



Pearl Haskew Elementary
"Learn Love Serve Lead"



Catherine Coxe: Principal

7001 White Oak Drive

Telephone: 251-221-1850

2016-2017

Irvington, AL 36544

*Standard 5: Using Results for Continuous
Improvement*

5.4

- Agendas, minutes of meetings related to analysis of data*



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Agenda
Data Meeting
October 26, 2016

STAR scores on data charts

Ms. Coxe

4DX introduction

Ms. Leonhardt



PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)**

Learning Team Members In Attendance: [Handwritten names: Lisa, Crowley, Fuller, Kasper, Sharon Terrell, Carly Brae]	_____	_____	_____	Date: 10/26/14	Time: 2:00
	_____	_____	_____	Data	Meeting Focus: 5th grade
	_____	_____	_____	Job Embedded	
	_____	_____	_____	SAE	
	_____	_____	_____	Grade Level	
	_____	_____	_____	Other (specify)	

Minutes of Meeting: - Reading Star, Goals - Disciplines Muntains - Practice it for 3 weeks Introduce to Nov. 16 @ to students - Make	Action(s) To Be Taken:	Who:	Target Date:
+	△		Rx

Administrator Signature:	Date:
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PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)**

Learning Team Members In Attendance:

<u>C. Brown</u>	<u>[Signature]</u>	_____
<u>K. Brown</u>	<u>[Signature]</u>	_____
<u>B. Smith</u>	<u>[Signature]</u>	_____
<u>A. Cassidy</u>	_____	_____

Date: 10/26/16	Time: _____
Data <input checked="" type="checkbox"/>	Meeting Focus: _____
Job Embedded <input type="checkbox"/>	
SAE <input type="checkbox"/>	
Grade Level 1	
Other (specify) _____	

Minutes of Meeting:

- we will teach 4DX for 3 weeks + begin teaching to kids Nov. 16
- goal is to give STAR in Jan.
- gradebooks/STAR reports turned in
- set personal goals + begin tracking

Action(s) To Be Taken:

Who:

Target Date:

goals + work towards

- learning something new ^Δ

Rx

Administrator Signature:

Date:



PEARL HASKEW ELEMENTARY****PROFESSIONAL LEARNING COMMUNITIES IN ACTION

(PLCIA)

Learning Team Members In Attendance:

John
Carly Brasco
Kimberly Smith
Dawn Olson
Reby Fay

Stacy Smith
Mel Perinelli
Mandi Starbuck

Date: *10/26/10* Time: *9:20*

Date
 Job Embedded
 SAE
 Grade Level
 Other (specify)

Meeting Focus:
Goal
Planning
and
tracking

Minutes of Meeting:

- Introduced Personal Goals. X to y by date
- Watched video - Goal planning made charts
- Used Reading STAR scores to mark teacher charts for student levels.

Action(s) To Be Taken:

Who:

Target Date:

+

△

Rx

Administrator Signature:

Date:



PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)**

Learning Team Members In Attendance: Keshon Dixon Araceli Jordan S. Walker Aldon 	_____	_____	Date: 10/26/16	Time: 10:15-
	_____	_____	Data	X Meeting Focus:
	_____	_____	Job Embedded	Grade-Level
	_____	_____	SAE	
	_____	_____	Grade Level	
	_____	_____	Other (specify)	

Minutes of Meeting: <ul style="list-style-type: none"> • LIM - Mandi went to a training on 4DX - we will be trained and then we will teach this to the students on Nov. 16th. - We watched the video • We are going to develop our goal to track - live it in front of the class - then in 3 weeks we will teach it to the class. • We discussed the Star Early Lit. data and how to track progress. 	Action(s) To Be Taken: 	Who: 	Target Date:

Administrator Signature: 	Date:
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PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)**

Learning Team Members In Attendance: Mind Lee Amy Parker Maldwin Laura [unclear] [unclear]		Date: 10/26 Time: 1:00 Data <input checked="" type="checkbox"/> Meeting Focus: Job Embedded SAE Grade Level Other (specify)	
Minutes of Meeting: Data / ACT ASPIRE-STAR LIM - Action Research Nov. 16 - LIM - 3 week research Leadership Principles to teach the students 4 Disciplines of Execution		Action(s) To Be Taken: Teachers ACT Aspire Testing Teachers live for 3 weeks Teach Students Teachers & Student	
+ Live / Discuss / Reteach Goals		Rx	
Administrator Signature:		Date:	



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**Data Meeting
Agenda
November 2, 2016**

STAR data

Screening Report

Growth Report

Interim test information

Testing calendar

Reports



PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION**

(PLCIA)

