

# **BAKER HORNETS**

2015 - 2016

**Student/Parent Handbook**



# **Baker High School Student Handbook 2015-2016**

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**Welcome!**

**Please allow me the opportunity to welcome each of you back to school. Whether you are an “old timer” or a new student, we have great things to offer. Sports, clubs, school organizations, and excellent teachers make us, quite simply, one of the finest schools in our area. It will be your challenge to take advantage of the possibilities offered to you. I encourage you to make a commitment to yourself to be the best student you know and one who brings pride to your parents and our school community.**

**This handbook has been written to familiarize you with school policies and procedures as well as to serve as a guide to help you navigate a course through the school year. It is your responsibility to read the booklet, as you will be held accountable for its contents. Share it with your parents. Ask questions if you are unclear about any topics. Above all, have a great year!**

**Clem Richardson  
Principal**

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## **About Our School**

The Southern Association of Colleges and Schools accredits Baker High School. With a heritage dating back to 1927, the school has grown to accommodate the growing needs of west Mobile. Located one mile west of the Mobile Municipal Airport, Baker has an enrollment of approximately 2,500 students. The staff consists of one hundred and thirty-seven teachers, most of who hold a Master's Degree in Secondary Education, as well as six administrators. All work diligently to maintain the high academic standards for which Baker is known. It is this commitment to excellence, which helps our students in their post secondary endeavors.

**If you are interested in learning more about our school program, please visit our school web site @ [www.bakerhighschool.com](http://www.bakerhighschool.com).**

## **Mission Statement**

The mission of Baker High School is to provide a safe, caring environment in which students will become productive citizens, conscientious adults, and lifelong learners.

## **Alma Mater**

Oh, Baker School, we love you so  
For what you mean to us;  
Through coming years, our parts we'll play  
And honor you we trust.  
Long may our dear old school survive,  
And show the world that we  
Have won our ranks well with the best  
As anyone can see.

**Mascot**  
Hornet

**School Colors**  
Navy Blue and White

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**Address**

**8901 Airport Boulevard  
Mobile, Alabama 36608  
(251) 221-3000  
Fax (251) 221-3004**

**Staff and Administration**

Principal ..... Clem Richardson  
Assistant Principals ..... Sharon Staley – Curriculum  
Johnathan Bearden – 9<sup>th</sup> Grade ..... Joe Connick – 11<sup>th</sup> Grade  
Reginald Wilson – 10<sup>th</sup> Grade ..... Scott Cooke – 12<sup>th</sup> Grade  
Stephanie Tashbin – Signature Academy

**Office Staff**

Attendance..... Channa Woolums Reed  
Bookkeeper ..... Lisa Floyd  
Discipline/Records Clerk ..... Jada Tolbert  
Principal’s Secretary/Payroll ..... Valorey Smith  
Receptionist..... Savannah Gillman  
Registrar ..... Leslie Baker

**Guidance**

Alice Cowan (Grade 9<sup>th</sup>)                      Christy Melton (Grade 10<sup>th</sup>)  
Nancy Lambert (Grade 11<sup>th</sup>)                Kimberly Walker (Grade 12<sup>th</sup>)  
Terry Noojin (Lead Counselor)

**Grade Level Sponsors**

Freshman (Grade 9)..... Angela Greene  
Sophomore (Grade 10)..... Catherine Reichart-Stokely  
Junior (Grade 11) ..... Mischa Armstrong, Lynn Kilgore  
Senior (Grade 12)..... Scott Nelson

**DIVERSIFIED**

Clorinda Allen

Carolyn Houston

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Ramona Austin  
Kayla Austin-Brown  
Janna Barber  
Tracy Box  
Kathryn Boyce  
Eric Browne  
Karen Cooper  
Danny Daigle  
Sidney Dedeaux  
Margeauz Esfeller  
Lisa Estle  
Cora Evans  
Lee Everett  
Sandy Falgout  
Ann Fredella  
Kirsten Gentry  
Mary Lou Hatcher-Davis

