit basis in order to help such students maintain academic pace. Teachers shall not assign zeroes to students absent for unexcused reasons on an automatic basis; zeroes shall be assigned to such students only when other students in general receive grades for homework, examinations, recitation, etc. A student suspended from school (out-of-school suspension) shall be allowed to make up work missed during such suspension (absence). Further, suspended students (out-of-school) shall not be given a zero (0) for suspension absences. Students shall make up work missed such as homework, classroom activities/ recitations, examinations, or other school work for which other students in the class are graded.

CHECK-INS/CHECK-OUTS

Check-ins/Check-outs shall be considered unexcused absences from those class periods missed unless evidence is presented to the principal or his or her designee by the parent that the check in/check-out was for an excused reason. Students must check-in/check-out through the school office and in compliance with policy JBDD under this cover. (File: JBD)

PERFECT ATTENDANCE

A Perfect Attendance Certificate shall be awarded to students who have attended school everyday for the entire day during the school year, i.e. no tardies, no check-outs, etc.

Truancy is the habitual and unlawful absence from school. In accordance with *The Code of Alabama*, the parent is responsible for requiring any student under his or her control or charge and under seventeen (17) years of age to attend school. (File: JBE)

TRUANCY

EARLY WARNING TRUANCY PREVENTION PROGRAM

The Early Warning Truancy Prevention Program requires that a weekly report be submitted to the Superintendent.

The steps in the Early Warning Truancy Prevention Program are as follows:

- After the **FIRST UNEXCUSED ABSENCE** the student and parent will receive a warning from the principal and a copy of the Alabama Compulsory School Attendance Law.
- After the **THIRD UNEXCUSED ABSENCE** the parent and student will be notified of the consequences of additional unexcused absences.
- After the **FIFTH UNEXCUSED ABSENCE**
 - A *school conference* shall be held by the principal and attendance officer with the parent and student.
 - An *early warning conference* shall be held by the Juvenile Probation Office with the student and parent. The Colbert County Juvenile Probation Office will contact you to schedule the date and time for the early warning conference.
- After the **SEVENTH UNEXCUSED ABSENCE** the parent and student shall be referred to the Colbert County District Attorney's Office for truancy violation.

NOTE: Students who accumulate ten (10) or more **excused** absences may have the Early Warning Truancy Prevention steps as noted above applied to them and their parents, beginning with step 1 and moving through step 4. This action will require approval of the principal based on reasonable cause to believe that students are not being required to attend school regularly as required by State Law.
(File: JBEA)

PARENTAL NOTIFICATION OF CIVIL LIABILITIES AND CRIMINAL PENALTIES

IT'S THE LAW! The following laws relate to civil liabilities and criminal penalties for violence or other misbehavior by students on school property or against school employees:

ATTENDANCE AND CONDUCT (ACT 94-782)

Each parent or other person having control or custody of a child required to attend school who fails to require the child to enroll, to regularly attend school, or to compel the child to properly conduct himself/herself as a pupil in accordance with the written policy on school behavior adopted by the local board of education shall be guilty of a misdemeanor (may be fined up to \$100 and may be sentenced to hard labor for up to 90 days).

TEACHER ASSAULT (ACT 94-794)

A person commits the crime of assault in the second degree (Class C felony) if the person assaults with intent to cause serious physical injury to a teacher or to an employee of a public educational institution during or as a result of the performance of his or her duty.

DRUG DEALING (ACT 94-783)

A person who unlawfully sells, furnishes, or gives a controlled substance to a minor may be liable for injury or damage or both suffered by a third person caused by or resulting from the use of the controlled substance by the minor if the sale, furnishing, or giving of the controlled substance is the proximate cause of the injury or damage.

DRUGS, ALCOHOL, WEAPONS, PHYSICAL HARM, OR THREATENED PHYSICAL HARM (ACT 94-784)

The school principal shall notify appropriate law enforcement officials when a person violates local board of education policies concerning drugs, alcohol, weapons, physical harm to a person, or threatened physical harm to a person. If any criminal charge is warranted, the principal is authorized to sign the appropriate warrant. If that person is a student, the local school system shall immediately suspend that person from attending regular classes and schedule a hearing within 5 school days.

If a person is found to have violated a local board of education policy concerning drugs, alcohol, weapons, physical harm to a person or threatened physical harm to a person, the person may not be readmitted to the public schools until criminal charges, if any, have been disposed of by appropriate authorities and the person has satisfied all other requirements imposed by the local board of education as a condition for readmission.

WEAPONS IN SCHOOLS (94-817)

No person shall knowingly with intent to do bodily harm carry or possess a deadly weapon on the premises of a public school. Possession of a deadly weapon with the intent to do bodily harm on the premises of public school or school bus is a Class C felony. (**NOTE:** The term "deadly weapon" means a firearm or anything manifestly designed, made, or adapted for the purpose of inflicting death or serious physical injury, and such term includes, but is not limited to, a bazooka, hand grenade, missile, or explosive or incendiary device; a pistol, rifle, or shotgun; or a switch-blade knife, gravity knife, stiletto, sword, or dagger; or any club, baton, billy, black-jack, bludgeon, or metal knuckles.)

VANDALISM (ACT 94-819)

The parents, guardian, or other person having control of any minor under the age of 18 with whom the minor is living and who have custody of the minor shall be liable for the actual damages sustained to school property, plus the court costs, caused by intentional, willful, or malicious act of the minor.

PISTOL POSSESSION/DRIVER'S LICENSE (ACT 94-820)

Any person over the age of 14 who is convicted of the crime of possession of a pistol on the premises of a public school, or a public school bus, shall be denied issuance of a driver's permit or license to operate a motor vehicle for 180 days from the date the person is eligible and applies for a permit or license. If a person over age 14 possesses a driver's license on the date of conviction the driver's license will be suspended for 180 days.

DROP-OUT/DRIVER'S LICENSE (ACT 94-820 Which Amended ACT 93-368 as codified in 16-28-40, Ala. Code, 1975)

The Department of Public Safety shall deny a driver's license or learner's permit to any person under 19 who is not enrolled or has not received a diploma or certificate of graduation. Exceptions are students who: are enrolled in GED program, are enrolled in a secondary school, are participating in an approved job training program, are gainfully employed, are a parent of a minor or unborn child, or are the sole source of transportation for the parent.

POSSESSION OF WEAPONS AND FIREARMS

It shall be a violation of Board policy for any student to have in his or her possession weapons or firearms of any kind or at any place on school property.

