

BAKER HORNETS

2017-2018
Student/Parent Handbook





Welcome!

Please allow me the opportunity to welcome each of you back to school. Whether you are an “old timer” or a new student, we have great things to offer. Sports, clubs, school organizations, and excellent teachers make us, quite simply, one of the finest schools in our area. It will be your challenge to take advantage of the possibilities offered to you. I encourage you to make a commitment to yourself to be the best student you know and one who brings pride to your parents and our school community.

This handbook has been written to familiarize you with school policies and procedures as well as to serve as a guide to help you navigate a course through the school year. It is your responsibility to read the booklet, as you will be held accountable for its contents. Share it with your parents. Ask questions if you are unclear about any topics. Above all, have a great year!

**Clem Richardson
Principal**

About Our School

The Southern Association of Colleges and Schools accredits Baker High School. With a heritage dating back to 1927, the school has grown to accommodate the growing needs of west Mobile. Located one mile west of the Mobile Municipal Airport, Baker has an enrollment of approximately 2,500 students. The staff consists of one hundred and thirty-seven teachers, most of who hold a Master's Degree in Secondary Education, as well as six administrators. All work diligently to maintain the high academic standards for which Baker is known. It is this commitment to excellence, which helps our students in their post secondary endeavors.

If you are interested in learning more about our school program, please visit our school web site @ www.bakerhighschool.com.

Mission Statement

The mission of Baker High School is to provide a safe, caring environment in which students will become productive citizens, conscientious adults, and lifelong learners.

Alma Mater

**Oh, Baker School, we love you so
For what you mean to us;
Through coming years, our parts we'll play
And honor you we trust.
Long may our dear old school survive,
And show the world that we
Have won our ranks well with the best
As anyone can see.**

Mascot
Hornet

School Colors
Navy Blue and White

Address
8901 Airport Boulevard

Mobile, Alabama 36608
(251) 221-3000
Fax (251) 221-3004

Staff and Administration

Principal Clem Richardson
Assistant Principals Sharon Staley – Curriculum
..... Johnathan Bearden – 9th Grade
..... Joe Connick – 10th Grade
..... Reginald Wilson – 11th Grade
..... Scott Cooke – 12th Grade

Office Staff

Attendance Channa Reed
Bookkeeper Jada Tolbert
Assist. Principal’s Clerk..... Leta James
Principal’s Secretary/Payroll Valorey Smith
Receptionist..... Catherine Castaneda
Registrar Leslie Baker

Guidance

Alice Cowan (Grade 9th) Christy Melton (Grade 10th)
Heather Weaver (Grade 11th) Kimberly Walker (Grade 12th)

Grade Level Sponsors

Freshman (Grade 9) Jenna Mosley
Sophomore (Grade 10)..... Carla Saunee
Junior (Grade 11) Lynn Kilgore
Senior (Grade 12)..... Scott Nelson

Faculty

DIVERSIFIED

Clorinda Allen
David Armstrong
Ramona Austin
Jana Barber
K. Brining
Tracy Box
Eric Browne
Bridget Chambliss
Danny Daigle
Kathryn Daughenbaugh
Sidney Dedeaux
Shera Earheart
Margeaix Esfeller
Lisa Estle
Cora Evans
Lee Everett
Julia Fantoni
Ann Fredella
Mary Lou Hatcher-Davis
Carolyn Houston
Daniel Kertis
Olena Kochurova
Mary LaCoste
Jill Leiser
Willie Lewis
Jamie Lugo
Grady McCluskey
Peggy McGallagher
Isabel Mendibur-Otano
Tiffany Morgan
Mickey Orso
Kathy Peavv
Gregory Puckett
Carla Saunee
Kaycie Shenesey
Danny Smith
Exelis Stallworth
Michele Stroecker
Denise Tucker
Lauren Walker
Keith Watts(DC)
Haley White
Chris Williams
Kylie Williamson