Lee Hughes  
Daniel Kertis  
Jill Leiser  
Willie Lewis  
Jamie Lugo  
Grady McCluskey  
Peggy McGallagher  
Kathy Peavy  
Amy Roe (DC)  
Sue Ellen Shaw  
Danny Smith  
Michele Stroecker  
Keith Watts  
Haley White  
Chris Williams

#### **ENGLISH**

Julie Barbosa (DC)  
Mona Blackburn  
Chrissy Nobles-Boone  
Denise Burns  
Bridget Chambliss  
Noah Collins  
Judith Anne Dansby  
Alison Dempsey  
Kevin Fagan  
Julia Fantoni  
Stacey Holbrook  
Sonja Ivey  
Linda Keller  
Braxton Knott  
Olena Kochurova

Mary LaCoste  
Joseph Lee  
Norma Medlin  
Isabel Mendibur-Otano  
Jenna Mosley  
Tonya Parker  
Laura Sadler  
Danielle Seymour  
Austin Smith  
Anna Tanner  
Justin Tolbert  
Carrie Tucker  
Diana Waldrop  
Christina Bowles-Watts  
Shana Williamson

#### **MATH**

Jessica Agnew

Lisa Heavner

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Paul Agnew  
Mischa Armstrong (DC)  
Sandra Bermudez  
Jeb Blackerby  
Zach Fore  
William Glover  
Angela Greene  
Chris Hanson  
Christine Hayes

Jennifer Joiner  
Lynn Kilgore  
Teresa Knowles  
Stephanie Lee  
Manal Qasem  
Jeannine Reeves  
Tony Scarbrough  
Anthony Thames  
Kathy White

#### **SCIENCE**

Paige Bryant-Stewart  
Caroline Coker  
Dayna Croft  
Meredith Cullen  
Betty Dixon  
Doris Gladen  
Charles Hickox  
Chelsea McClintock  
Brenda Melancon

Claire Minto  
Scott Nelson  
Heather Normand  
Tammy Pini-Loper  
William Quina  
Tiffany Stallings  
Jennifer Stevens  
Monique Weeden  
Timothy Williams (DC)  
Shondrey Young

#### **SOCIAL STUDIES**

David Armstrong  
Josh Blackburn  
Ken Brown  
Renee Bryan  
Jake Curtis  
Major Deacon  
Cristina Golden  
Marcee Hinds  
Karen Hickman  
Megan Johnson  
Joey Kelly

John Kubik  
Jenny Laird  
Marie Longenecker  
Kristi Morgan  
Steve Normand  
Brandon Rice  
Jeremiah Tuite  
Barbara Waltsgott (DC)  
Jeremy Williams  
Justin Wilson

#### **SPECIAL EDUCATION**

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Michelle Fairley  
Jane Lose  
Kristi Martin  
William McHenry  
Ken McLeod  
Kent Metcalfe  
Tammy Newberry (DC)

Mickey Orson  
Shana Pierce-Jernigan  
Tiffany Rockhold-Sage  
Catherine Stokely  
Scotty Stokely  
Heather Weaver

## **Student Activities**

Get involved! Participation in school clubs, organizations, and athletic activities is a great way to meet new friends and to develop leadership and life skills, which will help you long after graduation. Find a club or group of interest to you and be a full participant. The rewards are great! Of course, to participate, you have to make sure you are **eligible**. Eligibility requirements are necessary for participation in any extracurricular activity. The Alabama State Department of Education and the Alabama High School Athletic Association determine these standards. It's easy! You just have to have an overall grade average of **C** in your core classes: English, Math, Science, and Social Studies; and two elective classes. (See your club sponsor or coach for details).

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## Student Organizations and Sponsors