Items forbidden shall include, but are not limited to the following:

- Knives
- Razors or razor blades
- Box openers
- Firearms
- Explosive devices including fireworks of any description
- Items which may be used as clubs
- Sharp or pointed objects designed for use as weapons

In addition, the authorities from the criminal justice and/or juvenile probation officer will be notified. ***If a student is determined to be in possession of a weapon or firearm, he or she will be EXPELLED from the school system for a period of not less than one year.***
(File: JCDAG)

MARRIED STUDENTS

Married students are eligible to attend the schools of the school system and participate in regular school programs. Such students must maintain a responsible relationship to the school and other students and shall be expected to abide by all rules and regulations applicable to all students.
(File: JQE)

PREGNANT STUDENTS

A pregnant student may attend school and participate in regular programs until such time as her physician recommends termination of school activities. A student must present a physician's statement which verifies that she is physically able to participate in school activities prior to returning to school after cessation of the pregnancy. (File: JQG)

PRIVACY AND PROPERTY RIGHTS

Federal and State laws and recent court rulings uphold the authority of school officials to conduct reasonable searches and seizures of property where there are "reasonable grounds." The law permits the Colbert County Board of Education, its employees, agents or designees to conduct reasonable searches of students and seizure of student property to protect the health, safety, and welfare of all students.

**EDUCATION
RECORDS
PRIVACY RIGHTS
(FERPA)**

Parent’s and student’s rights regarding the student’s education records and their disclosure, review, amending or correction, believed by the parent or eligible student (18 years of age or older), to be inaccurate, misleading, or otherwise in violation of the student’s privacy rights.

The school district renders this notice to parents or eligible students (18 years of age or older), that they have a right to inspect and review the student’s education records; seek to amend such student’s education records if they are believed by the parent or eligible student to be inaccurate, misleading, or otherwise in violation of the student’s privacy rights; consent to disclosures of personally identifiable information contained therein, where such consent is required under the law, and file with the U.S. Department of Education a complaint about any infractions relative to the student’s education records.

In order to inspect and review a student’s education records, either the parent or eligible student must make a request in writing addressed to the principal of the child’s school.

In order to request an amendment to the student’s education records, the parent or the eligible student must set forth in writing the specific record requested to be amended, the specific amendment intended and the reason for the request. If the education agency agrees with the request to amend the record(s) it shall be done. If the education agency does not agree to amend the record it shall so state giving a reason therefore. If dissatisfied with the denial by the education agency, the parent or eligible student may request, in writing to the principal, to have a hearing to determine the issue.

Upon request, a parent or eligible student may request a meeting with the student’s principal to have questions answered regarding this education records policy and the right to restrict access to the student’s education records by any individual or institution who may believe they have a need to examine those records.

The Family Education Rights and Privacy Act of 1974 (20 U.S.C. 1232g), is the source for the authority of the foregoing policy regarding a student’s education records.

**STUDENT
RECORDS**

A well-developed student record file contains information needed for making appropriate educational decisions for the students. Student records are to be treated confidentially and should contain information that is relevant, accurate, and appropriate.

RESPONSIBILITIES OF STUDENTS AND PARENTS ARE

- to inform the school of any information that may be useful in making appropriate educational decisions.
- to authorize the release of pertinent information to those individuals or agencies who are working actively and constructively for the benefit of the student.*

*Release of records of students 17 years of age or younger who attend an elementary or secondary school requires the signature of the parent except when released to other educational institutions or when subpoenaed by the courts.

RIGHTS OF STUDENTS AND PARENTS ARE

- to inspect, review, and challenge the information contained in records directly relating to the student.
- to be protected by legal provisions which prohibit the release of personal identifiable information to other than legally authorized persons without the consent of the parent or eligible student. Eligible students are those 18 years of age or older. (File: JEA)

Effective student governments are the forums for the training and involvement of students in the democratic process. Members of the school community share the responsibility for shaping governments into positive instruments for student involvement.

STUDENT GOVERNMENT

STUDENT RESPONSIBILITIES ARE

- to elect student government officers and representatives who are responsive to the needs of the school and who will work constructively toward the resolution of such needs.
- to become knowledgeable of School Board and individual school policies governing the actions of students.
- to conduct election campaigns in a positive, mature manner, with all due respect provided their opponents.
- to attend regularly scheduled meetings, if an elected student representative, and exhibit appropriate conduct at all times.

STUDENT RIGHTS ARE

- to form and operate a student government within the respective schools under the supervision of a faculty advisor.
- to have access to policies of the School Board in the individual school.
- to seek office in student government, or any school organization, regardless of race, sex, color, creed, or political beliefs.
- to attend, as student government officers and representatives, official student government meetings upon approval of such meetings by the school principal.

Education is the process of inquiry and learning, acquiring and imparting knowledge, and exchange ideas. One of the important roles of the school is to provide effective avenues through which students may express themselves on a wide range of subjects. Official student publications, such as school newspapers, should include viewpoints representative of the student body.

STUDENT PUBLICATIONS

STUDENT RESPONSIBILITIES ARE

- to refrain from publishing libelous and obscene materials; to seek full information on the topics about which they write; and to observe normally accepted rules for responsible journalism under the guidance of the faculty advisor.

STUDENT RIGHTS ARE

- to participate in the development and distribution of publications as a part of the educational process.

FORMAL DISCIPLINARY ACTION

The authority of the school officials to control student conduct off school grounds and outside school hours is well settled in the law. Where the students are engaged in a school-sponsored activity, the authority of the school officials is the same as if the activity took place on school property.

STUDENT RESPONSIBILITIES ARE

- to obey all school policies, rules, and regulations.
- to become familiar with the contents of the *Student/Parent Information Guide*.

SCHOOL DISCIPLINE ACTIONS ARE

■ **CORPORAL PUNISHMENT**

In order to establish and maintain an educational climate conducive to learning, the Board permits reasonable corporal punishment of students in the schools of the School District. If such punishment is required, it shall be administered with care, tact and caution by the principal or his/her designee. (File: JDA)

■ **DETENTION**

Junior High and High School Students may be detained for disciplinary purposes at the discretion of the local school principal and professional staff of individual schools. Provided a student is detained after regular school hours, the student must be given notice of such detention in time to notify parents and arrange for necessary transportation. Students shall not be required to remain after school for more than one (1) hour daily for detention purposes. Transported students shall not be detained after school on an involuntary basis without reasonable prior notification of their parents.

