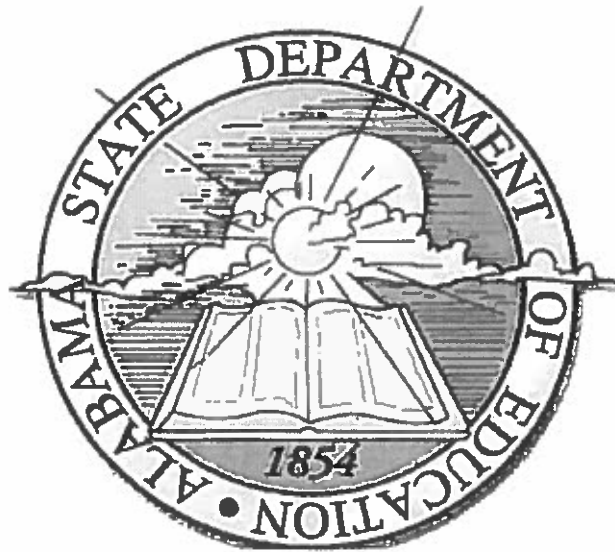


Emergency Operations Plan 2016-2017

Mrs. June Stanford, Principal

Mobile, Alabama 36605

251-221-1810



**Mr. Michael Sentance
State Superintendent of Education**

**Ms. Martha Peek
Mobile County Public School System Superintendent of Education**

**Alabama State Department of Education
Division of Instructional Services
Prevention and Support Services
5227 Gordon Persons Building
P.O. Box 302101
Montgomery, AL 36130-2101
Telephone: (334) 242-8165
Fax: (334) 353-5962**

FOREWORD

School safety has been and continues to be a critical issue in the lives of students, educators, parents, families, and community members. There is growing concern over the safety of Alabama schools due to recent local, state, and national school incidents of violence. Students struggle to learn when their safety is threatened. Educators are less able to provide effective instruction in an environment that they feel is unsafe. Incidents of violence in Alabama's schools are well documented. Therefore, it is imperative that the State Department of Education (SDE), all school systems, and each school make every effort to ensure the safety of their students and those that teach them.

In 1999, the Governor of Alabama directed each school principal in the state to develop and submit a school safety plan specifically outlining how his/her school would react to an emergency on campus. The SDE is committed to providing services and technical assistance for local education agencies (LEAs) in complying with that directive. The SDE is providing this document, School System and Individual School Safety Plan Format, for school system and school use as both system and individual school safety plans are developed. By using the components in this recommended format, technical assistance available through the SDE, and other resources, school systems and schools should be able to develop a well-written plan that will be effectively implemented by all students and school personnel.

On February 28, 2003, the President issued Homeland Security Presidential Directive/HSPD-5, *Management of Domestic Incidents*, which directs the Secretary of Homeland Security to develop and administer a National Incident Management System (NIMS). This system provides a consistent nationwide template to enable federal, state, local, and tribal governments and private-sector and nongovernmental organizations to work together effectively and efficiently to prepare for, prevent, respond to, and recover from domestic incidents, regardless of cause, size, or complexity, including acts of catastrophic terrorism.

The HSPD-5 also requires federal departments and agencies to adopt the NIMS by state, tribal, and local organizations, a condition for federal preparedness assistance that began in FY 2005. In order to comply with NIMS command and management guidelines, school systems and individual schools will incorporate into the safety plan the Incident Command System (ICS). The ICS is a professionally developed method for managing emergencies efficiently and has been proven successful in small emergencies as well as catastrophic disasters.

Through the development, training, and implementation of school system and individual school safety plans, safer environments that enhance and allow for learning will be provided for all school personnel and students.