A.P./Capstone		Terry Noojin
Academic Lettering		Marcee Hinds, Megan Johnson
Academic Teams/Hi-Q, Scholar's Bowl		Linda Keller, Tonya Parker
Archery Club		Ken Brown
Art Club		Ann Fredella, Kathy Peavy
BH1 Production Team		Justin Tolbert
Baker Musical Theatre (BMT)		Eric Browne
Baker's Dozen/Belles of Baker		Mary Lou Hatcher-Davis
Dance Team		TBA
Deaf Teen Quest		Pam Crosby
Diamond Dolls		Peggy McGallagher
Disc Golf		Justin Tolbert
Encore Dance		TBA
Environmental Science Club		Jennifer Stevens
FBLA		Clo Allen, Haley White, Jill Leiser
FCCLA		Karen Cooper, Cora Evans
Fellow Christian Athletes		Bill Glover
French Club		Julia Fantoni
Gamma Omega Delta		Scott Nelson
German National Honor Society & German Club		Olena Kochurova
Harry Potter Club		Marcee Hinds
Hornet Herald Newspaper		Norma Medlin
Hornet Hooligans		Noah Collins
Junior Civitan		Catherine Stokely
Key Club		Amy Roe
Life Smarts		Sandy Falgout
Math Team		Sandra Bermudez
Model UN & DIMUN		Barbara Waltsgott, Marcee Hinds
Multi Culture Club		Carrie Tucker
National Honor Society		Sonja Ivey, Jana Barber
National Technical Honor Society		Jill Leiser
Peer Facilitators		Cora Evans
Political Science Club & Close Up		Barbara Waltsgott
Queen Bee Beauty Club		TBA
ROTC & JROTC		Keith Watts, Willie Lewis
Robotics		Jeannine Reeves
Skills USA		Sandy Falgout
Spanish Club & Spanish National Honor Society		Maria Mendibur-Otano
Student Council		Tiffani Rockhold-Sage
The Dr. Who Club		Chrissy Nobles Boone
Writer's Guild		Shana Williamson
Yearbook		Christina Bows-Watts

## Athletic Teams and Coaches Paul Agnew, Athletic Director

Baseball (Varsity)..... Bill Glover, Danny Daigle, Joey Kelly



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Baseball (Junior Varsity).....	Brandon Rice, Chris Williams
Basketball (Varsity Boys) .....	Major Deacon, David Armstrong
Basketball (Varsity Girls).....	Charles Hickox, Carrie Tucker
Basketball (Jr. Varsity Boys).....	David Armstrong
Basketball (Jr. Varsity Girls).....	Betty Dixon
Cheerleading (Varsity) .....	Jessica Agnew
Cheerleading (Jr. Varsity) .....	Jenna Mosley
Cross Country.....	Paul Agnew, Jessica Agnew, Anna Tanner
Football (Varsity/JV).....	Danny Smith, Head Coach
.....	Assistant Coaches: Mickey Orso, Steve
.....	Normand, Jeff Alexander,
.....	Steven Alexander, Grady McCluskey,
.....	Howard Rudolph
.....	Jeremy Williams, Lee Everett
Football (Freshman) .....	David Armstrong, Zac Fore, Justin Wilson
Golf .....	TBA
Soccer (Varsity Boys) .....	Jake Curtis
Soccer (Varsity Girls).....	Scott Nelson
Soccer (Jr. Varsity Boys) .....	Jamie Lugo
Soccer (Jr. Varsity Girls).....	Shena Pierce-Jernigan
Softball .....	Tony Scarbrough, Danny Smith, Jenny Laird
Swimming .....	Barbara Waltsgott
Tennis .....	Jeremy Williams
Track (Boys) .....	Steve Normand, Paul Agnew
Track (Girls).....	John Kubik
Volleyball.....	Carolyn Houston, Sue Ellen Shaw

## **GRADUATION REQUIREMENTS**

Students should see their grade level counselor for this information.

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## **ACT STATEWIDE TESTING**

Beginning with the Class of 2015, all students will be required to sit for the ACT Statewide Test during their junior year. This test is paid for by the Alabama State Department of Education and no registration is necessary.

•Sitting for the ACT Statewide Test is a GRADUATION REQUIREMENT!!!!

•All juniors MUST sit for the test, even if you have taken the ACT previously.

•Scores from this test will be placed on your permanent record.

•Scores from this test can be used for collegiate admissions, scholarship requirements, athletic requirements, and community college placement (COMPASS Test) requirements.

•THIS IS A CHANCE TO TAKE THE ACT FREE OF CHARGE!!! Please take advantage!!!

The ACT Statewide Test will be administered in two phases. They are as follows:

### •Pre-Testing Session

During this session, students will be completing all demographic and survey information needed for the ACT. Students will be provided an unofficial copy of their transcript and an ACT Student Booklet during this session.