If an elementary student is detained after regular school hours, the above provisions shall be observed, and in addition, the local school principal or certified staff member shall notify said student's parent/guardian/custodian prior to detention. (File: JDB)

■ **IN-SCHOOL SUSPENSION**

In-school suspension is a structured disciplinary action in which a student is isolated or removed from regular classroom and extracurricular activities, but is not dismissed from the school setting nor counted absent during the period of in-school suspension. The principal or designee has the authority to assign students to the in-school suspension program for a reasonable and specified period of time not to exceed three (3) days. (File: JDDA)

■ **C.L.A.S.S. (County Level Alternative Suspension System)**

C.L.A.S.S. is an alternative to out-of-school or in-school- suspension in that it allows the student the opportunity to stay in school without receiving unexcused absences.

Furthermore, the student can continue his/her regular academic study under the supervision of a certified teacher. In addition to regular studies, the student receives instructions in behavior modification, life skills and social problems.

The student is placed in C.L.A.S.S. as a result of inappropriate school behavior. The principal of the student's school places the student and determines the length of term in C.L.A.S.S. Upon completion of the term, the C.L.A.S.S. instructor makes a fair and just evaluation of the student's behavior performance. The student is returned to regular classes after successfully completing the period of placement. (File: JDC)

- Each student provides his or her own supplies (pencils, papers, books, etc.)
- Student must be present with no unexcused absences.
- Students cannot drive to the C.L.A.S.S. facility, but must use bus transportation from their school.
- No visitors or passes allowed.
- In a case when “checking-out” is necessary, the person designated to “check-out” the C.L.A.S.S. student must first go to the student’s school to receive signed permission from the proper administrator. Then, the student may be checked-out from C.L.A.S.S. upon receipt of a signed permission slip by the C.L.A.S.S. instructor.
- No talking and students must sit in their assigned seats.
- Students may not leave the classroom without instructor’s permission.
- No food, drinks, or gum are permitted in the classroom.
- No sleeping.
- Any misbehavior or lack of cooperation will result in extra C.L.A.S.S. time or suspension.
- Other county and school regulations will be enforced.
- Students will be assigned to no more than (3) days per incident and no more than ten (10) days per year without the permission of the principal, C.L.A.S.S. teacher and Superintendent.
- If a student is dismissed from C.L.A.S.S. for behavior problems, that student may not be reassigned to C.L.A.S.S. for three weeks.
- Upon second dismissal for behavior problems, a student may not return to C.L.A.S.S. for one calendar year.

■ **OUT-OF-SCHOOL SUSPENSION**

Only the superintendent or his or her designee, principal, or assistant principal shall have the authority to suspend students. Students shall be given notice of the charges against them and shall have the opportunity to present their explanation of the situation before any action is taken. If a student's behavior is so serious and disruptive that expulsion is recommended, the student may be suspended upon the Superintendent's or his or her designee's approval, until an expulsion hearing can be scheduled before the Board of Education.

To comply with the Parental Responsibility Act the following steps have been established regarding suspensions:

- The **FIRST AND SECOND OUT-OF-SCHOOL SUSPENSIONS** will be handled by the school principal or designee.
- The **THIRD OUT-OF-SCHOOL SUSPENSION**
 - A **conference** shall be held with the Superintendent or his designee. Both the parent and student must attend this conference.
 - An **early warning conference** shall be held by the Juvenile Probation Office with the student and parents. The Colbert County Juvenile Probation Office will contact you to schedule the date and time for the conference.
- The **FOURTH OUT-OF-SCHOOL SUSPENSION** will be referred to the Colbert County District Attorney's Office.

■ **COLBERT COUNTY ALTERNATIVE SCHOOL**

Colbert County Alternative School is an alternative program for students to be used in lieu of expulsion from the school district and placement for first offense fighting. Alternative school will be held Monday–Friday at Colbert Heights High School. For applicable time, please contact your child's principal.

■ **EXPULSION**

The Board may expel a student from school when in its judgment, a student has engaged in a serious rule violation(s). The authority to expel shall be retained solely by the Board. The principal shall make a recommendation to the Superintendent of Schools for the expulsion of a student(s) who has violated rules, which would warrant such action. Upon conferring with the principal, the Superintendent or designee shall consider the recommendation or to require alternative measures. The local school principal may suspend a student pending the outcome of the Superintendent's decision regarding expulsion. If the Superintendent concurs with the principal's recommendation to expel, the recommendation will be forwarded to the Board by the Superintendent.

All due process criteria specified in Board Policy filed JCAA shall be strictly observed in any expulsion proceeding as well as any preliminary steps prior to the hearing.

STUDENT (File: JDE)

GRIEVANCES GENERAL

Students have both the right and the responsibility to express school-related concerns and grievances to the teachers and school administrators.

PROCEDURE

The normal procedure followed by any student regarding a personal grievance is to discuss the matter with the teacher or other person involved. When the nature of the grievance dictates otherwise, the student upon notifying the teacher directly involved may request a meeting with the school principal. In the event such grievance is related to the principal, the student may contact the Central Office to arrange to discuss the matter with an appropriate administrator. Such meetings should be granted within two (2) school days at a reasonable time and place. One faculty member of the student's choice or his/her parent may be present at such meeting.

GRIEVANCE DEFINED

For the purpose of this policy, a grievance is defined as a claim submitted by a student of a violation, misinterpretation, or inequitable application of local board policy, local school rules and regulations, or local administrative procedure. The term "grievance" shall apply to matters which fall within the discretionary powers of the principal, Superintendent, and/or Board, but shall not apply to areas where the principal, Superintendent, and/or Board has no authority to act.

APPEAL

It is expected that most student grievances will be resolved satisfactorily at this level. However, in the event that the grievance cannot be settled by this procedure, then the student through his/her parents may pursue the grievance to the Superintendent for review and disposition.

SEXUAL HARASSMENT OF STUDENTS

It is the policy of the Board that sexual harassment of students by employees or other students is unlawful behavior and will not be permitted in the school setting. The Board is committed to providing an academic environment that is free of unlawful sexual harassment and will seek to utilize available measures to deter such conduct.

SEXUAL HARASSMENT DEFINED

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when

- submission to such conduct is made either explicitly or implicitly as a term or condition of the student's academic progress or completion of a school-related activity; or
- submission to or rejection of such conduct is used as a basis in evaluating the student's performance in a course of study or other school-related activity; or
- such conduct has the purpose or effect of substantially interfering with the student's educational performance or creating an intimidating, hostile, or offensive working environment.