ENGLISH

Julie Barbosa (DC)
Mona Blackburn
Denise Burns
Kayla Busby
Carol Case
Alison Dempsey
Judith Ann Fick
Sonja Ivey
Linda Keller
Braxton Knott
J. Ryan Lee
Abby McCall
Anna McMillen
Norma Medlin
Maleigha Meredith
Boston Morgan
Jenna Mosley
Martena Nies
Chrissy Nobles-Boone
Tonya Parker
Brenda Pierce
Laura Sadler
Austin Smith
Justin Tolbert
Diana Waldrop
Christina Watts
Shana Williamson

SCIENCE

Caroline Coker
Danya Croft
Doris Gladen
Charles Hickox
Michelle Keenlyne
Chelsea McClintock
Brenda Melancon
Sydney Miller
Claire Minto
Samika Morgan
Scott Nelson
Heather Normand
Jillian Ransom
Allison Sells
Charles Stallings
Tracy Stallings
Jennifer Stevens
Paige Stewart
Monique Weeden
Timothy Williams (DC)
Shondrey Young

SOCIAL STUDIES

Josh Blackburn

Brooks Bobinger
Ken Brown
Renee Bryan
Jake Curtis
Joseph Davis
Samuel Gates
Cristina Golden
Karen Hickman
Marcee Hinds
Megan Johnson
Joey Kelly
Melanie Kriner
Jenny Laird
Marie Longenecker
Nicholas Martin
Tyler Minto
Kristi Morgan
Steve Normand
Brandon Rice
Danielle Seymour
Herbert Stallworth
Jeremiah Tuite
Barbara Waltsgott (DC)
Jeremy Williams
Justin Wilson

Jessica Agnew
Paul Agnew
Jeb Blackerby
Mashanuda Dixon
Zach Fore
William Glover
Angela Greene
Chris Hanson
Christine Hayes
Lisa Heavner (DC)
Kathy Henry
Caroline Hoover
Lynn Kilgore
Stephanie Lee-Stacey
Jovette Nobles-Hall
Trevin Osterman
Kelly Pair
Allison Paterson
Manal Qasem
Jeannine Reeves
Tony Scarbrough
Lori Turner
Keith Williams

SPECIAL EDUCATION

Michelle Fairley
Donna Greep – Regional School
Dennis Howard
Cheryl Johnston – Adpt. P.E.
Shena Jernigan-Pierce
Jane Lose
Kristi Martin
Kim McCall
William McHenry
Ken McLeod
Tammy Newberry (DC)
Annie Nixon
Kevin Peakman – Regional School
Rachel Pierce - ESL
Tiffani Sage
Mike Smith
Catherine Stokely
Cori Walters – Regional School

Student Activities

Get involved! Participation in school clubs, organizations, and athletic activities is a great way to meet new friends and to develop leadership and life skills, which will help you long after graduation. Find a club or group of interest to you and be a full participant. The rewards are great! Of course, to participate, you have to make sure you are **eligible**. Eligibility requirements are necessary for participation in any extracurricular activity. The Alabama State Department of Education and the Alabama High School Athletic Association determine these standards. It's easy! You just have to have an overall grade average of **C** in your core classes: English, Math, Science, and Social Studies; and two elective classes. (See your club sponsor or coach for details).

A.P./Capstone	TBA
Academic Lettering	Marcee Hinds, Megan Johnson
Academic Teams/Hi-Q, Scholar's	Linda Keller, Tonya Parker
Archery Club	Ken Brown
Art Club	Ann Fredella, Kathy Peavy
BH1 Production Team	Justin Tolbert
Baker Musical Theatre (BMT)	Eric Browne
Baker's Dozen/Belles of Baker	Mary Lou Hatcher-Davis
Dance Team	Kylie Williamson
Deaf Teen Quest	Pam Crosby
Diamond Dolls	Peggy McGallagher
Disc Golf	Justin Tolbert
Dodge Ball	Nicholas Martin
Encore Dance	Kylie Williamson
Environmental Science Club	Jennifer Stevens
FBLA	Clo Allen, Haley White, Jill Leiser
FCCLA	Cora Evans
Fellow Christian Athletes	Bill Glover
French Club	Julia Fantoni
Gamma Omega Delta	Scott Nelson
German National Honor Society & German Club	Olena Kochurova
Guitar	Brandon Rice
Harry Potter Club	Marcee Hinds
Hornet Herald Newspaper	Norma Medlin
Hornet Hoologans	TBA
Junior Civitan	Catherine Stokely
Key Club	Mary LaCoste
Rho Kappa	Brandon Rice