### •Administration of ACT

Students will be assigned to testing rooms in the Annex. Students will check into their testing rooms at 7:45 A.M. Students will be administered the ACT w/Writing from 8:00 A.M. – 1:00 P.M. Students will be allowed to eat lunch in the cafeteria or snack area (concourse) after testing is over.

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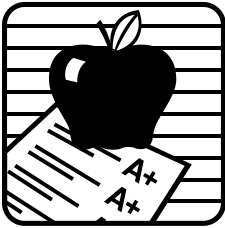
## Grade Placement and Homeroom Assignment

High school homerooms are assigned based upon completion of credits. You must pass a class with a grade of 60 or better and have good attendance to receive credit in the class. The following scale is used to determine your homeroom assignment.

Grade 9 (Freshman).....	Successful completion of middle school
Grade 10(Sophomore).....	7 credits
Grade 11 (Junior). ....	14 credits
*Grade 12 (Senior) .....	20 credits

And must be able to complete all graduation requirements within the year.

## Grading Scale



Your teachers will use a variety of assessments in determining your grades in their classes. Homework, class assignments, outside assignments, and tests will make up a major portion of your grade. Tests are the main determiners of your grade in a particular class. Study hard! Use the following scale:

A .....	90-100 (4 credit points in your GPA)
B .....	80-89 (3 credit points in your GPA)
C .....	70-79 (2 credit points in your GPA)
D .....	60-69 (1 credit point in your GPA)

## Tutoring

Many teachers offer tutoring in their subject areas before and after school. Check with your teacher for time and place.

## Loss of Class Credit

Class attendance is a necessary part of making good grades. Because of this and the fact that our school credits are based upon **Carnegie units**, it is important that you come to school each day. Excessive absences and tardiness can cost you a class credit you have worked hard to earn. Any student who accrues more than four (4) unexcused absences is subject to loss of class credit. (Please see the section on attendance for more information.)

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## **Medications on Campus**

The parent/guardian shall deliver all medication to school personnel designated by the principal. A completed medication permission form for the child must be returned to school official before student will be given medication at school. To protect all children from taking medication belonging to another child, no child may keep medication on their person while at school. The only exception would be epipins or like emergency treatment.

## **Chronic Ailment**

Students who have chronic ailments should secure a letter from their doctor stating their ailment. Each day a student is absent from school due to this chronic ailment their parent note should so state. The doctor's letter will be placed in the student's cumulative file to collaborate a parent note due to absence. This chronic ailment letter must be updated each quarter of the school year.

## **Tardy Policy**

1<sup>st</sup> – 4<sup>th</sup> Tardy – Handled by teacher

1<sup>st</sup> referral (5<sup>th</sup> tardy): Parent called or sent a letter

2<sup>nd</sup> referral (6<sup>th</sup> tardy): Student assigned retract 1 day

3<sup>rd</sup> referral (7<sup>th</sup> tardy): Student assigned retract 2 days

4<sup>th</sup> referral: 3 day Retract or Saturday School

It is important that your child makes every effort to be on time. Please help us. If you have any questions, please call 221-3000, ext. 10012 to speak with the attendance clerk, Channa Woolums.

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#### School Attendance Procedures

##### Absences

1. **Students are required to be on time for school.** It is the responsibility of the parent or guardian to ensure that children arrive on time each day.
2. Anytime that a student is absent, the parent or guardian must send a written note to school satisfactorily explaining the absence. A satisfactory note from a parent must meet the following guidelines: illness, death in the immediate family, inclement weather which would be dangerous to the life and health of the child as determined by the principal, emergency conditions as determined by the principal, and prior permission by the principal. **The note or doctor's excuse must be presented within three (3) school days of the student's return to school to be counted as an excused absence.**
3. A written note from a parent (as described above) will excuse absences for up to but not exceeding four (4) absences per semester. This includes early dismissals.
4. Subsequent absences (over 4) can only be excused by a doctor or legal notes.
5. Parents of students with chronic ailments that may cause the child to miss an excessive number of days during the school year must send a doctor's statement verifying the condition. This procedure is required on a yearly basis.
6. Students must be in attendance for  $\frac{1}{2}$  the instructional day to be counted present. An early dismissal before the  $\frac{1}{2}$  day or a tardy after the  $\frac{1}{2}$  day is counted as an absence.
7. Tardies and early dismissals are strongly discouraged. For class credit purposes, all tardies (if  $\frac{1}{2}$  the class is missed) and early dismissals count as class absences. Every 4 tardies equals one (1) unexcused absence.
8. Head lice: Students are allowed three (3) excused absences for each occurrence of head lice.
9. In cases of prolonged absence due to illness, the parent or guardian should seek assistance from the Homebound Program or make other reasonable arrangements with the principal.
10. **Parents planning to pick up:** Parents, due to the amount of buses lining up for dismissal and student drivers, you may want to pick up your student prior to 2:15pm.