Learning Team Members In Attendance: K. Schneider C. Wiley Sha Terrell			Date: <u>Nov. 2</u>	Time:
_____ _____ _____ _____ _____ _____ _____			Data <input checked="" type="checkbox"/>	Meeting Focus:
			Job Embedded	STAR ASPIRE
			SAE	
			Grade Level <u>5</u>	
			Other (specify)	

Minutes of Meeting: STAR Screening / Snowball Reports Interim test info. Testing Schedule Reports	Action(s) To Be Taken:	Who:	Target Date:
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+	Δ	Rx
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Administrator Signature:	Date:
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PEARL HASKEW ELEMENTARY****PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)

Learning Team Members In Attendance:			Date: Nov. 2	Time:
Jordan			Data	<input checked="" type="checkbox"/> Meeting Focus:
A. Dwyer			Job Embedded	
M. Bingham			SAE	
Sue Wah			Grade Level	K
C. Davis			Other (specify)	
Minutes of Meeting:				
Screening Reports STAR - growth Report			Action(s) To Be Taken:	Who:
				Target Date:
				Rx
Administrator Signature:			Date:	

10/1

PEARL HASKEW ELEMENTARY****PROFESSIONAL LEARNING COMMUNITIES IN ACTION (PLCIA)

Learning Team Members In Attendance:

Handwritten signatures of learning team members: Brenda Kefferson, Sarah L. ... , Katelyn D. ... , Jennifer ...

Meeting details: Date: Nov 2, Time: [blank], Meeting Focus: Data, STAR, ASPIRE. Includes checkboxes for Data, Job Embedded, SAE, Grade Level (3rd), and Other (specify).

Minutes of Meeting:

STAR Data
Screening/Growth Reports
Interim Test Info.
Testing Calendar Reports

Action(s) To Be Taken:

[Empty box for Action(s) To Be Taken]

Who:

[Empty box for Who]

Target Date:

[Empty box for Target Date]

+

Δ

Rx

Administrator Signature:

Date:

102

PEARL HASKEW ELEMENTARY****PROFESSIONAL LEARNING COMMUNITIES IN ACTION (PLCIA)

Learning Team Members In Attendance:

Handwritten signatures of learning team members on a grid of lines.

Date: NOV 2

Time:

Data

Meeting Focus:

Job Embedded

SAE

Grade Level 2nd

Other (specify)

Handwritten note: Start Date

Minutes of Meeting:

STAR - DATA Screening Report Growth Report

Action(s) To Be Taken:

Empty space for action items.

Who:

Empty space for names.

Target Date:

Empty space for dates.

+

Δ

Rx

Administrator Signature:

Date:



PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)**

Learning Team Members In Attendance: _____ <i>Marou Keels</i> _____ _____ <i>J. Perez</i> _____ _____ _____ _____ _____ _____ _____		Date: NOV. 2 Time: _____ Date: <input checked="" type="checkbox"/> _____ Job Embedded: _____ SAE: _____ Grade Level: 1st Other (specify): _____	Meeting Focus: Star data	
Minutes of Meeting: STAR - Screening Report Growth Report		Action(s) To Be Taken: 	Who: 	Target Date:
+	△	Rx		
Administrator Signature: _____		Date: _____		



PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)**

Learning Team Members In Attendance:

Roby Feig _____
Steve Ansell _____
Jimmy McDonald _____
Jim Prescott _____

Date: <i>NOV 20</i>	Time:
Data	<input checked="" type="checkbox"/> Meeting Focus:
Job Embedded	
SAE	
Grade Level	<i>+</i> STAR
Other (specify)	Aspire

Minutes of Meeting:

STAR
 Screening / Mouth
 Reports
 Interim Test Info.
 Testing Calendar
 Interim Reports

Action(s) To Be Taken:

Who:

Target Date:

+

Δ

Rx

Administrator Signature:

Date:



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Data Meeting
12/7/16
Agenda

Grade books

CFA's
100's
Zero's

Reflex

Reports due Dec. 15th

Snap

Coach

Interim scores/student discussion

Lesson plans due teacher work day

CFA's this week

Timed fact drills celebration

LIX



PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION (PLCIA)**

Learning Team Members In Attendance:		Date: 12-7/16	Time: 2:00
<u>Hilli Fuller</u>	<u>Hannah Stringfellow</u>	Data	Meeting Focus:
<u>Carrie Wiley</u>	<u>Kencha Chentover</u>	Job Embedded	
<u>Sharon Terrell</u>		SAE	
		Grade Level ✓	
		Other (specify)	