REPORTING INCIDENTS OF SEXUAL HARASSMENT

A student who feels that he/she has been sexually harassed should report the incident to the school principal and the designated reporting officer, Wade Turberville at 256-386-8565. Such report shall be made as soon as possible after the incident or, if a series of incidents, as soon as possible after the latest occurrence. Students are urged to make such report no later than ninety (90) calendar days following the incident or the latest occurrence in the series of such incidents. The complaint may be made verbally to the principal in person or may be made in writing, signed by the complainant, and then delivered to the principal and reporting officer. If such report is first made verbally then it will be the responsibility of the complainant or his/her parent/guardian to reduce the same to writing and to sign the written complaint. Upon delivery of the written complaint to the reporting officer, he/she, with the cooperation of the principal, shall forthwith commence an investigation of such written complaint. Nothing herein shall relieve the principal or other school personnel from reporting wrongful acts against students to the Department of Human Resources as required by law.

COMPLAINT RESOLUTION PROCEDURE

Upon completing an investigation of the complaint, the designated reporting officer shall report to the Superintendent the results of the investigation of the complaint. Such report shall be in writing. The school principal shall thereupon meet with the complainant and the charged employee or student, together with the designated reporting officer, and make every effort to resolve such complaint. If such complaint cannot be resolved at this level, the Superintendent shall report the same to the Board, and if in his/her discretion it is warranted, he/she may recommend a hearing be held by the Board in accordance with the laws and statutes applicable to such charged employee's contract status or to such charged student's status. In the event that a hearing before the Board is recommended and scheduled, a copy of the reporting officer's written report shall be furnished to the parent/guardian of the complainant and a copy to the charged employee or another student at least five (5) calendar days before the hearing. (See File: JN)

Violations of the Code of Conduct are grouped into three classifications of **MINOR**, **INTERMEDIATE**, and **MAJOR** offenses. Each classification is followed by a disciplinary procedure to be implemented by the principal or his or her designees.

STUDENT CODE OF CONDUCT: CLASSIFICATION OF VIOLATIONS

PROCEDURES FOR THE ADMINISTRATION OF FORMAL DISCIPLINARY ACTION

In the following classes of violations and disciplinary procedures, it is understood that the principal or his or her designee shall hear the student's explanation and consult further with school personnel, if necessary, before determining the classification of the violation.

Each classroom teacher will deal with general classroom disruption by taking in-class disciplinary action by making a personal call to the parents when feasible or by scheduling conferences with the parents and other school staff. Only when the action taken by the teacher is ineffective, or the disruption is severe, should the student be referred to the principal or his or her designee. Parents of students who consistently exhibit poor work habits should be notified by school personnel.

ITEMS PROHIBITED AT SCHOOL

Any item, which may interfere with school operations or the safety of others, is prohibited on school grounds. These items include, but are not limited to, the following: pornography, cigarette lighters, matches, radios, playing cards, chewing gum, glass bottles, games, and toys.

ELECTRONIC DEVICE POSSESSION PROCEDURE

Students are allowed to have electronic devices (pagers, cellular telephones or other personal communication and/or electronic devices) at school. However, students are not allowed to utilize the electronic device during the hours of 7:00 a.m. to 3:00 p.m. unless prior written approval is granted by school administration. The following procedure will be followed if a student is directly utilizing an electronic device without prior permission:

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- 1st offense – Two day C.L.A.S.S. - Electronic device may be picked up by the legally authorized custodial person upon the completion of C.L.A.S.S.
 - 2nd offense – Three day C.L.A.S.S. - Electronic device may be picked up by the legally authorized custodial person at the end of the semester.
 - 3rd offense – Three day C.L.A.S.S. - Electronic device will be returned at the end of the academic year.
 - 4th offense – Three day Out-of-School Suspension - Electronic device will not be returned.

The following procedure will be used for indirect usage of an electronic communication device infraction:

- 1st offense – Notify parent/guardian and electronic device will be returned to student.
- 2nd offense – Notify parent/guardian and electronic device will be returned to parent.
- 3rd offense – Two day C.L.A.S.S. -- Electronic device may be picked up by the legally authorized custodial person upon the completion of C.L.A.S.S.
- 4th offense – Three day C.L.A.S.S. -- Electronic device may be picked up by the legally authorized custodial person at the end of the semester.

*A student below fourth grade will attend an In-School Suspension at his/her local school of residence.

ZERO TOLERANCE FIGHTING POLICY

The Colbert County Board of Education has an obligation to the parents, students, school administrators and citizens of Colbert County to provide and maintain a safe, orderly and secure environment of all its facilities and functions, which is conducive to the learning process.

To meet that obligation, the Colbert County Board of Education hereby establishes a policy of zero tolerance towards fighting between and among students in any school facility, on any school campus, at any school sponsored function, or on a school bus. Any such conduct, as hereinafter defined, will not be tolerated, even in the slightest degree, and any student who participates in any manner of physical altercation between two or more students shall be charged with a Class III Offense, as found in the Student Code of Conduct at JCDA.

Commencing on the adoption of this Policy by the Colbert County Board of Education, and upon proof of the charge of fighting as hereinafter defined, the punishment shall be as follows:

- For the first offense of fighting while in attendance at any location of any school offering grades 7-12 within the Colbert County School system's jurisdiction, as set forth in the second paragraph above, the student shall be assigned to the Colbert County Alternative School for a period of at least fifteen (15) school days. In each instance, the actual time spent, in any event, will be based on past discipline records, as well as work habits, attendance, and attitude while assigned to the Alternative School.
- For a second offense of fighting while in attendance at any location of any school offering grades 7-12 within the Colbert County School system's jurisdiction, as set forth in the second paragraph above, the student shall be assigned to the said Alternative School for thirty (30) school days.

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- For a third offense of fighting while in attendance at any location of any school offering grades 7 – 12 within the Colbert County School system’s jurisdiction, as set forth in the second paragraph above, the student shall be assigned to the said Alternative School for forty-five (45) school days.
 - For a fourth offense of fighting while in attendance at any location of any school offering Grades 7 – 12 within the Colbert County School system’s jurisdiction, as set forth in the second paragraph above, the student may be suspended for ninety (90) school day, at the Colbert County School Board’s discretion.

As used herein, fighting means—The encounter between two or more persons with blow(s), slap(s), shove(s), kick(s), push(es) and/or touching the person of another, with anger or out of spite, with or without an instrument other than a hand, fist, foot, or body, and including the overt act of only one person against the person of another when the other does not act in defense or in retaliation of the first actor. This definition shall be deemed to include that language which appears at paragraphs 2.03 and 2.10 of File: JCDA of Policy Manual.