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## Credit Restrictions Based Upon Excessive Unexcused Absences

1. Students are responsible for reporting to school and to each class in accordance with their approved schedule.
2. Teachers shall be responsible for checking the rolls daily in their assigned classes and properly recording the students' attendance.
3. Students attending school-sponsored activities shall be counted present. Students are responsible for all assignments missed while participating in said activities.
4. **A student absent from class more than four (4) unexcused days for any full credit course per term or two (2) unexcused days for any ½ credit course per term shall not receive credit for the course unless otherwise approved by the principal.**
5. Four (4) unexcused tardies shall constitute one (1) unexcused absence for said class.
6. The principal or his designee should make every reasonable effort to contact (by phone or in writing) the parents of any absent student on the day of the absence.
7. Teachers shall notify the parent on the first day of unexcused absence per term for any full credit course or on the first day of unexcused absence per term for any ½ credit course. This should be documented and kept on file for future reference.
8. On the **fifth** day of an unexcused absence per term for any full credit course or on the **third** day of unexcused absence for any ½ credit course, the principal shall notify the parent or guardian of the student's loss of credit as well as his/her rights to bring evidence as to why credit should not be denied. This notification shall be in writing, by U.S. mail, and shall provide an opportunity for a conference as well as information regarding the parent's right to appeal to the superintendent, provided this cannot be settled in the conference.
9. In cases where extreme emergencies exist and can be verified, the principal may extend the maximum number of unexcused absences per term that a student may accumulate before credit is withheld.
10. The principal is encouraged to establish an alternative plan by which students may redeem their credits.

**Any student who is absent from school may not participate in a school-sponsored activity during the school day (e.g. field trip, Spirit Day, etc.).**

Additional information regarding attendance procedures may be obtained by contacting our school attendance officer 221-3000.

## Early Dismissals

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Students wishing to leave campus before their normal dismissal time must present a parent note with parents/guardians day time phone number provided on the note. Notes are to be given to the attendance office first thing in the morning. All notes are verified before student is allowed to secure an early dismissal. Only parents or legal guardians may request that early dismissals be granted. **At no time should a student leave the campus without authorization.**

Parents planning to pick their child up at school must go to the Attendance Office and sign the child out between the hours of **8:00 a.m. – 2:40 p.m.**; due to the amount of buses and student driver's it is suggested that you pick your student up by 2:15 p.m.

As stated previously, an early dismissal is counted as a class absence for any class the student misses after the time of dismissal.

An organization sponsor or coach must excuse any student who receives an early dismissal if he/she wishes to participate in an after-school or evening function.

## **Make-up Work**

If you are **absent** for **an excused reason**, you will be allowed to make up missed work. **It is your responsibility to meet with your teacher and ask for your work.** Students will be given 2 days for every day of excused absence to complete make up work (Ex. Absent on Monday, student will have until Thursday to turn in make up work). Student's grade will be withheld if their make-up work is not turned in. Only in cases of prolonged illness will more than one week's worth of work be obtained without the principal permission. Projects, research papers, special assignments listed in a syllabus, etc. are due on the date given by the teacher. If student is absent on that date they are still responsible for making arrangements to have this work delivered to the teacher. The only exception to this rule is with prior teacher approval.

\*Individual class requirements may vary. Check each class syllabus.