Athletic Teams and Coaches
Paul Agnew, Athletic Director

Baseball (Varsity)	Tyler Minto, Brooks Bobinger
Baseball (Junior Varsity)	Sam Gates
Basketball (Varsity Boys)	David Armstrong
Basketball (Varsity Girls)	Lauren Walker
Basketball (Jr. Varsity Boys)	Micki Orso
Basketball (Jr. Varsity Girls)	Boston Morgan
Cheerleading (Varsity)	Chelsea McClintock
Cheerleading (Jr. Varsity)	Stephanie Lee-Stacey
Cross Country	Paul Agnew, Jessica Agnew
Football (Varsity/JV)	Danny Smith, Head Coach
.....	Grady McCluskey, Offensive Coordinator
.....	Steve Normand, Defensive Coordinator
.....	Bill Glover, Justin Wilson, Josh Blackburn
.....	Mickie Orso, Jeff Alexander, Zac Fore, Lee Everett
Football (Freshman)	Howard Rudolph, Austin Smith
Golf	Steve Normand
Soccer (Varsity Boys)	Jake Curtis
Soccer (Varsity Girls)	Scott Nelson
Soccer (Jr. Varsity Boys)	Jamie Lugo
Soccer (Jr. Varsity Girls)	Shena Jernigan-Pierce
Softball	Tony Scarbrough, Jenny Laird
Swimming	Barbara Waltsgott
Tennis	Melanie Kriner
Track (Boys)	Shondrey Young, Paul Agnew
Track (Girls)	Mashaunda Dixon, Jessica Agnew
Volleyball	Carolyn Houston
Volleyball (JV)	Julie Barbosa
Volleyball (F)	Mashaunda Dixon

GRADUATION REQUIREMENTS

Students should see their grade level counselor for this information.

ACT STATEWIDE TESTING

Students should see their grade level counselor for this information.

Grade Placement and Homeroom Assignment

High school homerooms are assigned based upon completion of credits. You must pass a class with a grade of 60 or better and have good attendance to receive credit in the class. The following scale is used to determine your homeroom assignment.

Grade 9 (Freshman)	Successful completion of middle school
Grade 10(Sophomore).....	7 credits
Grade 11 (Junior).....	14 credits
*Grade 12 (Senior)	20 credits

*And must be able to complete all graduation requirements within the school year.

Grading Scale



Your teachers will use a variety of assessments in determining your grades in their classes. Homework, class assignments, outside assignments, and tests will make up a major portion of your grade. Tests are the main determiners of your grade in a particular class. Study hard! Use the following scale:

A	90-100 (4 credit points in your GPA)
B	80-89 (3 credit points in your GPA)
C	70-79 (2 credit points in your GPA)
D	60-69 (1 credit point in your GPA)

Tutoring

Many teachers offer tutoring in their subject areas before and after school. Check with your teacher for time and place.

Loss of Class Credit

Class attendance is a necessary part of making good grades. Because of this and the fact that our school credits are based upon **Carnegie units**, it is

important that you come to school each day. Excessive absences and tardiness can cost you a class credit you have worked hard to earn. Any student who accrues more than four (4) unexcused absences is subject to loss of class credit. (Please see the section on attendance for more information.

Medications on Campus

The parent/guardian shall deliver all medication to school personnel designated by the principal. A completed medication permission form for the child must be returned to school official before student will be given medication at school. To protect all children from taking medication belonging to another child, no child may keep medication on their person while at school. The only exception would be epipins or like emergency treatment.

Chronic Ailment

Students who have chronic ailments should secure a letter from their doctor stating their ailment. Each day a student is absent from school due to this chronic ailment their parent note should so state. The doctor's letter will be placed in the student's cumulative file to collaborate a parent note due to absence. This chronic ailment letter **must** be updated each semester of the school year.