Where appropriate, and at the discretion of the principal, the punishment shall be imposed on all participants in the "fight" unless the person or persons against whom the encounter is directed, by clear and convincing proof, makes a reasonable effort to retreat from the encounter and does not offer a retaliatory blow, slap, shove, kick, push or other touching of the person of the initiator of the fight.

This policy shall apply to each student in grades 7-12 within the Colbert County School System and notice to each student and parent in those grades shall be given by every reasonable means, including posting on the respective school bulletin boards. It shall be no defense to any charge of fighting that no notice was theretofore received.

MINOR OFFENSES CLASS I

- Excessive distraction of other students
- Illegal organizations
- Threat, harassment, or intimidation of a student
- Gambling
- Tardiness
- Use of profane or obscene language
- Non-conformity to dress code (see File: JCDB)
- Minor disruption on a school bus
- Inappropriate public display of affection
- Unauthorized absence from class or school
- Intentionally providing false information to a Board employee
- Repeated refusal to complete class assignments and failure to bring required instructional materials to class
- Vehicular violations
- Any other offense which the principal may reasonably deem to fall within this category

Administrative responses for **CLASS I VIOLATIONS** include but are not limited to

- student conference.
- parent contact(s)/conference(s)
- after-school detention.
- suspension from school/bus.
- out-of-school suspension not to exceed three (3) school days
- corporal punishment.
- assignment to in-school suspension, Saturday school or C.L.A.S.S.
- revocation of vehicle use privilege on school campus

INTERMEDIATE OFFENSES CLASS II

- Defiance of Board employee's authority
- Possession, control, or use of tobacco products
- Battery upon students
- Vandalism
- Stealing - Larceny - Petty Theft
- Possession of stolen personal property with the knowledge that it is stolen
- Threats – Extortion
- Trespassing
- Possession and/or discharge of fireworks or firecrackers
- Offensive touching of another person against the will of the other person
- Written or verbal propositions to promote sexual acts
- Use of obscene manifestations (verbal, written, physical) toward another person
- Leaving local school premises without permission
- Cheating on class assignments
- Using electronic communication device or pocket pager on school property (cell phones, pagers, etc.)
- Any other offense which the principal may reasonably deem to fall within this category

Administrative responses for **CLASS II VIOLATIONS** include but are not limited to

- parent contact(s) or conference(s).
- corporal punishment.
- assignment to in-school suspension, Saturday school or C.L.A.S.S.
- out-of-school suspension

MAJOR OFFENSES CLASS III

- Drugs and alcohol
- Arson
- Battery upon Board employee
- Directing obscene or profane language to a Board employee or visitor
- Robbery
- Stealing - Larceny - Grand Theft
- Burglary of school property
- Criminal mischief
- Possession of firearms

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- Discharging of any pistol, rifle, shotgun, airgun, pellet gun, or BB gun, or any other device on school property
 - Possession of weapons
 - Bomb threats
 - Explosives
 - Sexual acts
 - Aggravated battery
 - Inciting or participating in major student disorder
 - Unjustified activation of a fire alarm system
 - Possession of and/or igniting fireworks and/or firecrackers
 - Fighting
 - Threat to kill another student or board employee
 - Indecent exposure
 - Any other offense which the principal may reasonable deem to fall within this category

Administrative responses for **CLASS III VIOLATIONS** include but not limited to

- out-of-school suspension
- assignment to the Alternative School Program
- expulsion
- legal action
- long-term suspension of ninety (90) days or more

NOTE: Due to the serious nature of Class III violations it may be necessary to remove a student immediately from school property. In such event, procedures in the out-of-school suspension policy should be followed. (File: JDEA)

**STUDENT
ALCOHOL
AND
DRUG USE
(Substance Abuse)**

It shall be the policy of the Board that each student shall be specifically prohibited from being under the influence of, bring on, consuming, or having in possession on a school bus, on school premises, or at a school function away from the school, any alcoholic beverages, intoxicating liquors, narcotic drugs, marijuana, steroids or any mind-altering drug or material, or controlled substance as defined by state statutes, unless dispensed by a licensed physician as allowed by law.

Any alcohol or drug-related violation of criminal law, state or federal, committed on school property shall be prosecuted as provided by law. Provided students are apprehended using or dispensing any substance as defined above, school officials, teachers, and/or other Board employees shall report all such students to their immediate supervisor who shall cooperate with the proper law enforcement agency and the prosecuting attorney's office. (File: JCDAD)

SMOKING/USE OF TOBACCO PRODUCTS

It is the policy of the Board of Education that students shall not be permitted to possess, smoke, or use tobacco products in any form while in school buildings, on school grounds, or in school buses during the school day or when participating in or attending any school-sponsored activity. (File: JCDAB)

All students operating motorized vehicles on school premises shall do so in accordance with Alabama traffic laws and such rules and regulations as may be formulated by local school officials. The privilege to operate a private vehicle on school property will be revoked if safety rules are violated or for sitting in automobiles parked on school property during school hours.

Students may be required to present evidence of an Alabama driver's license and proof of current liability insurance before they are authorized to bring a vehicle on school premises. (File: JGFF)

The following regulations shall apply to all students riding school buses:

- Students are responsible to the bus driver while riding the bus.
- Students are subject to their school's student code of conduct while riding school buses.
- Students shall not ride school buses on trips other than regular runs without filing permits with the principal that have been authorized by their parents for such trips.
- Students shall be required to get on and off buses only at stops approved for them and at no other stops without the written approval of the principal.

Students should adhere to the following rules while riding school buses:

- Be on time at the designated pickup sites.
- Stay off public roads while waiting for the bus.
- Wait for the bus to stop before attempting to board.
- Keep all body parts inside the bus at all times.
- Assist in keeping the bus safe and clean.
- Refrain from loud talking or behavior which may divert the driver's attention
- Refrain from damaging the bus (pay for any damage to seats, windows, etc.).
- Do not bring bottles, cans, food, balloons, etc., on to the bus.
- Leave no books, lunches, etc., on buses.
- Keep aisles of the bus unobstructed at all times.
- Help with the comfort and safety of smaller students.
- Do not throw anything out of bus windows.
- Remain in your seat while the bus is in motion.
- Remain quiet when the bus is approaching a railroad crossing stop.
- In case of a road emergency, remain in the bus or follow the driver's instructions.

