

Bob Jones High School Requisition

Date _____ Requested by _____
 Vendor No. _____
 Vendor Name _____ Activity _____
 Address _____ Budget Line _____

Qty	Item No	Description	Unit Price	Total Price

Sub-Total 1 _____
 Less Discount _____
 Sub-Total 2 _____
 Shipping & Handling + _____
 Total Amount of Order _____

Notice to Vendor

This is to advise that the Madison City Board of Education is exempt from paying sales tax by:
 Alabama Department of Revenue Regulation #G27-052
 Tax Exempt #63-1192346

Comments: _____

Requested by Signature: _____
 Dept. Chair/Booster Signature: _____

I hereby certify that the above named articles are necessary, the amount is not excessive and no part of the same will be used except in conducting Madison City Schools business.

Please retain a copy for your records.