



Mobile County PUBLIC SCHOOLS

Teacher Mentor Guidelines 2016-2017

1. The mentor teacher should have a minimum three (3) years of successful teaching experience.
2. The assigned mentor will complete the online training module located on the MCPSS EngagePD website (search courses for "New Teacher Mentors 2016-17")
3. Mentors should have a face-to-face meeting with the beginning teacher at least once per week. Document meetings using the PLCIA form to verify pertinent interactions and/or meetings.
4. The hourly stipend for afterschool mentor/mentee collaboration, (professional development) is \$16.00 per hour paid (maximum three (3) hours per week) from the school's Title I Professional Development line item. The mentor/mentee strategy must be included within the schools' continuous improvement plan and the funds must be included within the Title I Budget. All individual classroom teachers serving as mentors who have completed the MCPSS Mentor Training will receive funds equivalent to \$1,000 made in two payments of \$500 less the required employer and employee match for applicable fringe benefits from the Alabama State Department of Education Alabama Teacher Mentor Program. The \$1,000 includes the stipend and applicable fringe benefits for each teacher mentor of a first-year teacher who has had no prior teaching experience.
5. The mentor/mentee should have a shared understanding with their principal regarding their role, responsibilities, and the confidential nature of their interactions, including mentor clarity that their formative feedback to mentees will not be used for formal evaluation purposes.
6. The mentor should receive the support of colleagues in their school as they seek to provide new teachers with the highest quality induction possible to their school, system, and profession.

7. Federal Programs support personnel will check the signed PLCIA's for content and frequent, systematic meetings that cover topics of concern/need/celebration.

~~3/30~~ 7.18.16

CERTIFICATE of ACHIEVEMENT

This is to certify that

Schafreda Beckham

has completed the course

New Teacher Mentors 2016-17

October 12, 2016

Credit Hours: 5.0

Karen Dawson
David Morrow

PISGicPPNc

