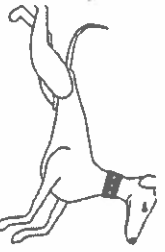




**Mobile County Training Middle School**  
**PROFESSIONAL LEARNING COMMUNITIES IN ACTION (PLCIA)**

Learning Community Members In Attendance: Erin Gilbert - <i>Erin DG</i> Monica Cleland <i>Monica Cleland</i> Kara Chambers - <i>KCC</i>		Date: 10/10/16 Time: 1:15 - 1:30	Need-Based Focus for Meeting: • Plan • Question/Concerns
Purpose of Meeting: <input checked="" type="checkbox"/> Mentoring Meeting <input type="checkbox"/> Plan / Depart ment <input type="checkbox"/> Examine Student Work <input type="checkbox"/> Solve Instructional Problem <input type="checkbox"/> Other (specify) PST			
Minutes of Meeting: MDC + Syllabus Lesson Plans CFA Failing Students - Strategies to motivate Updated work for SPED Focused Math	Progress Monitoring Adapt test for 8th grade	Action(s) To Be Taken Adapt test for 8th grade	Who Gilbert Target Date 10/12/2016
+	Δ	Rx	
Administrator's Signature: <i>[Signature]</i>	Date:		



Mobile County Training School

PROFESSIONAL LEARNING COMMUNITIES IN ACTION (PLCIA)

Learning Community Members In Attendance: Erin Gilbert - <i>[Signature]</i> Kiera Chambers - <i>[Signature]</i>		Date: 10/4/2016 Time: 2:45	Need-Based Focus for Meeting:
Minutes of Meeting:		Purpose of Meeting:	Plan and adapt EQT for adapted students
<ul style="list-style-type: none"> <li>• Discuss adapted EQT</li> <li>• Discuss Schedules</li> </ul>		<input checked="" type="checkbox"/> Mentoring Meeting <input checked="" type="checkbox"/> Plan <input type="checkbox"/> Examine Student Work <input type="checkbox"/> Solve Instructional Problem <input checked="" type="checkbox"/> Other (specify) EQT	Plan for second quarter for adapted students
(Swap for quiet study) 10th Period for 2nd delivery Berry ↔ Chambers 1st Period: Chambers will send students to Berry. 2nd Period will be 6th Period 3 in Chambers will go to resource room 4th quiet study 5th quiet study		Action(s) To Be Taken	Who Target Date
+		Δ	Rx
Administrator Signature: <i>[Signature]</i>		Date:	
Comments:			




**Mobile County Training Middle School  
PROFESSIONAL LEARNING COMMUNITIES IN ACTION (PLCIA)**

<b>Learning Community Members In Attendance:</b> Erin Gilbert <i>Erin Gilbert</i> Kiara Chambers <i>Kiara Chambers</i> Monica Cleveland <i>Monica Cleveland</i> Dana Berry <i>Dana Berry</i>		Date: 8/9/16 Time: 1:00-2:00 Purpose of Meeting: Mentoring Meeting <input checked="" type="checkbox"/> Plan <input type="checkbox"/> Examine Student Work <input type="checkbox"/> Solve Instructional Problem <input type="checkbox"/> Other (specify)	Need-Based Focus for Meeting: <ul style="list-style-type: none"> <li>Grades</li> <li>Lesson Plans</li> <li>Planning</li> <li><del>Here</del> Homework</li> </ul>
<b>Minutes of Meeting:</b> <ul style="list-style-type: none"> <li>Discussed gradebook set up</li> <li>Grading homework</li> <li>Folders in a department</li> <li>Tests and retests</li> <li>Quizzes and format in assessments</li> </ul>	<b>Action(s) To Be Taken</b> <ul style="list-style-type: none"> <li>Be trained on Focused (ASK)</li> <li>Homework sheet</li> </ul>	<b>Who</b> Gilbert Berry	<b>Target Date</b> 8/9/2016 2/10/2016
Everyone was present +	N/A	Δ	Rx
<b>Administrator's Signature:</b> <i>[Signature]</i>		Date: 8-9-16	
<b>Comments:</b>			

**Sign In**  
**Mobile County Training School**  
**Math Department Meeting**  
**8/9/16**

Erin Gilbert - 

Monica Cleveland - 

Kiara Chambers - 

Dana Berry - 

## MCTS Agenda

Math Department Meeting

8/9/16

- Grading Categories (split 30%)
- Homework- Workbook for homework
- Lesson plan template
- Formative Assessments (frequency of quizzes)
- Point System for homework (gradebook)
- Folders
- Future meeting dates — 2<sup>nd</sup> Monday
- Comments for grades
- Tests and retest
- Focused