Tardy Policy

1st – 4th Tardy – Handled by teacher

1st referral (5th tardy): Student counseled and warned

2nd referral (6th tardy): Student assigned retract 1 day

3rd referral (7th tardy): Student assigned retract 2 days

4th referral: 3 day Retract or Saturday School

It is important that your child makes every effort to be on time. Please help us. If you have any questions, please call 221-3000, ext. 10012 to speak with the attendance clerk, Channa Reed.

School Attendance Procedures

Absences

1. **Students are required to be on time for school.** It is the responsibility of the parent or guardian to ensure that children arrive on time each day.
2. Anytime that a student is absent, the parent or guardian must send a written note to school satisfactorily explaining the absence. A satisfactory note from a parent must meet the following guidelines: illness, death in the immediate family, inclement weather which would be dangerous to the life and health of the child as determined by the principal, emergency conditions as determined by the principal, and prior permission by the principal. **The note or doctor's excuse must be presented within three (3) school days of the student's return to school to be counted as an excused absence.**
3. A written note from a parent (as described above) will excuse absences for up to but not exceeding four (4) absences per semester. This includes early dismissals.
4. Subsequent absences (over 4) can only be excused by a doctor or legal notes.
5. Parents of students with chronic ailments that may cause the child to miss an excessive number of days during the school year must send a doctor's statement verifying the condition. This procedure is required on a yearly basis.
6. Students must be in attendance for $\frac{1}{2}$ the instructional day to be counted present. An early dismissal before the $\frac{1}{2}$ day or a tardy after the $\frac{1}{2}$ day is counted as an absence.
7. Tardies and early dismissals are strongly discouraged. For class credit purposes, all tardies (if $\frac{1}{2}$ the class is missed) and early dismissals count as class absences. Every 4 tardies equals one (1) unexcused absence.
8. Head lice: Students are allowed three (3) excused absences for each occurrence of head lice.
9. In cases of prolonged absence due to illness, the parent or guardian should seek assistance from the Homebound Program or make other reasonable arrangements with the principal.
10. **Parents planning to pick up:** Parents, due to the amount of buses lining up for dismissal and student drivers, you may want to pick up your student prior to 2:15pm.

Credit Restrictions Based Upon Excessive Unexcused Absences

1. Students are responsible for reporting to school and to each class in accordance with their approved schedule.
2. Teachers shall be responsible for checking the rolls daily in their assigned classes and properly recording the students' attendance.
3. Students attending school-sponsored activities shall be counted present. Students are responsible for all assignments missed while participating in said activities.
4. **A student absent from class more than four (4) unexcused days for any full credit course per term or two (2) unexcused days for any $\frac{1}{2}$**

credit course per term shall not receive credit for the course unless otherwise approved by the principal.

5. Four (4) unexcused tardies shall constitute one (1) unexcused absence for said class.
6. The principal or his designee should make every reasonable effort to contact (by phone or in writing) the parents of any absent student on the day of the absence.
7. Teachers shall notify the parent on the first day of unexcused absence per term for any full credit course or on the first day of unexcused absence per term for any ½ credit course. This should be documented and kept on file for future reference.
8. On the **fifth** day of an unexcused absence per term for any full credit course or on the **third** day of unexcused absence for any ½ credit course, the principal shall notify the parent or guardian of the student's loss of credit as well as his/her rights to bring evidence as to why credit should not be denied. This notification shall be in writing, by U.S. mail, and shall provide an opportunity for a conference as well as information regarding the parent's right to appeal to the superintendent, provided this cannot be settled in the conference.
9. In cases where extreme emergencies exist and can be verified, the principal may extend the maximum number of unexcused absences per term that a student may accumulate before credit is withheld.
10. The principal is encouraged to establish an alternative plan by which students may redeem their credits.

Any student who is absent from school may not participate in a school-sponsored activity during the school day (e.g. field trip, Spirit Day, etc.).

Additional information regarding attendance procedures may be obtained by contacting our school attendance officer 221-3000, ext. 10012.

Early Dismissals

Students wishing to leave campus before their normal dismissal time must present a parent note with parents/guardians day time phone number provided on the note. Notes are to be given to the attendance office first thing in the morning. All notes are verified before student is allowed to secure an early dismissal. Only parents or legal guardians may request that early dismissals be granted. **At no time should a student leave the campus without authorization.**

*Students will be called out of class for their early dismissal. Students **are not** allowed to hang out in front of the school to wait on their ride.