## **Student Code of Conduct**



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As a student at Baker High School, you will be expected to conduct yourself in such a manner that brings credit to yourself, your home, and your school. As you mature, you will desire to be recognized as a good citizen capable of fulfilling your responsibilities in accord with our code of conduct. What exactly does this mean? It means that you will:

1. Maintain an excellent attendance record by avoiding unnecessary absences and tardies.
2. Assume responsibility for having necessary tools and supplies for class.
3. Maintain a courteous relationship with teachers and fellow students.
4. Complete work and study assignments to the best of your ability.
5. Act in such a manner that would make your parents proud of you and your decisions.

In summary, WORK HARD, PLAY FAIR, and BE THE BEST YOU CAN BE!

You will receive, under separate cover, a copy of the **Student Code of Conduct**. This booklet describes expectations for behavior as well as your rights as a student in our school. **Read the booklet. You are responsible for its contents.** Our policies with regard to infractions of the rules are based upon the Student Code of Conduct.

### Disciplinary Strategies

When an infraction of the rules occurs, the following strategies\* will be used:

1. **Conferences.** Conferences include those, which occur between student and teacher, student and administrator, or parents and all of the above. Many times, your teacher or administrator will talk to you first in an effort to let you “fix” the problem. If the problem continues, a parent will be the next contact.
2. **Counseling.** A referral to the school guidance counselor for assistance (home, school, etc.).
3. **Written work.** There are occasions when a written assignment is in order. It should never be a wasted effort, but time to reflect back on the transgression, and a positive way to prevent the situation from occurring again.
4. **Detention.** An age-old method, detention is a time of reflection outside normal school hours. During that time, you may be asked to do class work, clean desks, etc. or complete a simple writing assignment. Detention may be served before school or after school. You will receive a notice of detention at least 24 hours before your assigned date. **It is your responsibility to arrange transportation.**

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5. **Retract.** Retract is the school in-house suspension assignment. While in retract, you will receive credit for your attendance and for all completed assigned schoolwork. However, you will not be allowed association or communication with other students. Students will complete assigned work that is given by each teacher and/or participate in campus beautification. Saturday School is also an option.
6. **Suspension.** An out-of-school suspension is the most serious of disciplinary strategies. During the period of your suspension, you will not be able to participate in any school activity. Suspension students are allowed to make up work missed after the completion of their suspension. The student is required to request the work from each teacher and return completed work according to the teacher's direction.
7. **Electronic devices are to be used for academic purposes only, i.e., cell phones, I-Pads, Tablet's, etc.). Individual teachers will determine use in the classroom. They are not to be used for texting or phone calls during school hours.**

**Music players, I-pods, earphones, etc., are not allowed on campus during school hours.**

**Misuse of electronic devices will result in the following:**

**1<sup>st</sup> offense – device taken from student and given to grade level administrator; 1 day of retract.**

**2<sup>nd</sup> offense and subsequent infractions will result in suspension.**

\*Teachers and administrators may opt to use other strategies, depending upon the severity of the situation.

## UNIFORM POLICY 2015-2016

The purpose of a uniform policy is to meet the requirements set forth by the Alabama Legislature, to use uniforms as a tool for building morale among

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students, and to ensure the safety of the student body through visual identification. As part of the finest school community in Mobile County, our goal is to wear the uniform with pride, dignity, and a conviction that we are members of an organization committed to greatness for our school, our community, and ourselves.

#### Shirts

Solid white golf/polo style (button placket) or oxford cloth dress shirts (button down collar, button front) ONLY. Shirts must have a collar and may be either long or short sleeved. Shirts must be tucked in at the waist. Shirts that are too short to tuck in and remained tucked in will not be permitted. Only a solid white tee shirt or a solid white turtleneck may be worn under the uniform shirt. The sleeves of the tee shirt or turtleneck must not be longer than the sleeves of the uniform shirt.

#### Pants

Tan khaki pleated or plain front pants. Cargo styles, jeans, corduroy, painter pants or low riders will not be permitted. Denim or jean fabrics will not be permitted. Pants must be hemmed, not dragging the ground or split at the bottom. Pants must be worn at the waistline.

