

Hollinger's Island Elementary School

Parental Involvement Plan

2016-2017

Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents to be involved.

During the first quarter that school is in session, Hollinger's Island Elementary School holds its annual Title I meeting for all parents of students enrolled. Parents will be notified of the meeting through newsletters, school website, school marquee, flyers, and the school messenger system. Topics covered during the meeting will include, but will not be limited to: CIP, school curriculum, ACOS standards, assessments, parent involvement activities, school-parent-student compacts, parent surveys, and Title I school-wide programs and regulations.

Describe: 1) How there will be a flexible number and format of parent meetings offered; 2) How parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making.); and 3) How funds allocated for parent involvement are being used in the school.

1. The leadership and faculty of Hollinger's Island Elementary School have a strong belief in the importance of parental involvement. Because of this belief, measures have been put in place to offer parent meetings on a flexible schedule. During the first quarter that school is in session, Hollinger's Island Elementary holds its annual Title I meeting for all parents of participating children. The Title I parent meeting is offered at two different times, to meet the scheduling needs of the parents. The Title I staff will also organize and offer additional parenting classes at varying times to include morning sessions and evening sessions. Parents will be notified of the meetings through notices sent home by the students and public postings on the school website. The parent center, located in Building C is opened daily from 8:00-3:00 for parent use. The parent center offers a computer with internet access, brochures, and instructional games for parental use.

2. Hollinger's Island Elementary School believes in involving parents in all aspects of its Title I programs. We have two parent representatives on our CIP committee who were active participants in the development of our parental involvement plan. They are active members of the CIP committee and were involved from the first meeting of the committee. In addition, all parents were given an opportunity to review and provide input before the plan was approved.

3. Hollinger's Island Elementary School uses its parental involvement funds to purchase materials and supplies for the Title I Parenting Room and to facilitate Title I parents in participating in parent meetings and training.

Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children.

Hollinger's Island Elementary provides monthly parent newsletters to keep parents informed of factors impacting their child's education. At its annual parent Title I meeting Hollinger's Island Elementary School will present information about its Title I programs, the curriculum, and forms of assessment used. Parents will become knowledgeable about the following subjects taught: reading, math, language, science, social studies, physical education, art, and music. They will also become knowledgeable about procedures to schedule parent-teacher conferences, track their child's academic progress using the I-Now home portal and participate in decisions related to the education of their child. During the annual Open House, the Hollinger's Island Student-Parent Handbook and the MCPSS' Code of Conduct Handbook are provided to all parents of student enrolled. Teachers are available to provide additional information on the subjects they teach and how students are individually assessed. Students of parents not able to attend Open House will be provided these items and information to take home. Fourth and fifth grade parents will participate in Partnership Conferences to understand their child's academic strengths and weaknesses and to develop a plan to that ensures academic success.

Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated).

The School-Parent Compact was developed to build and foster the development of a school-parent partnership to help all children achieve high state standards. The compact is reviewed and revised annually by the CIP Advisory Committee, which includes parents. The compacts are discussed with each individual parent at the first yearly conference and signed by the principal, parent, and student. These compacts are retained with the classroom teacher and are used in working with parents and students throughout the school year, making the compact a working document. Annually, input is sought from parents as part of the revision of the compact.

Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan.

The CIP committee meets quarterly to review, evaluate, and revise its Continuous Improvement Plan. There are two parent representatives on the committee who represent all of the parents of the school. Parents are notified through newsletters that copies of the CIP are available for review in the library, the school office, Title 1 parenting room, and school website and parents are given the opportunity to address unsatisfactory components of the CIP in writing to the school. All parent concerns will be forwarded along with the CIP to the Central Office.

Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children? (See NCLB Section 1118, requirements for building capacity in parental involvement.) To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

(1) Shall provide training for parents of participating children in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of Title I, and how to monitor their child's progress and work with teachers to improve the achievement of their children.

Hollinger's Island Elementary School will accomplish the majority of this at its required annual Title I parent meeting held at the beginning of the year. At the meeting, parents will receive an overview of the state's academic content standards, academic achievement standards, and assessments. Parents will also receive an explanation of Title I services and information on the parent's rights to be involved in their child's education.

(2) Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. (Describe)

Hollinger's Island Elementary CIP committee strives to ensure that parent materials and training are closely aligned with our school's identified goals. Throughout the year parenting classes will be held on topics that address identified school goals. The meetings and workshops will focus on Math and Reading skills. Also, the Title I Parenting Room has materials for parents to check out to help their children at home.

(3) Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (Describe)

Hollinger's Island Elementary will continue to work with its teachers through faculty meetings, grade-level meetings, and in-services which promote the importance of parental involvement and working with parents as partners in the education process. This year our CIP committee focused on the importance of uniformity and consistency in notifying parents of their students' academic progress. As a result, all teachers will send home mid-quarter progress reports generated through I-NOW classroom module.

(4) Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (Describe)

Hollinger's Island Elementary aligns its parental involvement programs to other state, local, and federal programs to meet the needs of all parents. The Title I Parenting Room contains resources which are available for all parents.

(5) Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (Describe)

At the present time, Hollinger's Island EL population consists of 5 students. When necessary, information is sent home using the Transact Library for translation of documents. Additionally, an interpreter is available from Central Office upon request.

(6) Shall provide such other reasonable support for parental involvement activities as parents may request. (Describe)

Hollinger's Island Elementary makes every effort to work with parents in meeting their children's education. For example, parent surveys conducted showed parent requests for Reading, Math, and Technology parent meetings be held throughout the year. As a result the parent advisory committee will work with the faculty and staff to accommodate this request for the 2016-2017 school year.

Describe how the school will ensure the provision for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students; including providing information and school reports in a format and, to the extent practicable, in a language that parents can understand.

Hollinger's Island Elementary School, to the extent practicable, provides opportunities for the participation of all parents in the education of their child(ren). HIES will coordinate with the Central Office and Federal Programs Office to provide information and reports to parents with limited English Language proficiency, parents with disabilities, and parents of migratory students.