



## Brock's Gap Intermediate School

1730 Lake Cyrus Club Drive

Hoover, AL 35244-4182

Phone: (205) 439-1600 Fax: (205) 439-1601

Scott Mitchell, Principal

Concerning placement for the 2015-2016 school year:

At Brock's Gap each year we will try to evenly distribute students into classes. I have seen and tried different methods over the years, but feel the process we have in place currently is the most appropriate for our school. I have been asked several times about placement letters for students returning to BGIS for the 2015-16 school year. A more effective approach, in my opinion, would be to write a letter to next year's teachers. Our teachers, as professionals, want to work with you as a parent. We see you as the child's first teacher. You know what works well for your child, and we want to use this to our advantage. Please understand that in a school this size we cannot take requests for certain teachers or for students to be placed together as this would likely offset the balanced classes that we are trying to create.

Parents are asked to send an email to our placement mailbox

([bgisplacement@hoover.k12.al.us](mailto:bgisplacement@hoover.k12.al.us)) identifying only two things:

1. Any teacher with whom they have had a difficult situation in the past and with whom their child should not be placed and/or;
2. The name(s) of one or two children with whom their child should not be placed.

The committee will be given the information concerning students and teachers to avoid placing together and will take this information into consideration as they develop classes. We will do everything we can to abide by your requests.

**In order to be considered in the placement process, please have these emails submitted by the last day of school, May 21<sup>st</sup>.** We will be working on creating classes during the summer. Class schedules will be given before school starts at our Meet the Teacher event on Tuesday, August 4<sup>th</sup> from 3-6PM and I would not consider moving a child at that point.

While I am not taking letters concerning the "type" of teacher your child needs, I would highly recommend you share this information with the teachers your child is assigned. All of our teachers are capable of being structured, encouraging, nurturing and challenging, but they will greatly benefit from knowing what you consider your child's greatest needs.

Again, the email address for placement concerns is: [bgisplacement@hoover.k12.al.us](mailto:bgisplacement@hoover.k12.al.us). Make sure to identify your child, the grade they will be in next year, as well as any teacher or child with whom he/she should not be placed. When you send an email you will get a confirmation back that it has been received. If you do not get this confirmation within a couple of weeks please send it again. Keep this confirmation. If your child ends up in a classroom with a student or teacher identified in an email and you do not have a confirmation of your email I will not be able to move them after the fact. Thank you for your understanding in this matter.

Looking forward to working with you,

Scott Mitchell

Principal, Brock's Gap Intermediate