**Sagging pants will not be permitted.**

**Jeggings (stretch tights/leggings) will NOT be permitted.**

Boys may wear knee length tan khaki shorts, pleated or plain front. Cargo styles, jeans, denim fabric, jean fabric or corduroy will not be permitted. Shorts must be hemmed.

#### Skirts/Jumpers

Khaki skirts are not permitted; ONLY- Baker plaid skirts allowed. Skorts, cargo styles, corduroy, denim fabric or jean fabric will not be permitted. Skirts must be hemmed and within knee length.

Baker plaid skirts may be purchased at Zoghby's or Bendinger Brothers. This is the only acceptable plaid skirt. (Please ask for the approved Baker High School uniform skirt.) The skirt must be within knee length.

#### Belts

A belt must be worn if belt loops are present and the entire belt must be in the belt loops.

#### Shoes

A full heel & toe with, solid color leather shoe, (black, navy, brown, or tan) or uniform saddle oxford (gray/black, white/black, tan/brown) may be worn. Sandals, open front, or open back shoes will not be permitted.

### UNIFORM POLICY 2015-2016 (cont.)

#### Socks/Hosiery

Either socks or hosiery (white, natural, navy or black) is required. Socks must be above the shoe and visible.

#### Outerwear

Solid white or solid navy jacket, sweater or sweatshirts only. Trench coats will not be

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permitted. Tee shirts/over shirts may not be worn as outerwear. Approved Baker High jackets will be permitted. No blankets or pillows will be permitted.

#### **Jewelry**

Excessive, non-standard (chains, wrist bands, dog collars, etc.), tongue rings, or facial jewelry will not be permitted.

#### **Hair Covering/Color**

Hoods, caps, hats, “rags”, or wraps will not be permitted on campus. These items will be confiscated. Hair must be a natural, human color.

**No turban head scarf (exception-for Religious reasons) are permitted.**

#### **Accessories**

No writing on book bags except for name (identification purposes). Sunglasses are not to be worn in the buildings.

#### **Violation of the approved uniform policy will result in the following disciplinary action(s):**

**1st referral:** Verbal warning and notification of parent (phone/letter) by an administrator

**2nd referral:** Lunch detention/cafeteria duty (2 days)

**3rd referral:** Assignment to Retract (2 days)

**4th referral:** Saturday School

#### **THIS POLICY IS WELL DEFINED AND WILL BE STRICTLY ENFORCED BY THE TEACHERS/ADMINISTRATION.**

#### **Textbooks**

Textbooks are furnished free of charge by the State of Alabama. It is your responsibility to take care of the books, which have been assigned to you. If you lose or damage a book while it is assigned to you, you will be expected to either pay for the book or for the damage to the book. You will not be eligible to receive any other books until such time as you have met your financial responsibilities.

#### **School Fees**

Students are expected to pay registration fees and for courses which have been approved for fee collection. Fees help pay for repair or replacement of

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materials and equipment and for purchases of needed supplies, which help enhance your coursework.

#### Student Insurance

A group insurance policy is available to all members of our student body. The cost of the policy is nominal. Insurance coverage may be obtained after the opening of school. Please see your homeroom teacher for details.

#### Free Lunch

ALL MCPSS students are given free breakfast and free lunch.

<u>Meal</u>	<u>Breakfast</u>	<u>Lunch</u>
Visitor/Adult	1.75	3.75

**STUDENTS & PARENTS** – We can't accept food or drinks from outside sources. If you bring food into the school, it must be in a plain brown bag or a lunchbox. No restaurant deliveries will be accepted.

#### Student Parking

Parking on the Baker campus is limited to **juniors** and **seniors**, ONLY. Students who park on campus should be aware that the Code of Conduct for students also applies to private automobiles. Parking regulations are strictly enforced. Parking on campus is a privilege, not a right!

If you wish to park on campus, the following guidelines should be followed:

1. Your car must be registered with the school and must display the current hang tag.
2. You should exercise safe driving practices, remembering that pedestrians have the right of way.
3. You should understand that the driving regulations listed on your application should be followed; and if they are not, you will be subject to loss of driving privileges.
4. Parking tags are nontransferable.
5. Students who drive to school without a permit issued to them are in jeopardy of having their vehicle booted and/or towed from campus at their expense.
6. **Noise Ordinance** – If your stereo can be heard outside your vehicle, it's too loud. Students who won't comply will lose parking privileges.
7. **No honking horns.** Students are subject to disciplinary actions for

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any violations of this privilege.