AUTOMOBILE AND MOTORIZED VEHICLE USE BY STUDENTS

SCHOOL BUS CONDUCT

Students should adhere to the following requirements when exiting and crossing in front of the bus:

- Make certain that the bus has come to a complete stop, that the door is still open, and that the stop signal is extended;
- Cross in front of the bus within sight and hearing of the driver, look both ways, and stay out of the line of traffic until the path across the roadway is free from danger;
- Proceed across the roadway upon signal from driver or bus patrol; and
- Proceed with extreme caution across four-lane roadways. (File: JGG)

DRESS CODE

The Board and administration recognize the importance of personal rights and privileges of each individual student in the school system. However, the Board equally recognizes that individual rights stop where the rights of the group (the school) begin and no student/employee has the right to dress or appear in such manner that is disruptive to the teaching-learning process.

The Board strongly believes it is the responsibility of students and parents/guardians/custodians to use reason, good judgment, and common sense in the choice of dress and physical grooming in the school setting.

Therefore, the following dress and appearance standards are applicable in all schools of the School District. Local school personnel are expected to enforce the standards with firmness and fairness in an effort to foster the orderly operation of the schools. The standards are as follows:

- Students must wear shoes. Shoes which mark or damage floors will not be permitted. No roller or skate shoes (heelies) are allowed.
- Students must recognize that revealing clothing is not appropriate apparel in school. Garments that are “see-through,” cut low or expose ones midriff are not acceptable, nor shall males open the fronts of their shirts to expose skin below the collar bone. Garments must have a visible sleeve that extends beyond the end of the shoulder. Skirts or shorts must not be shorter than touching the top of the knee when the wearer stands upright. Gym shorts, spandex/bike shorts and other similar type shorts are prohibited. Under garments shall not be visible at any time.
- Students shall not wear pants/shorts that, when fastened, sag, are baggy, or fit below the waist. All pants/shorts must fit around the waist and be properly fastened.
- Lounging/pajama clothes are not to be worn in school. With administrative approval, special clothing days may be allowed.
- Dark glasses may be worn in the school building only when a doctor’s prescription so provides.
- Nose rings, tongue pins, lip pins, naval pins/rings, teeth ornaments, otherwise know as grillz or other similar items are prohibited on school premises during the regular school day or partial school day.
- Tee shirts or other clothing, which depict vulgarity, alcoholic beverages, drugs, or pictures/writing, which may be disruptive or are suggestive, are not to be worn.
- Students shall not bring hats, caps, bandanas, sweatbands, or any type head covering in the district buildings except for a medical purpose.

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- Bandanas are not to be brought to school. Any paraphernalia that can/does denote gang affiliation shall not be worn. With administrative approval, special cap or hat days may be held.
 - When dress or appearance of an individual student disrupts the orderly teaching-learning process or is unsafe, the principal has the authority to take disciplinary action.

Students who come to school in clothing that is not within the dress code will be provided opportunity to call parents to bring an item that is within the dress code. If the student is unable to reach the parent or the parent is unable to bring a change to the school, the student will be placed in In-School Suspension for the remainder of the school day on the first offense. On the second offense or more, within the same school year, the student will be placed on out-of-school suspension for a minimum of one day.

**DIGITAL DEVICES
AND
SECURE TESTS** The possession of a digital device (including but not limited to cell phones, MP3 players, cameras, or other telecommunication devices capable of capturing or relaying information) is strictly prohibited during the administration of a secure test. If a student is observed in possession of a digital device during the administration of a secure test, the device will be confiscated.

If a student is observed using a digital device during the administration of a secure test, testing for the student will cease, the device will be confiscated and is subject to search, the student will be dismissed from testing, and the student's test will be invalidated.

CHEROKEE HIGH SCHOOL

Athletic Schedules

2016-2017

VARSIY FOOTBALL

Aug	18	R.A. Hubbard	Away
	26	Mars Hill	Home
Sept	2	Phillips	Home
	9	Open	
	16	Vina (<i>Homecoming</i>)	Home
	23	West Morgan	Away
	30	Shoals Christian	Away
Oct	7	Hackleburg	Home
	14	Tharptown	Away
	21	Waterloo	Away
	27	Red Bay	Home

Kick off is at 7:00

BASKETBALL

Nov	1	Waterloo (G-B)	4:30	Away
	3	Shoals Christian (G-B)	4:30	Away
	8	Covenant (G-B)	4:30	Home
	10	Waterloo (G-B)	4:30	Home
	15	Vina (G-B-VG-VB)	1:30	Home
	17	St. Joseph (G-B)	4:30	Away
	18	Tishomingo County (GT-VG-VB)	4:30	Home
	19	Tremont Border Battle		
	23	Lindsay Lane (G-B-VG-VB)	11:00	Away
	29	R.A. Hubbard (BT-VG-VB)	5:00	Home
Dec	1	St. Joseph (G-B)	4:30	Home
	2	Waterloo (BT-VG-VB)	4:30	Away
	6	Vina (B-G-BT-VG-VB)	1:30	Away
	8	Shoals Christian (B-G-BT-VG-VB)	3:00	Home
	9	Athens Bible (BT-VG-VB)	5:00	Home
	10	Colbert County Tournament (B-G)		Sheffield
	13	Tharptown (B-G-BT-VG-VB)	3:00	Home
	15	Covenant (G-B-VG-VB)	3:30	Away
	20	R.A. Hubbard (BT-VG-VB)	4:30	Away
	26	Waterloo Tournament (VG-VB)		
	27	Waterloo Tournament (VG-VB)		
Jan	3	Hatton (BT-VG-VB)	4:30	Home
	6	Athens Bible (BT-VG-VB)	5:00	Away
	9-14	County Tournament (BT-VG-VB)		Sheffield
	17	Covenant (BT-VG-VB)	4:30	Home
	20	Shoals Christian (BT-VG-VB)	4:30	Away
	24	Waterloo (BT-VG-VB)	4:30	Home
	27	Tishomingo County (BT-VG-VB)	5:00	Away
	31	Hatton (VG-VB)	5:00	Away
Feb	2	Tharptown (BT-VG-VB)	4:30	Away
	3	Lindsay Lane (BT-VG-VB)	5:00	Home
	6-11	Area Tournament (VG-VB)		

B=7/8 Boys; **G**=7/8 Girls; **BT**=B-Team Boys;
VG=Varsity Girls; **VB**=Varsity Boys

***Schedules are subject to change.*

JUNIOR VARSITY FOOTBALL

Aug	29	Shoals Christian	5:00	Away
Sept	6	Phillips	5:00	Away
	12	Waterloo	5:30	Away
	19	Shoals Christian (10 th)	5:00	Home
	26	Collingwood, TN (10 th)	6:00	Away
Oct	3	Mars Hill	5:30	Home
	10	Hatton	5:30	Home
	17	Waterloo	5:30	Home

