



FOR THE 2016-2017 SCHOOL YEAR

On line registration begins April 4, 2016

Kindergarten Registration April 29, 2016

No lines, no missing work, convenient access

Please follow the enrollment steps listed below

Follow These Simple Steps:

- Go to www.mcpss.com
- On the center of the page under **"I WANT TO,"** click on **"Register"**
- Click on New Student
- Create a username/password
- Answer all questions
- **Please bring in all required documentation on April 22, 2016 from 9 am -11am and 1pm - 3pm**

Documentation needed to complete enrollment

- * Copy of Official Birth Certificate
- * Immunization Card
- * Parent/Guardian Photo ID
- * Social Security Card
- * 2 Current Proof of Residency Required
- * **Kindergarten** students must be 5 years old on or before September 2.

*** 2 Proof of Residency required for Enrollment**

Required: One (1) proof that reflects physical address

- Property Tax Records or Deeds(Tax receipt records, deed, mortgage statement, homeowner insurance policy)
- Apartment or House Lease

"If you do not have any of these required items for physical residence, you must obtain a second party residence document from MCPSS website"

Required: One (1) proof from the following:

- Utility deposit/bill, Bank Record, Pay stubs, etc.
- Other Official Proofs: Social Security DHR, food stamps
- Income tax for IRS to Parent/Guardian

We will take parents by appointments, please call (251)221-2000