## Bus Transportation

Students who live within the Baker attendance zone are eligible to ride a bus to and from school. Remember that the Code of Conduct applies to you while waiting at the bus stop or when riding the bus. Bus drivers need your cooperation to help ensure they get you and others to and from school in the safest possible manner. If you need additional information about bus numbers, route, etc., go to the Mobile County Public School's web site <http://www.mcps.com>; then Student Services and then Transportation.

## Lockers

Hall lockers are available for storage of books, jackets, lunches, supplies, etc. Remember to make sure you clear your combination before leaving the locker. Sharing of lockers is not allowed. Hall lockers fees are \$5.00 See Sgt. Watts in room 244. If you have a maintenance problem, see your grade level administrator. The Freshman Academy does not have lockers for freshman students.

## Parent Conferences

Conferences are an important way for your parents to maintain contact with your teachers about their expectations for work in their classes. If your parent would like to meet with one of your teachers or just to have them call, please have them call the school and leave a message for the teacher with whom they would like to have contact. That teacher should call them back and arrange a conference date and time. On their conference day, parents should check-in by way of the office upon arrival.

\*The teacher phone call return goal is 24 hours of receiving the call unless unforeseen circumstances arise.

## Telephone Calls/Deliveries

Telephone messages for students are limited to those from a parent **ONLY**. Your **parent/legal guardian** should call our school office and ask to have a message delivered to you. Parents/legal guardians or anyone else should not call or text a student on their cell phone during school hours!

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If you need to make a call during school hours, a **phone pass** from your teacher **is required**. The student phone is located at the attendance office.

Your parent may drop off lunch money, books, projects, etc. in the front office. You will be called by the office staff to pick up these items. If you would like to check in the office for forgotten items, please do so between classes.

**At no time will deliveries of flowers, balloons, or gift items be accepted for students.**

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**Bell Schedule**

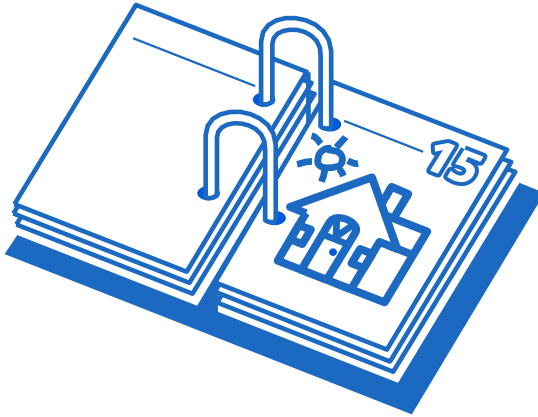
Take-In-----7:15-7:25  
Block 1-----7:25-8:50  
Block 2-----8:55-10:20  
Hornet-----10:25-11:10  
    Block 3  
Lunch "A"-----11:15-11:40  
Class "A"-----11:45-1:10  
  
Class "B"-----11:15-11:40  
Lunch "B"-----11:45-12:10  
Class "B"-----12:15-1:10  
  
Class "C"-----11:15-12:10  
Lunch "C"-----12:15-12:40  
Class "C"-----12:45-1:10  
  
Class "D"-----11:15-12:45  
Lunch "D"-----12:45-1:10  
  
Block 4-----1:15-2:40



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**Student Holidays**



Labor Day .....	Sept. 7
No Classes .....	Oct. 12
Veterans Day .....	Nov. 11
Thanksgiving Holiday .....	Nov. 23-27
Christmas Holiday .....	Dec. 18-31
New Year's .....	Jan. 1
No Classes .....	Jan. 2
Dr. M.L. King's B'day .....	Jan. 18
Mardi Gras .....	Feb. 8-9
President's Day .....	Feb. 10
No Classes .....	Feb. 11-12
No Classes .....	Mar. 18
Spring Break .....	April 11-15
Memorial Day .....	May 3

**NOTES**