VOLLEYBALL

	<u>DATE</u>	<u>OPPONENT</u>	<u>TIME</u>	<u>PLACE</u>
	Aug 25	Waterloo (V)	4:00	Home
		Waterloo (7/8)	4:00	
		Sheffield (V)	6:00	
		Sheffield (7/8)	6:00	
	27	Cherokee Varsity Tournament	8:30	Home
	30	Waterloo (7/8)	4:00	Waterloo
		Waterloo (V)	5:00	
Sep	1	Colbert Heights (V)	4:00	Colbert Heights
		St. Joseph (7/8)	4:00	St. Joseph
	3	Cherokee Invitational (7/8)		Home
	6	Tharptown (7/8)		Tharptown
		Tharptown (V)		
	8	Colbert County (V)	1:00	Home
		Colbert County	2:30	
		Deshler (7/8)	5:00	
		Deshler (V)	5:00	
	10	Muscle Shoals Tournament (7/8)		
	12	Belgreen (V)	4:00	Belgreen
		Colbert County (V)	5:00	
	13	Covenant (7/8)	4:00	Covenant
		Covenant (V)	5:00	
	15	Muscle Shoals (7/8)	4:00	Muscle Shoals
		Lawrence County	5:00	
	19	Colbert County (V)	1:00	Colbert County
		Colbert County (7/8)	2:30	
		Lauderdale County (V)	3:30	
	20	Shoals Christian (7/8)	4:00	Home
		Shoals Christian (V)	4:00	
		Belmont (V)	6:00	
		St. Joseph (7/8)	6:00	
	22	Mars Hill (V)	4:00	Mars Hill
		TBA (V)	5:00	
	24	Priceville Tournament (V)		Priceville
	24	End of Year Tournament (7/8)		TBA
	27	Covenant (V)	4:00	Home (player support night)
		Covenant (7/8)	4:00	
		Belgreen (V)	6:00	
	29	Shoals Christian (V)	4:30	Shoals Christian
		Mars Hill	5:30	
Oct	4	Muscle Shoals (V)	4:00	Home
	6	Belmont (V)	4:30	Belmont
		Caledonia (V)	5:30	
	8	County Line Classic (V)		James Clemens
	13	Tharptown (V)	4:30	Home (Senior Night)
	15	Colbert County Tournament		Deshler
	17	Area Tournament		
	20-22	Regional Tournament		Huntsville
	26-27	State Tournament		

COLBERT COUNTY HIGH SCHOOL

Athletic Schedules

2016-2017

VARSITY FOOTBALL

Aug	19	Madison Academy (<i>Jamboree</i>)	Away
	26	Sheffield	Home
Sep	2	East Lawrence*	Away
	9	Elkmont*	Home
	16	West Morgan*	Away
	23	Deshler	Away
	30	Clements*	Away
Oct	7	Colbert Heights* (<i>Homecoming</i>)	Home
	14	Lexington*	Home
	21	Lauderdale County*	Away
	28	Russellville	Home

Kick off time is 7:00 p.m.

* Region Game

7/8 GRADE FOOTBALL SCHEDULE

Aug	29	Colbert Heights	5:30	Away
Sep	6	Madison Academy	6:30	Home
	12	Deshler	5:30	Away
	19	Lauderdale County	5:30	Home
	26	Sheffield	5:30	Home
Oct	3	Russellville	5:30	Away
	10	Wilson	5:30	Away
	17	Red Bay	6:00	Home

JUNIOR HIGH BASKETBALL

Nov	1	Florence	4:00	Away
	3	Mars Hill	4:30	Home
	10	Colbert Heights	4:00	Away
	15	Lexington	4:30	Home
	17	Sheffield	4:00	Away
	28	Lexington	4:30	Away
Dec	1	Sheffield	4:00	Home
	5	Mars Hill	4:30	Away
	15	Florence	4:00	Home
	20	Colbert Heights	4:00	Home

VARSITY BASKETBALL

Nov	21	Russellville (B-VG-VB)	4:30	Away
	29	Deshler (B-VG-VB)	4:30	Home
Dec	2	Florence (B-VG-VB)	4:30	Home
	6	Lauderdale County (B-VG-VB)	4:30	Away
	8	Muscle Shoals (B-VG-VB)	4:30	Away
	9-13	Times Daily Tournament (VG-VB)		
	16-19	Pepsicola Tournament (VB)	4:30	
	20	Mars Hill (B-VG-VB)	4:30	Away
	22	Colbert Heights (B-VG-VB)	3:00	Away
	26-30	Lauderdale Co. Christmas Tournament (VG)		
Jan	3	Lexington (B-VG-VB)	4:30	Away
	5	Lauderdale County (B-VG-VB)	4:30	Home
	9-14	County Tournament (B-VG-VB)		
	17	Colbert Heights (B-VG-VB)	4:30	Home
	20	Sheffield (B-VG-VB)	4:30	Away
	24	Lexington (VG-VB)	5:00	Home
	26	Russellville (B-VG-VB)	4:30	Home
	27	Sheffield (B-VG-VB)	4:30	Home
	31	Florence (B-VG-VB)	4:30	Away
Feb	2	Mars Hill (B-VG-VB)	4:30	Home
	3	Deshler (B-VG-VB)	4:30	Away

VOLLEYBALL

Aug	27	Cherokee Tournament (V)		
	29	Covenant Christian (7/8)	4:30	Home
Sep	1	R.A. Hubbard		
	3	Cherokee Tournament (7/8)		
	3	Muscle Shoals Tournament (V)		
	6	Colbert Heights/Waterloo (V)	4:00	Home
	8	Cherokee (V-JV-7/8)	1:00	Away
	10	Muscle Shoals Tournament (7/8)		
	12	Belgreen/Cherokee (V)	5:00	Belgreen
	13	Sheffield (V-7/8)	4:30	Away
	15	Lexington (V-JV)	4:30	Home
	19	Cherokee (V-7/8)	1:00	Home
	20	Lauderdale County (V-JV-7/8)	4:30	Away
	27	Sheffield/East Lawrence (V)	4:00	Home
	29	Colbert Heights (JV-V)	4:00	Home
Oct	1	Decatur Heritage Tournament (V)		
	3	Covenant Christian/Hackleburg (V)	5:00	CCS
	6	Tharptown (V)	4:30	Home
	11	Tharptown (V)	4:30	Away
	13	Russellville/Winfield (V)	4:00	RHS

