



LIMESTONE COUNTY SCHOOLS

REQUEST TO USE SCHOOL BUILDING/GROUNDS

*****PLEASE PRINT ALL INFORMATION**

Name of the Person in Charge: _____

Name of Group or Organization: _____

Building or Grounds _____

Area Requested: _____

Activity Date: _____ Time: From _____ To _____

If this is not a one time event, please supply the following:

Beginning Date: _____ Ending Date: _____

Describe Activity: _____

Approximate Number of People to Use Facilities: _____

Name and Address of Person to Contact regarding the Disposition of this Request:

Name: _____ Phone: _____

Address: _____

Building Use Fee Schedule	
a. Gym	\$100.00
b. Cafeteria	\$40.00
c. Cafeteria & Kitchen*	\$75.00
d. Classroom	\$30.00
e. Outdoor Sports Field	\$50.00
* CNP Staff Worker/s must be paid their regular/overtime hourly rate by the Sponsoring Group.	

A copy of the organizations Proof of Accident Insurance Policy for each participant must be attached to this request form.

TRAVEL TEAMS: a copy of the team roster, age of each team member, and the school currently attending must be attached to this request form.

I have read and understand Limestone County Board of Education Policy File KG (Public Use of School Facilities & grounds). I hereby state that the information in this request is true and accurate and that, if approved, I will abide by the rules and regulations for use of school grounds and facilities as set down by the Limestone County Board of Education.

Date: _____ Signature: _____

Do Not Write Below This Line

Date Received By Principal: _____ Signature: _____

Superintendent's Signature of Approval: _____

Board of Education Approval Granted On (Date): _____