Parents planning to pick their child up at school must go to the Attendance Office and sign the child out between the hours of **8:00 a.m. – 2:40 p.m.**; due to the amount of buses and student driver's it is suggested that you pick your student up by 2:15 p.m.

As stated previously, an early dismissal is counted as a class absence for any class the student misses after the time of dismissal.

An organization sponsor or coach must excuse any student who receives an early dismissal if he/she wishes to participate in an after-school or evening function.

Make-up Work

If you are **absent** for **an excused reason**, you will be allowed to make up missed work. **It is your responsibility to meet with your teacher and ask for your work.** Students will be given 2 days for every day of excused absence to complete make up work (Ex. Absent on Monday, student will have until Thursday to turn in make up work). Student's grade will be withheld if their make-up work is not turned in. Only in cases of prolonged illness will more than one week's worth of work be obtained without the principal's permission. Projects, research papers, special assignments listed in a syllabus, etc. are due on the date given by the teacher. If student is absent on that date they are still responsible for making arrangements to have this work delivered to the teacher. The only exception to this rule is with prior teacher approval.

*Individual class requirements may vary. Check each class syllabus.

Students that are suspended will be given their work during their suspension time. Teachers will be notified that they need to send work to the main office for parent to pick up.

Teachers can assign students Saturday School for overdue work assignments.

Student Code of Conduct

As a student at Baker High School, you will be expected to conduct yourself in such a manner that brings credit to yourself, your home, and your school. As you mature, you will desire to be recognized as a good citizen capable of fulfilling your responsibilities in accord with our code of conduct. What exactly does this mean? It means that you will:

1. Maintain an excellent attendance record by avoiding unnecessary absences and tardies.
2. Assume responsibility for having necessary tools and supplies for class.
3. Maintain a courteous relationship with teachers and fellow students.
4. Complete work and study assignments to the best of your ability.
5. Act in such a manner that would make your parents proud of you and your decisions.

In summary, WORK HARD, PLAY FAIR, and
BE THE BEST YOU CAN BE!

Student Code of Conduct describes expectations for behavior as well as your rights as a student in our school. **You are responsible for its contents.** Our policies with regard to infractions of the rules are based upon the Student Code of Conduct. The Student Code of Conducts can be found on the Baker High School web-site.

Disciplinary Strategies

When an infraction of the rules occurs, the following strategies* will be used:

1. **Conferences.** Conferences include those, which occur between student and teacher, student and administrator, or parents and all of the above. Many times, your teacher or administrator will talk to you first in an effort to let you “fix” the problem. If the problem continues, a parent will be the next contact.
2. **Counseling.** A referral to the school guidance counselor for assistance (home, school, etc.).
3. **Written work.** There are occasions when a written assignment is in order. It should never be a wasted effort, but time to reflect back on the transgression, and a positive way to prevent the situation from occurring again.
4. **Detention.** Detention is served outside normal school hours. During that time, you may be asked to do class work, clean desks, etc. or complete a simple writing assignment. Detention may be served before school or after school. You will receive a notice of detention at least 24 hours before your assigned date. **It is your responsibility to arrange transportation.**
5. **Retract.** Retract is the school in-house suspension assignment. While in retract, you will receive credit for your attendance and for all completed assigned schoolwork. However, you will not be allowed association or communication with other students. Students will complete assigned work that is given by each teacher and/or participate in campus beautification. Saturday School is also an option.
6. **Suspension.** An out-of-school suspension is the most serious of disciplinary strategies. During the period of your suspension, you will not be able to participate in any school activity. Suspended students are allowed to make up work missed either during or after the completion of their suspension; this depends on the length of the suspension. The student is required to request the work from each teacher and return completed work according to the teacher’s direction.
7. **Electronic devices are to be used for academic purposes only, i.e., cell phones, I-Pads, Tablet’s, etc.). Individual teachers will determine use in the classroom. They are not to be used for texting or phone calls during school hours. Unauthorized use of electronic devices can result in the application of any of the discipline procedures listed above.**

8. Parking Permits are non-refundable.

Music players, I-pods, earphones, etc., are not allowed on campus during school hours.

