



Cottage Hill
Christian Academy

Faith-Family-Future

4255 Cottage Hill Road

Mobile, AL 36609

Phone: (251) 660-2427 Fax: (251) 660-0558

K2-8th Grade Extended Care Program 2018-2019

Thank you for choosing the Cottage Hill Christian Academy K2-8th Grade *Extended Care* program.

Extended Care services are available from 6:00 a.m. until 6:00 p.m. outside regular school hours. All students arriving on campus before 7:15 or remaining on campus after dismissal and not participating in a school sponsored activity at 3:00 must be registered in and attend the K2-8th Grade *Extended Care* program.

All students attending *Extended Care* must have a current *Extended Care Enrollment form and Medical Release form* completed before attending *Extended Care*.

Students arriving at or after 7:15 will go to the courtesy holding room until 7:35. K2/K3 will go to the K2 classrooms in the EEC area by the small indoor playground and K4-8th grade students will go to their designated courtesy holding areas on the school office hall.

Full Time *Extended Care* is available for a monthly fee of \$180. Full Time enrollment includes unlimited access to morning and afternoon care on regularly scheduled school days.

Part Time *Extended Care* is available on an as needed basis. Part Time morning *Extended Care* is \$5 and Part Time afternoon *Extended Care* is \$10 for each day attended. Remember to write your **STUDENT'S FIRST AND LAST NAME** and **EXTENDED CARE** on the memo portion of your check or on the outside of your payment envelop. All payments are due on the first day of each month.

It is important that you be on time in picking your child up from Extended Care. The LATE FEE for students being picked up after 6:00 is \$10 from 6:01-6:10 p.m. and \$1 per minute after the initial \$10 LATE FEE. The LATE FEE will be added to your bill.

If you have any questions concerning 1st-8th grade please contact Mrs. Robin Martin martin@chbss.org or for questions concerning K2-K5 contact Mrs. Martha Winter winterm@chbss.org in the school office at 660-2427.

The goal of CHCA is to provide a safe and happy environment for each child that will stimulate their physical, intellectual, social and emotional growth. As a partner in caring for your child we welcome your encouragement and positive feedback as we grow.

CHCA looks forward to welcoming your child in the K2-8th Grade *Extended Care* program!

Parents arriving late to carpool may pick their child up in K2-8th Grade *Extended Care*.

During the school year messages can be left for:

K2-8th grade Extended Care
(251) 661-8350 ext. #2272

