

# Katherine Hankins Middle School

## School Counseling Plan

This is intended to present information to staff and parents about what the School Guidance and Counseling Program provides to help assist in meeting student needs. This is by no means comprehensive of every service provided.

### Overview of the Hankins' Guidance and Counseling Program

- ❖ The Guidance and Counseling Program is comprehensive in nature, striving to provide education for ALL students in three areas: academic, personal/social, and career.
- ❖ The Guidance and Counseling Program is proactive and preventative – helping students develop critical skills to achieve academic, social, and behavioral success.
- ❖ The Guidance and Counseling Program provides classroom lessons, student planning, responsive services, and system support.

### Classroom Lessons

- ❖ The School Counselor provides education to ALL students through the Social Studies classes. It allows the counselor to observe and evaluate classroom and student needs.
- ❖ Lessons often cover these topics: character, teamwork, conflict resolution, bullying, responsibility, personal safety, career interests and choices, and problem solving.

### Student Planning

- ❖ The School Counselor works with students to develop their schedules for the current school year and future years. This is done by examining standardized test scores, transcripts, and discussing students' interest and aptitudes.

### Response Services

- ❖ Consultation: the School Counselor will consult with teachers, administrators, support staff, special education staff, social workers, parents/guardians, and community agencies regarding strategies to help students and families. The School Counselor will serve as a student advocate in all consultation situations.
- ❖ Individual and Small Group Counseling: the School Counselor will provide counseling for students expressing difficulties dealing with relationships, personal, and/or academic concerns.
  - Counseling is intended to be short-term to help students identify problems, causes, copying skills, and develop goals to take appropriate action.
  - School counselors do NOT provide clinical counseling services.
- ❖ Crisis Counseling: the School Counselor provides prevention, intervention, and follow-up.
  - The School Counselor provides counseling to students and families facing emergency situations.
  - The School Counselor serves as a member of the district's crisis team process.
- ❖ Referral: the School Counselor will use referral sources to handle suicidal ideation, violence, abuse, mental health issues, and family difficulties.
  - Referral resources may be to a mental health agency, social and/or community services.
  - Any and all suspected cases of child abuse will be referred to the Department of Human Resources.

### System Support

- ❖ Professional Development: the School Counselor will continually update and share his/her professional knowledge and skills through in-service training and staff and/or parenting meetings.
- ❖ Collaboration on Teams: the School Counselor is a contributing member to many groups and teams such as:
  - Problem Solving Team
  - 504 Facilitator
  - Safety Plan Team
  - School Leadership Team

### Confidentiality

- ❖ The School Counselor will develop confidential relationship with students. This means that information gathered through meetings with students and parents/guardians will be shared on a “need-to-know” basis only.
- ❖ The School Counselor will work to maintain the privacy of students and their families. When information needs to be shared; the counselor will assess who needs to know and what information needs to be known to best help the students and their families.

### Referral for Counseling Services

- ❖ The School Counselor will prioritize the needs of the students of the students based on referrals from:
  - Teachers, administrators, and support staff
  - PST
  - Parents/Guardians
  - Students (self-referral or other students)

**Katherine Hankins Middle School**  
**Counseling Calendar- Ann Crumpton**  
**2016-2017**

**August:**

Registration

Pick up Aspire and review data from previous year

Parent Open House/Orientation

PST

A-CIP

**September:**

Penelope House Classroom Programs - all 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup>

Identify students and start Crittenton Youth Services small groups- 7<sup>th</sup> and 8<sup>th</sup>

Crittenton Youth Services classroom program series in 7<sup>th</sup> grade classes

Worlds of Opportunity field trip (8<sup>th</sup>) - pre-trip prep, trip, post trip activities

PST

A-CIP

**October:**

Red Ribbon Week activities

1<sup>st</sup> quarter report card conferences

Honor Roll Program

Anti-Bullying Week activities

Drug Education Council Speakers - all 7<sup>th</sup> and 8<sup>th</sup>

PST

A-CIP

**November:**

Drug Education Council classroom presentations -7<sup>th</sup> and 8<sup>th</sup>

