

## Collier Elementary School miDevice Parent/Student Guidelines

1. It is the responsibility of the student to maintain proper care of their device. Any damage that occurs to the device will not be the responsibility of the school or school system.
2. Students will bring approved devices at their own risk, just like any other personal item. The school will not be held responsible if an electronic device or other item is lost, stolen, or misplaced. Some devices have a locator, such as Find My iPod/iPhone/ iPad; it is recommended that you enable this feature if possible.
3. Devices must be charged at home before coming to school daily. Teachers and school staff are not responsible for charging devices.
4. Students must already be familiar with their device before bringing it to school, including powering the device on and off, setting it on silent mode, accessing Wi-Fi settings, and accessing the internet browser.
5. Teachers and staff will not be responsible for training students to use a personal device.
6. All devices must be clearly labeled with the student's name. **It is recommended that devices have some sort of protective covering to avoid damage if dropped. (i.e. case, Otterbox, etc.)**
7. Devices must remain powered off in the classroom unless otherwise directed by the teacher during acceptable use times and locations.
8. Collier Elementary and Mobile County Public Schools are not responsible for the purchase of paid applications for personal devices.
9. Students will not be allowed to share personal devices.
10. Students will only use their devices in approved zones. Red Zone: Devices are strictly prohibited (Restroom), Yellow Zone: Devices must be silent and out of sight. (Cafeteria, Hallway, Bus), Green Zone: You have your device; it is out only under the direction of the teacher.(Classroom, Collaborative Lab, Library)
11. Posting or transmitting recorded images or video shall be limited to that which is related to school assignments and projects and shall only be done in accordance with the MCPSS Internet Acceptable Use Policy.

### Consequences for Violations

- 1st offense - Warning, Call Home, Restrictive use of device at school  
2nd offense - User's device will be restricted from the WiFi network  
3rd offense - Student will be prohibited from bringing their device to school for a period of time to be determined by teacher and/or administration and will be subject to the MCPSS Discipline Policy

KEEP AT HOME

## Collier Elementary miDevice Parent/Student User Agreement

The approved devices in the miDevice program are intended to be a tool for use to enhance each student's educational experience. These devices are not toys and will not be used as such.

1. I understand that as a digital citizen, I must protect my personal information, obey copyright laws, and show respect to others.
2. I will not post offensive or inappropriate material to the web.
3. I understand that my device may not contain offensive photos, websites, or violent/inappropriate applications.
4. I understand that I may not send text messages to other devices, watch unapproved YouTube videos, access Facebook or Twitter, or search inappropriate websites.
5. I understand that a mobile device is not a toy, but a tool to help me become a self-directed 21st Century learner.
6. I understand that my school and school system are not responsible for lost or damaged items.
7. I understand that my device should remain powered off and kept put away until my teacher gives permission to use it.
8. I understand that my device can only be used in approved zones as identified by the school.
9. I understand that using a mobile device at school is a privilege, not a right, and I can lose device usage privileges PERMANENTLY.

### BYOD

I understand and will abide by the above policy and guidelines. I further understand that any violation may result in the loss of my network and/or device privileges as well as other disciplinary action.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Please return this form to your child's homeroom teacher to be kept on file for this 2016-17 school year. \*\***

RETURN TO TEACHER