Minutes of Meeting:	Action(s) To Be Taken:	Who:	Target Date:
<ul style="list-style-type: none"> - Wonders Workshops - Grade books looking good. - CFA 2-weeks apart. - Reflex - December 15th - Snap - online resources - Lesson Plans - on Disk (Teacher wkday) 			

+	Δ	Rx
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Administrator Signature:	Date:
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PEARL HASKEW ELEMENTARY****PROFESSIONAL LEARNING COMMUNITIES IN ACTION

(PLCIA)

Learning Team Members In Attendance:

Stallwer
Laura
Angela

R. Kelly
Matthew

Date: 12/10	Time: 1:00-1:50
Data	Meeting Focus: PST- Grade Level
Job Embedded	
SAE	
Grade Level 2	
Other (specify)	

Minutes of Meeting:

Ms. Cox discussed the following during
 2nd Grade Data Meeting

- o Grade Book
- o Reflex
- o Lesson Plans
- o CFAs
- o 4Dx
- o Advanced Ed

We discussed Wonders Reading
 program & workshop.

Procedures for Volleyball Game on Friday

Action(s) To Be Taken:

Wonders Workshot

Who:

2nd
 Grade

Target Date:

+

Δ

Rx

Administrator Signature:

Date:



PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)**

Learning Team Members In Attendance: Jordan _____ Kenon Dixon _____ Luwan _____ Anna Beter _____ A. Colon _____			Date: 12/7/16 Time: 10:15-11:05	Meeting Focus: PST/ Grade Level	
Minutes of Meeting: <ul style="list-style-type: none"> • Grade Books look great! • Lesson Plans need to be turned in on Teacher Workday. • EQT's - Monday. • CFA's should be 2 1/2 weeks apart • 4DX continue working on these. • Advanced Ed. - read and be familiar with all parts • Wonders - Start in Jan. 			Action(s) To Be Taken:	Who:	Target Date:
_____ _____ _____			_____ _____ _____	_____ _____ _____	_____ _____ _____
Administrator Signature:			Date:		



PEARL HASKEW ELEMENTARY****PROFESSIONAL LEARNING COMMUNITIES IN ACTION (PLCIA)

Learning Team Members In Attendance: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><i>Steve Trout</i></p> <p><i>Ruby Fung</i></p> <p><i>Jim Donald</i></p> <p><i>All Pruitt</i></p> </div> <div style="width: 45%;"> <p><i>Jon Harte</i></p> <p><i>Ann Parker</i></p> <p><i>Carly Brad</i></p> </div> </div>			Date: <i>12-7-16</i> Time: <i>9:20</i>	
			Data	Meeting Focus:
			Job Embedded	
			SAE	
			Grade Level <input checked="" type="checkbox"/>	
			Other (specify)	
Minutes of Meeting: <ul style="list-style-type: none"> • Discussed web-workshop on Dec. 14th all 4th grade attending • Grade Books good. • CFA's dates - last Dec. • Reflex reports due Dec. 15th • SNAPS - discussed • Coach books - start after Winterbreak • Show scores to students • Lesson plan - Dec. work day • 4DX - discussed goals + start w/ students • Facts Drills by Friday for Victory 	Action(s) To Be Taken:	Who:	Target Date:	
• Wonders ⁺ Reading Program	• Some fitting all in		Rx	
Administrator Signature:		Date:		



PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)**

Learning Team Members In Attendance: _____ _____ _____ _____ _____ _____ _____ _____ _____ _____			Date: 12-7-16 Time: 8:30	Meeting Focus: _____ _____ _____ _____ _____
_____ _____ _____ _____ _____ _____ _____ _____ _____			Data	
_____ _____ _____ _____ _____ _____ _____ _____ _____			Job Embedded	
_____ _____ _____ _____ _____ _____ _____ _____ _____			SAE	
_____ _____ _____ _____ _____ _____ _____ _____ _____			Grade Level 3 Other (specify) P.S.T.	
Minutes of Meeting: * grade book - fill in missing/make-ups * rolling computer lab - follow weekly schedule month to month * Coach books * Interim-ASPIRE - meet w/students * 4DX = teachers students * Advanced Ed - meet again 3rd quarter * Wonders		Action(s) To Be Taken: * follow-up keep copy in files	Who:	Target Date:
+	Δ	Rx		
Administrator Signature:		Date:		



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Data/Reading Meeting
January 4, 2017
Agenda

Alignment of CFA, EQT, and STAR scores/charts	Coxe
Act.org/aap/Alabama website/Sandbox Exemplars to be used in March	Coxe
Interim 2 Testing Schedule	Coxe
Wonders information/small groups	Leonhardt



PEARL HASKEW ELEMENTARY****PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)

