

# Homewood Middle School

## Emergency Action Plan

**Purpose:** Ensure expedient and appropriate action is taken in the event of a medical emergency during athletics

**Emergency Team:** Certified athletic trainer, coaches, school administrators

**Emergency Equipment On-Site:** AED, Trauma Kit, Splint Kit (athletic training room)

### Role of First Responders at HMS

1. **Immediate Care of Injured/III Athlete(s)**
  - a. Contact athletic trainer
  - b. Provide immediate first aid
2. **Activation of Emergency Medical System**
  - a. Call 911
  - b. Be able to provide the following: name, site address, number of injured athletes, first aid provided, specific directions to the site, and other information as needed.
3. **Emergency Equipment Retrieval**
  - a. If on site, athletic trainer will have trauma kit and AED in possession or in athletic training room.
  - b. Other AED in HMS located in room 223 "Elective Team Room"
4. **Direct EMS to Scene**
  - a. Coaches and administrators will be sure appropriate doors and gates are unlocked and doorways are clear
  - b. Designate individual to watch for EMS and direct to scene
5. **Control Scene**
  - a. Limit scene to first aid providers
6. **Contact Athlete's Parents or Guardians**

*\*If athletic trainer is not on-scene, coaches will assume responsibility of activating emergency action plan and assigning specific duties to coaches, administrators, managers, and bystanders as necessary.*

*\*\*Athletes' pertinent medical and insurance information is on file with school and can be provided to emergency personnel via coaches.*