



Improvement Plan Stakeholder Involvement

**Florence Howard Elementary School
Mobile County Board of Education**

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Introduction

The responses should be brief, descriptive, and appropriate for the specific section. It is recommended that the responses are written offline and then transferred into the sections below.

Improvement Planning Process

Improvement Planning Process

Describe the process used to engage a variety of stakeholders in the development of the institution's improvement plan. Include information on how stakeholders were selected and informed of their roles, and how meetings were scheduled to accommodate them.

Parents, community stakeholders and students are invited to participate in developing the school's Continuous Improvement Plan. Florence Howard Elementary informs parents and stakeholders of the Continuous Improvement Plan and their rights and opportunities to become involved in the development of the plan during the annual Title I meeting.

The Parental Advisory Committee is established to represent our stakeholders. The CIP team selects participants for the PAC based upon their knowledge of educational content and school procedures, relationships with students and community partnerships.

Members of the committee are invited to participate in CIP meetings and provide input in the development of the school's goals, strategies and programs. During each meeting, participants review current policies and procedures as well as current academic data. Recommendations are made to either maintain policies that have a positive impact on the school or to improve policies that are not working.

Stakeholders are made aware of the meetings far in advance and if scheduling conflicts arise; they are given the opportunity to send alternative representatives to the meeting. Notifications are made via email, newsletters and school messenger.

Describe the representations from stakeholder groups that participated in the development of the improvement plan and their responsibilities in this process.

The CIP team is represented by the administrator, teachers, parents, community members and students. Stakeholders and parents are invited to become members at the annual Title I meeting. Members of the committee are invited and encouraged to attend and participate in all meetings as well as contribute to discussions on the development and evaluation of the CIP.

Explain how the final improvement plan was communicated to all stakeholders, and the method and frequency in which stakeholders receive information on its progress.

After each quarterly meeting, changes to the existing document are noted, uploaded and made available to the public. The working document is available online via the school's website for easy access. Printed plans are accessible to stakeholders at the school campus.