Kuder profiles and inventories

Aspire Interim I Testing

Kuder 4 year educational plans

PST

A-CIP

**December:**

SWAT (Students Working Against Tobacco) presentations for all 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders

Aspire Interim II Testing

Counselors' Attendance Contest and celebration

PST

A-CIP

**January:**

Suicide Awareness Training – PD for teachers- with Lifelines Counseling

Erin's Law PD for teachers/staff

Interim II Aspire continued

Kuder 4 year educational plans with 8<sup>th</sup> graders

5<sup>th</sup> grade recruiting visits to all 7 feeder elementary schools

PST

A-CIP quarterly review from 2<sup>nd</sup> quarter

**February:**

STAR Academy (MCPSS) program for overage 7<sup>th</sup> graders and parents

NAEP testing for selected 8<sup>th</sup> graders

ACT Aspire scheduling

PST

A-CIP

**March:**

Report card conferences

High School preparation large group sessions with 8<sup>th</sup> graders

Theodore High School preregistration

Parent Meeting about High School registration

PST

A-CIP

**April:**

ACT Aspire Testing (3 weeks)

A-CIP quarterly review for 3<sup>rd</sup> quarter

High School registration for non-THS-bound students

PST

A-CIP

**May:**

2017-2018 course selection for rising 7<sup>th</sup> and 8<sup>th</sup> grade students

Elementary feeder school visit day

8<sup>th</sup> grade Honors Program

PST

A-CIP

HANKINS MIDDLE SCHOOL  
 THOMAS BETHEA, COUNSELOR  
 YEARLY CALENDAR  
 2016-2017

<p>Nov 2016</p> <ul style="list-style-type: none"> <li>-Individual Planning</li> <li>-Responsive Services</li> <li>-Refocus, Character Education</li> <li>-RTI/PST</li> <li>-Data Mtg</li> <li>-Drug Education Council</li> <li>-ASPIRE</li> </ul>	<p>Dec 2016</p> <ul style="list-style-type: none"> <li>-Individual Planning</li> <li>-Responsive Services</li> <li>-Refocus, Character Education</li> <li>-RTI/PST Mtg</li> <li>-Data Mtg</li> <li>-ASPIRE</li> <li>-ACIP Mtg</li> <li>-Anti-tobacco Program</li> <li>-Academic Conference w/Administration</li> </ul>
<p>Jan 2017</p> <ul style="list-style-type: none"> <li>-Individual Planning</li> <li>-Responsive Services</li> <li>-Refocus, Character Education</li> <li>-Kuder</li> <li>-RTI/PST</li> <li>-Data Mtg</li> <li>-ASPIRE</li> <li>-Critteton Teen Services Mtg</li> <li>-Professional Development</li> </ul>	<p>Feb 2017</p> <ul style="list-style-type: none"> <li>-Individual Planning</li> <li>-Responsive Services</li> <li>-Refocus, Character Education</li> <li>-Kuder</li> <li>-RTI/PST</li> <li>-Data Mtg</li> <li>-8<sup>th</sup> Grade Course Registration</li> <li>-Administrative Mtg</li> <li>-State Monitoring Notebook</li> </ul>
<p>Mar 2017</p> <ul style="list-style-type: none"> <li>-Individual Planning</li> <li>-Responsive Services</li> <li>-Refocus, Character Education</li> <li>-Kuder</li> <li>-RTI/PST</li> <li>-Data Mtg</li> <li>-Administrative Mtg</li> <li>-Career Day Week</li> <li>-Alabama State Monitoring</li> </ul>	<p>Apr 2017</p> <ul style="list-style-type: none"> <li>-Individual Planning</li> <li>-Responsive Services</li> <li>-Refocus, Character Education</li> <li>-Kuder</li> <li>-RTI/PST</li> <li>-Data Mtg</li> <li>-Administrative Mtg</li> <li>-ASPIRE TESTING</li> </ul>
<p>May 2017</p> <ul style="list-style-type: none"> <li>-Individual Planning</li> <li>-Responsive Services</li> <li>-Refocus, Character Education</li> <li>-Kuder</li> <li>-RTI/PST</li> <li>-Data Mtg</li> <li>-Adminstrative Mtg</li> </ul>	