Step One: SCHOOL SAFETY PLANNING COMMITTEE AND RESPONSE TEAM DATE: 8/2016

NAME	TELEPHONE (Work/Cell)	TITLE	SIGNATURE
Martha Peek	221-4394/454-1180	Superintendent/Representative	
Mr. Robert Battles, Sr.	221-4387	Board of Education Member	
June Stanford	221-1810/402-9460	Principal	
Kimberly Shephard	221-1810/422-2671	Child Nutrition/Cafeteria Manager	
Duane Tucker	221-6636	Transportation/Bus Driver	
Blake Stringer	610-4387/591-5802	Maintenance/Custodian	
Derek Atchison	665-7200/402-5526	Legal Counsel	
Jay Smithson	221-1810/422-4966	Special Education Teacher	
Sylvia Ankiewicz	221-1820	ELL/ESL Teacher	
Dana Sims	221-1818	Regular Education Teacher	
Spring Pacheco	221-1816/47005/406-9847	Counselor	
Amir English, RN	221-1815/47027	Nursing/Health Services	
Melanie Johnson	221-1810/767-4734	Bookkeeper	
Renee LaBoe	221-1810/605-4624	Secretary	
Renee Phillips	221-4010	Public Information Officer (PIO)	
Ronnie Adair	460-8000	EMA Representative	
1 st Precinct	208-7211	Law Enforcement	
Mobile Infirmary	435-2400	Emergency Medical Technician	
Lathan Fire Dept.	208-7352	Fire Department	
Mobile Public Health	344-6049	Social Services (Public Health)	
Mobile Mental Health	478-2760	Social Services (Mental Health)	
MAWSS	694-3100	Public Works (Water)	
Alabama Power	800-245-2244	Public Works (Electrical)	
Mobile Gas Co	476-8052	Public Works (Gas)	
City of Mobile	208-2900	Public Works (Communications)	
		Parent/Guardian	
		Government Official	
		Other	

STAFF SKILLS SURVEY & INVENTORY

Name:	Location:
Position:	

During any disaster situation, it is important to be able to draw from all available resources. The special skills, training, and capabilities of the staff will play a vital role in their ability to cope with the effects of any disaster incident, and they will be of paramount importance during and after a major or catastrophic disaster. The purpose of this survey/inventory is to pinpoint those staff members with equipment and needed special skills. Please indicate the areas that apply to you and return this survey to your administrator.

PLEASE CHECK ANY OF THE FOLLOWING IN WHICH YOU HAVE EXPERTISE & TRAINING. CIRCLE YES OR NO, WHERE APPROPRIATE.

- | | |
|---|--|
| <input type="checkbox"/> First Aid (current card yes/no)
<input type="checkbox"/> CPR (current yes/no)
<input type="checkbox"/> Triage
<input type="checkbox"/> Firefighting
<input type="checkbox"/> Emergency Planning
<input type="checkbox"/> Emergency Management
<input type="checkbox"/> Search & Rescue
<input type="checkbox"/> Law Enforcement
<input type="checkbox"/> Shelter Management
<input type="checkbox"/> Survival Training & Techniques
<input type="checkbox"/> Food Preparation
<input type="checkbox"/> Journalism | <input type="checkbox"/> Bi/Multi-lingual (language(s))
<input type="checkbox"/> Construction (electrical, plumbing, carpentry, etc.)
<input type="checkbox"/> Running/Jogging
<input type="checkbox"/> Mechanical Ability
<input type="checkbox"/> Structural Engineering
<input type="checkbox"/> Bus/Truck Driver (Class 1 or 2 license yes/no)
<input type="checkbox"/> Ham Radio Operator
<input type="checkbox"/> CB Radio
<input type="checkbox"/> Camping
<input type="checkbox"/> Recreation Leader
<input type="checkbox"/> Waste Disposal |
|---|--|

Do you keep a personal emergency kit: In your car? (Yes/No) In your room? (Yes/No)

Do you have materials in your room that would be of use during an emergency? (Yes/No)

Do you have equipment or access to equipment or materials at your school site that could be used in an emergency? (Yes/No)

PLEASE LIST EQUIPMENT AND MATERIALS:

COMMENTS:

What would make you feel more prepared should a disaster strike while you are at school?

Step Two: INTRODUCTION AND "STATEMENT OF COMMITMENT" TO SCHOOL SYSTEM SAFETY

Introduction: A safe school environment is where teachers can teach and students can learn.

Statement of Commitment:

School safety has been and continues to be a critical issue in the lives of students, educators, parents, families, and community members. There is growing concern over the safety of Alabama schools due to recent local, state, and national school incidents of violence. Students struggle to learn when their safety is threatened. Educators are less able to provide effective instruction in an environment, which they feel, is unsafe. Incidents of violence in Alabama's schools are well documented. Therefore, it is imperative that every effort is made to ensure the safety of students and those that teach them.

The Governor of Alabama has directed each school principal in the state to develop and submit a school safety plan; specifically outlining how his/her school would react to an emergency on campus. The Alabama State Department of Education (SDE), is assisting local schools in complying with this directive. The SDE is providing the following suggested format for Individual School Safety Plans for schools to use in developing their safety plans. By using the components in this recommended format, technical assistance available through the SDE and other resources, a school should develop a well-written plan that will be effectively implemented by all students and school personnel.

Maryvale Elementary is committed to the development, training, and implementation of a school safety plan. School and community personnel have been involved and will continue to be involved in creating a learning environment that is safer for all school personnel and the students they serve.