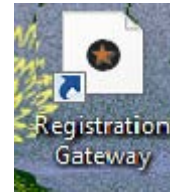


New Student Registration Instructions

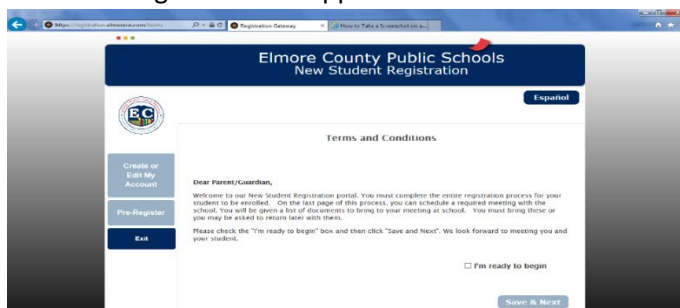


1. Select the New Student Registration Icon located on the screen or go to the internet browser and type in the following website: <https://registration.elmoreco.com>.

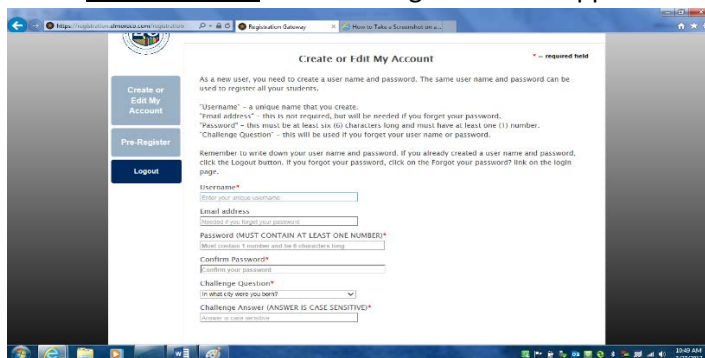
The screen should appear as shown below.



2. If you have previously established a username and password you should enter it here and you will be ready to register your child. You do not have to complete the following steps.
3. **IF YOU DO NOT HAVE A USERNAME AND PASSWORD SELECT **START** AND SET UP A USERNAME AND PASSWORD.** The following screen will appear.



4. Read the terms and conditions and select the box beside "**I'm ready to begin.**"
5. Select **Save and Next** the following screen will appear.



6. Complete the screen with the correct information. If the field has an * you must complete that field to continue. When all information has been entered select **Save and Next**.
7. You will be prompted as you complete the remaining sections of the registration process. You must complete all remaining sections in order for the registrar to pull your student into our student information system.

*****The same username and password can be used to register all your students!*****