Learning Team Members In Attendance: C. Colvin Jordan Kushi Dixon Sue Walker Nancy Benjamin			Date: 1/4/17 Time: 10:15	
			Meeting Focus: <input checked="" type="checkbox"/>	
			Job Embedded <input type="checkbox"/>	
			SAE <input type="checkbox"/>	
			Grade Level <input type="checkbox"/>	
			Other (specify) <input type="checkbox"/>	
Minutes of Meeting: <ul style="list-style-type: none"> • Looked at data: Alignment of 2nd quarter CFA, EDT, and STAR scores / charts. • Discussed schedules • Wonders: discussed how plan for small group instruction 		Action(s) To Be Taken:	Who:	Target Date:
+ <ul style="list-style-type: none"> • good examples of lesson plans for small group. • data alignment is on track. 	Adjusting ^Δ to our new Reading Series (Wonders).		Rx Attend workshop / training, planning together.	
Administrator Signature:		Date:		



PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION (PLCIA)**

Learning Team Members In Attendance:			Date: 1-4-17	Time:	
<i>S. Baldwin</i>			Data	Meeting Focus: <i>Data</i>	
<i>Quilley</i>			Job Embedded		
<i>M. Mainwaring</i>			SAE		
<i>M. J. [unclear]</i>			Grade Level <input checked="" type="checkbox"/>		
<i>Laura [unclear]</i>			Other (specify)		
Minutes of Meeting:			Action(s) To Be Taken:	Who:	Target Date:
Alignment of EQT, CFA & STAR scores/charts (Ms Coxe)			Training Wonders Explore Website	2nd Grade	Jan. 5
Interim 2 Testing Schedule			No Computer Lab/schedule changes	↓	↓
Wonders Information/Small Groups			Grade Level Teachers	Leonhardt	"
+ Reading Program	Δ Reading Program Mid-year training				Rx Explore Reading Materials
Administrator Signature:			Date:		

10/17

PEARL HASKEW ELEMENTARY****PROFESSIONAL LEARNING COMMUNITIES IN ACTION

(PLCIA)

Learning Team Members In Attendance:

Burda Pal...
Shevon Devine
[Handwritten names]

Date: 1/4/16	Time: 8:30
Data	Meeting Focus:
Job Embedded	
SAE	
Grade Level: 3rd	
Other (specify)	

Minutes of Meeting:

* Update on grade 3, gr. 2 bar graph of CFA 1, 2, 3, EQT, and 2nd STAR
 → C.F.A.'s need more rigor to prepare for ACT Aspire.
 * ACT Aspire Interim (2nd) - Lisa ^{will} print
 * Do 2 classroom Aspire tests ^{tickets} weekly in classroom
 * Sandbox - 3rd interim - complete whole group = then go over w/class in homeroom
 * Wonders rdg. Series - w/Mandi L.

Action(s) To Be Taken:	Who:	Target Date:

	Δ	Rx
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Administrator Signature: _____ Date: _____



PEARL HASKEW ELEMENTARY****PROFESSIONAL LEARNING COMMUNITIES IN ACTION

(PLCIA)

Learning Team Members In Attendance:

[Handwritten signatures: J. H. H. H., Kelly Key, Jennifer M..., Steve Hill]

Date: 1-4-17	Time: 9:30
Data	Meeting Focus: <i>Data grade level</i>
Job Embedded	
SAE	
Grade Level	
Other (specify)	

Minutes of Meeting:

- Discussed Alignment of CFA, EQT, and STAR scores.
- Exemplars to be used in March to prepare for ACT Aspire.
- Interim 2 testing schedule given
- Wonders discussion & information small group questions.

Action(s) To Be Taken:

Who:

Target Date:

Wonders⁺ provided

- Not enough training for Wonders
- Materials not in to start Wonders

Rx

Administrator Signature:

Date:



PEARL HASKEW ELEMENTARY**PROFESSIONAL LEARNING COMMUNITIES IN ACTION
(PLCIA)**

Learning Team Members In Attendance: Kendra Osemenuel Kelli Fuller Camryn Hannah Springfield Sharon Terrell Mandi Keen		Date: 1/4/17 Time: 1:50	Meeting Focus: PST
Minutes of Meeting: - Reviewed alignment of CFA, EQT, & STAR Scores charts for each homeroom. - Act.org/lap/Alabama Website for practice ASPIRE tests. Must give 1 classroom test each week (Reading/Math) - Interim 2 Testing Schedule - Reviewed Wonders information		Action(s) To Be Taken: Create CFA/EQT that align w/ STAR/ASPIRE Give weekly tests	Who: Reading Teachers All Target Date: Each Week
+	Δ	Rx	
Administrator Signature:		Date:	