

East Limestone High School
Request for Principal Approval for Absence

Parents are to complete the following and return to the principal's office **prior** to the planned absence: (please print)

Student Name _____ Grade _____

Course	Teacher Signature
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Date(s) of planned absence: _____

Reason for absence: _____

Parent's name: _____ Phone: _____

Parent's Signature: _____

Today's Date: _____

Student handbook states: A student shall be excused for the absence from school if there are demands which in the opinion of the principal merit an excused absence.

NOTE: This absence must have PRIOR approval in order to be excused and students are limited to taking two principal excused days per year. This excused absence is for the school day and does not apply to extra-curricular activities. Student will need sponsors approval to be excused from these activities.
THIS REQUEST IS NOT VALID DURING 9 WEEK OR SEMESTER EXAMS!

Approved _____

Not Approved _____

Principal Signature _____