Misuse of electronic devices will result in the following:

1st offense – device taken from student and given to grade level administrator; 1 day of retract.

2nd offense and subsequent infractions will result in suspension.

Grade level administrator will return electronic devices to student before the end of the school day.

*Teachers and administrators may opt to use other strategies, depending upon the severity of the situation.

UNIFORM POLICY 2017 - 2018

SHIRTS

Solid white golf/polo style (button placket) or oxford cloth dress shirts (button down collar, button front) OR Baker spirit shirt. Sleeveless shirts, low-cut shirts, or mid-drift showing shirts **ARE NOT PERMITTED.**

Shirts must be tucked in at the waist.

PANTS

Girls: Tan khaki Pants or Capris. Boys: Tan khaki Pants.

Jeans, corduroy, painter pants or low riders will not be permitted. Denim or jean fabrics will not be permitted. **Pants must be hemmed, not dragging the ground or split at the bottom. Pants must be worn at the waistline.**

Sagging pants will not be permitted. Jeggings (stretch tights/leggings) will NOT be permitted.

Boys may wear knee length tan khaki shorts. Jeans, denim fabric, jean fabric or corduroy will not be permitted. **Shorts must be hemmed.**

SKIRTS

Skirts are not permitted.

SHOES

Shoes must cover the entire foot. Sandals, open front, or open back shoes will not be permitted.

SOCKS

Socks must be a solid color.

OUTERWEAR

Only jackets, sweaters and sweat shirts are permitted as outerwear. **Shirts of any type are not permitted as outerwear. No blankets or pillows will be permitted.**

HAIR COVERING

No head coverings (exception-for Religious reasons) are permitted.

ACCESSORIES

No writing on book bags except for name (identification purposes).

Violation of the approved uniform policy will result in the following disciplinary action(s):

1st referral: Verbal warning and notification of parent (phone/letter) by an administrator

2nd referral: Lunch detention/cafeteria duty (2 days)

3rd referral: Assignment to Retract (2 days)

4th referral: Saturday School

THIS POLICY IS WELL DEFINED AND WILL BE STRICTLY ENFORCED BY THE TEACHERS/ADMINISTRATION.

Textbooks

Textbooks will be checked out through the media center. Books **will not** be issued to those students who have lost or damaged books.

School Fees

Students are expected to pay registration fees and for courses which have been approved for fee collection. Fees help pay for repair or replacement of materials and equipment and for purchases of needed supplies, which help enhance your coursework. Unpaid fees will be accumulated and carried forward and due at time of senior clearance before graduation.

Student Insurance

A group insurance policy is available to all members of our student body. The cost of the policy is nominal. Insurance coverage may be obtained after the opening of school. Please see your homeroom teacher for details.

Free Breakfast & Lunch

ALL MCPSS students are given free breakfast and free lunch.

<u>Meal</u>	<u>Breakfast</u>	<u>Lunch</u>
Visitor/Adult	1.75	3.75

STUDENTS & PARENTS – We can't accept food or drinks from outside sources. If you bring food into the school, it must be in a plain brown bag or a lunchbox. No restaurant deliveries will be accepted.

Student Parking

Parking on the Baker campus is limited to **juniors** and **seniors, ONLY**. These students must have paid their registration fee in order to purchase a parking permit. Students who park on campus should be aware that the

Code of Conduct for students also applies to private automobiles. Parking regulations are strictly enforced. Parking on campus is a privilege, not a right!

If you wish to park on campus, the following guidelines should be followed:

1. Your car must be registered with the school and must display the current hang tag.
2. You should exercise safe driving practices, remembering that pedestrians have the right of way.
3. You should understand that the driving regulations listed on your application and parking permit should be followed; and if they are not, you will be subject to loss of driving privileges.
4. Parking tags are nontransferable.
5. Students who drive to school without a permit issued to them are in jeopardy of having their vehicle booted and/or towed from campus at their expense.
6. **Noise Ordinance** – If your stereo can be heard outside your vehicle, it's too loud. Students who won't comply will lose parking privileges.
7. **No honking horns.** Students are subject to disciplinary actions for any violations of this privilege.
8. **Parking permits** can be suspended or revoked for failure to follow all school rules, poor attendance or failing grades.
9. **Parking permits** are non-refundable.
10. Students must have paid their registration fee before they are allowed to purchase a parking permit.

