

Windham Elementary School
Absence Request Form

The parent or guardian of a student needing to be absent from school in cases of a family emergency or scheduled appointment should complete this form in advance.

Student Name: _____ Grade: _____

Date of Requested Absence: _____

Reason for Absence:

Parent / Guardian Signature : _____

Signature of Principal: _____

Note from the principal: The student must satisfy course requirements with the teacher.