**Schedules are subject to change.

COLBERT HEIGHTS HIGH SCHOOL

Athletic Schedules

2016-2017

VARSDITY FOOTBALL

Aug 19	Red Bay	Away
26	Phil Campbell	Home
Sep 2	Clements*	Home
9	West Morgan (HC)*	Home
16	Lexington*	Away
23	Sheffield	Home
30	Elkmont*	Away
Oct 7	Colbert County*	Away
14	Lauderdale County**	Home
21	East Lawrence*	Away
28	Bye	
Nov 4	FIRST ROUND PLAY-OFFS	TBA

JUNIOR HIGH / B-TEAM FOOTBALL

Aug 29	Colbert County (7-8)	6:00	Home
26	East Lawrence (7-8-B)	6:00	Away
Sep 2	Phil Campbell (7-8)	6:00	Away
19	Mars Hill (7-8-9)	6:00	Home
26	Red Bay (7-8)	6:00	Away
Oct 3	Phil Campbell (7-8)	6:00	Home
10	Sheffield (7-8)	6:00	Away
17	Hatton (7-8)	6:00	Home

VOLLEYBALL

<u>DATE</u>	<u>OPPONENT</u>	<u>TIME</u>	<u>PLACE</u>
Aug 30	Tharptown (JV)	4:30	Home
	Tharptown (V)	5:30	
	Belmont (V)	7:30	
Sep 1	Cherokee (V)	4:00	Home
6	Waterloo (JV)	4:30	Home
	Waterloo (V)	5:30	
	Colbert County (V)	7:30	
8	Shoals Christian (JV)	4:30	Shoals Christian
	Shoals Christian (V)	5:30	
13	Belgreen (JV)	4:00	Home
	Belgreen V	5:00	
15	Belgreen (JV)	4:30	Belgreen
	Belgreen (V)	5:30	
19	Covenant (JV)	4:00	Home
	Covenant (V)	5:00	
	Lexington (V)	7:00	
20	Sheffield (JV)	4:00	Home
	Sheffield (V)	5:00	
22	Belmont (V)		Corinth
24	Varsity Tournament		Priceville
26	Muscle Shoals (JV)	4:00	Home
	Muscle Shoals (V)	5:00	
	Shoals Christian (V)	7:00	
29	Colbert County (JV)	4:00	Colbert County
	Colbert County (V)	5:00	
Oct 3	Lauderdale County (V)		Lexington
	Lexington (V)		
4	Tharptown (JV)	4:30	Tharptown
6	Deshler (V)	4:00	Home
11	Waterloo (JV)	4:30	Waterloo
	Waterloo (V)	5:30	
13	Covenant (JV)	4:00	Covenant
15	County Tournament (V)		
157	Area Tournament (V)		
20-22	Regional Tournament (V)		Huntsville

NOTE: Only adult tickets are sold at the gate. Kick off time is 7:00 p.m.

*Denotes region games ** Senior Night

BASKETBALL

Oct 20	Tharptown (JVG-JVB)	5:00	Home
27	Tharptown (JVG-JVB)	5:00	Away
Nov 3	Belgreen (JVG-JVB)	5:00	Away
7	Belgreen (JVG-JVB)	5:00	Home
10	Colbert County (JVG-JVB)	4:30	Home
14	Rogers (JVG-JVB)	5:30	Away
15	Covenant (B-VG-VB)	4:30	Away
17	Belgreen (B-VG-VB)	4:30	Away
18	RA Hubbard (B-VG-VB)	4:30	Away
21	Covenant (JVG-JVB)	4:30	Home
22	Rogers (B-VG-VB)	3:30	Home
28	Rogers (JVG-JVB)	5:30	Home
29	Hattton (B-VG-VB)	4:30	Away
Dec 1	Tharptown (B-VG-VB)	4:30	Home
5	Covenant (JVG-JVB)	4:30	Away
6	Rogers (B-VG-VB)	4:30	Away
8	Lexington (B-VG-VB)	4:30	Away
12	Hatton (B-VG-VB)	4:30	Home
13	RA Hubbard (B-VG-VB)	5:00	Home
15	East Lawrence (B-VG-VB)	4:30	Home
19	Lauderdale County (B-VG-VB)	4:30	Home
20	Colbert County (JVB-JVG)	4:30	Away
22	Colbert County (B-VG-VB)	3:00	Home
26-30	Tournament (VG-VB)		TBA
Jan 3	Tharptown (B-VG-VB)	4:30	Away
6	Lexington (B-VG-VB)	4:30	Home
9-14	County Tournament (B-VG-VB)		
17	Colbert County (B-VG-VB)	4:30	Away
20	Covenant (VG-VB)	5:30	Home
27	Lauderdale County (B-VG-VB)	4:30	Away
31	East Lawrence (VG-VB)	6:00	Away
Feb 2	Belgreen (VG-VB)	5:00	Home
6,8,10	Area Tournament (VG)		
7,9,11	Area Tournament (VB)		

**Schedules are subject to change.

COLBERT COUNTY SCHOOL SYSTEM

PARENT ACKNOWLEDGMENT

We (I), _____
NAME OF PARENT(S)

parent(s)/legal guardian(s)/custodian of _____
NAME OF STUDENT

enrolled in _____
NAME OF SCHOOL

hereby acknowledge by our (my) signature that we (I) have received and read, or had read to us (me) the foregoing ***STUDENT/PARENT INFORMATION GUIDE*** including, but not limited to, Education for Homeless Children and Youth, Parent's Right to Know, the Science Safety Contract (page 19), the School-Parent-Student Compact Commitment (page 25), Parent/Family Involvement Plan (page 26), Possession of Weapons and Firearms Policy (page 32), Electronic Device Possession Procedure (page 39-40) and Zero Tolerance Fighting Policy (page 40).

(Signed) _____
PARENT'S/LEGAL GUARDIAN'S SIGNATURE

(Signed) _____
PARENT'S/LEGAL GUARDIAN'S SIGNATURE

(Signed) _____
STUDENT'S SIGNATURE

Date: _____

NOTE: If the student lives with both parents, both parents are to sign the statement. If the student lives with only one parent or legal guardian, only one is to sign the statement.

**PLEASE DETACH THIS PAGE AFTER SIGNING AND HAVE
THE STUDENT RETURN IT TO THE HOMEROOM TEACHER**

This form is to be filed in the student's cumulative folder.