

HMS Registration 2016

Homewood City Schools will be using a new online registration tool powered by InfoSnap. We hope that you will find the use of InfoSnap even more convenient!

Registration is a two-part process. Students will not be registered for school until the online and onsite processes have both been completed.

- Online verification of student demographics and acknowledgements are to be completed by **June 30th**.
- Onsite Certification of Residency is to be completed **July 6th – July 29th**. Our office staff will be available Tuesdays, Wednesdays, and Thursdays from 7:30 am to 2:00 pm.

To begin the online process and to access more information about using InfoSnap, follow the instructions below under Getting Started. Once logged in, carefully read all information on the Introduction page before proceeding.

When you have completed the online process, print the required forms from InfoSnap and bring **ALL** the documents listed below to the front office for the onsite certification of residency.

1. Printed forms from InfoSnap: Certification of Residency Form, Student Health Record, Signature Page, and any school specific forms.
2. Current lease or tax notice
3. Current power bill or gas bill will be accepted. (Telephone, cell phone, and cable bills will NOT be accepted.) Provide the portion of the bill that shows the service or property address, not the mailing address.
4. Updated Blue Immunization Card: A TDAP vaccine is required for all 6th grade students who will be 11 years of age or older by the first day of school. Please check with your pediatrician to verify whether or not your child has received this immunization.

Students who have completed both the online and onsite processes should return **August 4th** to pick-up class schedules and finalize payments as needed.

IMPORTANT DATES:

- **June 30th**: Complete Online Registration
- **July 6th -29th**: Complete Onsite Certification of Residency in the Front Office on Tuesdays, Wednesdays, and Thursdays from 7:30 am – 2:00 pm
- **August 4th**: Pick-up class schedules from 8:00 am–11:00 am and 1:00 pm–4:00 pm

We hope the changes that have been made will create an even better experience for you. Thank you for your continued cooperation.



Getting Started with InfoSnap

- For Online Registration in **ENGLISH**, click [here](#) if using your personal device, or click [here](#) if using a public device. The link for public devices will time out after 15 seconds of inactivity. Either link may be used, but the one for public devices is strongly encouraged.
- For Online Registration in **SPANISH**, click [here](#) if using your personal device, or click [here](#) if using a public device. The link for public devices will time out after 15 seconds of inactivity. Either link may be used, but the one for public devices is strongly encouraged.

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[Technical Support for Families](#)