Bus Transportation

Only students who live within the Baker attendance zone are eligible to ride a bus to and from school. Remember that the Code of Conduct applies to you while waiting at the bus stop or when riding the bus. Bus drivers need your cooperation to help ensure they get you and others to and from school in the safest possible manner. If you need additional information about bus numbers, route, etc., go to the Mobile County Public School's web site <http://www.mcps.com>; then Student Services and then Transportation.

Lockers

Hall lockers are available for storage of books, jackets, lunches, supplies, etc. Remember to make sure you clear your combination before leaving the locker. Sharing of lockers is not allowed. Hall lockers fees are \$5.00 See Sgt. Watts in room 244. If you have a maintenance problem, see your grade level administrator. The Freshman Academy does not have lockers for freshman students.

Parent Conferences

Conferences are an important way for your parents to maintain contact with your teachers about their expectations for work in their classes. If your parent would like to meet with one of your teachers or just to have them call, please have them call the school and leave a message for the teacher with whom they would like to have contact. That teacher should call them back and arrange a conference date and time. On their conference day, parents should check-in by way of the office upon arrival.

*The teacher phone call return goal is 24 hours of receiving the call unless unforeseen circumstances arise.

Telephone Calls/Deliveries

Telephone messages for students are limited to those from a parent **ONLY**. Your **parent/legal guardian** should call our school office and ask to have a message delivered to you. Parents/legal guardians or anyone else should not call or text a student on their cell phone during school hours!

If you need to make a call during school hours, a **phone pass** from your teacher **is required**. The student phone is located at the attendance office.

Your parent may drop off lunch money, books, projects, etc. in the front office. You will be called by the office staff to pick up these items. If you would like to check in the office for forgotten items, please do so between classes.

At no time will deliveries of flowers, balloons, or gift items be accepted for students.



Bell Schedule

Take-In-----7:15-7:25
Block 1-----7:25-8:50
Block 2-----8:55-10:20
Hornet-----10:25-11:10
 Block 3
Lunch "A"-----11:15-11:40
Class "A"-----11:45-1:10

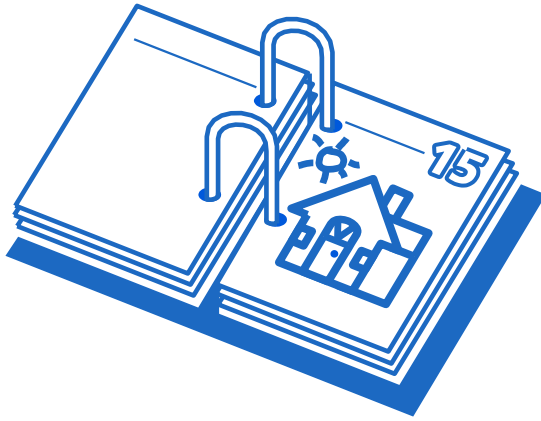
Class "B"-----11:15-11:40
Lunch "B"-----11:45-12:10
Class "B"-----12:15-1:10

Class "C"-----11:15-12:10
Lunch "C"-----12:15-12:40
Class "C"-----12:45-1:10

Class "D"-----11:15-12:45
Lunch "D"-----12:45-1:10

Block 4-----1:15-2:40

Student Holidays



Labor Day	Sept. 4
No Classes.....	Oct. 9
Veterans Day.....	Nov. 10
Thanksgiving Holiday.....	Nov. 20-24
No Classes	Dec. 18
Christmas Holiday	Dec. 19-29
New Year's	Jan. 1
No Classes.....	Jan. 2-3
Dr. M.L. King's B'day.....	Jan. 15
Mardi Gras/President's Day.....	Feb. 12-16
No Classes.....	Mar. 19
Spring Break	April 2-6
Last Day of School.....	May 24

NOTES