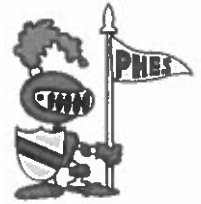




Pearl Haskew Elementary
"Learn Love Serve Lead"



Catherine Coxe: Principal

White Oak Drive

Telephone: 251-221-1850

2016-2017

7001 Irvington, AL 36544

Standard 2.5

- Minutes and Meetings with Stakeholders*
- Involvement of stakeholders in a school improvement plan*

Improvement Planning Process

Improvement Planning Process

Describe the process used to engage a variety of stakeholders in the development of the institution's improvement plan. Include information on how stakeholders were selected and informed of their roles, and how meetings were scheduled to accommodate them.

Continuous Improvement Plan (CIP) team members were selected from all grade levels including Special Education, media, health services, community stakeholders, paraprofessionals, and parent representatives. Meetings are scheduled throughout the school year to update and make necessary revisions to the CIP. At least one planning meeting takes place during the summer months. Team members meet with assigned constituencies to provide opportunities for input.

Describe the representations from stakeholder groups that participated in the development of the improvement plan and their responsibilities in this process.

Current members of the Continuous Improvement Plan committee include: Cathy Coxe/Principal, Alastair Stevenson/Assistant Principal, Lisa Addison/Title I Facilitator, Victoria Rockhold/Parent Representative, Amanda Bowman/Parent Representative, School Improvement Specialist/Angela Lincecum, Lettie Duke/Counselor, Amy Parker/Special Education, LPN/Susan Williams, ELL Resource/Donna Dunnam, Kim Collier/Media Specialist, Amanda Leonhardt/Reading Instructional Partner, Summer Payne/Math Coach/TST, Shannon Porter/Speech, Nancy Bingham/Kindergarten, Karen Ricks/First Grade, Michelle Brenton/Second Grade, Robyn Terry/Fourth Grade, Carrie Wiley-Gilmore/Fifth Grade. Each CIP member is responsible for attending scheduled meetings, collecting and analyzing data, making necessary revisions to plans as needed, and reporting pertinent information to faculty and staff members, parents, and community stakeholders.

Explain how the final improvement plan was communicated to all stakeholders, and the method and frequency in which stakeholders receive information on its progress.

Copies of the CIP were presented to the faculty and staff for review. If necessary, changes will be made and the final plan submitted to the Local Education Agency (LEA) for Superintendent and board approval. The plan will be discussed at the Annual Title I Parent meeting. Parents will be made aware of how to view the CIP via a link posted on the school website. The CIP will be monitored frequently during the school year by faculty and administration and changes made if necessary. The CIP members, along with central office designees, will meet to ensure compliance and implementation of the plan. Documentation of implementation is kept on file with the Title I Chairperson at the school site.



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ACIP Planning and Development

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scanned*

Improvement Planning Process

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2016-2017

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- ACIP Committee/Faculty*
Planning/Development Meetings
- *Agendas/Sign-in Sheets*



Pearl Haskew Elementary

"Learn Love Serve Lead"



Cathy Cox
Principal

7001 White Oak Drive
Irvington, AL 36544

Telephone: 251-221-1850

Facsimile 251-221-1855

Pearl Haskew 2016-2017 A-CIP Planning Retreat

May 23rd, 2016

Lisa Addison	Title I Facilitator
Nancy Bush	Kindergarten Rep.
Chlorine	Principal
Alicia	Asst. Principal
L. Duke	Counselor
M. Smith	2nd Grade Rep.
Amy Parker	Special Education
Kerowick	1st Grade Rep.
Kim	4th Grade Rep.
A. J.	Media Specialist
B. Patterson	3rd Grade Rep.
D. Porter	Speech
Brandi	Reading Inst. Partner
Summer	Math Inst. Partner
Victoria	Parent Rep.

LIM Retreat

Due to a very busy year, most of our planning for next year will be completed during the retreat, unlike last year. We will have breakfast from 8:30 – 8:50. I will do a brief introduction of the day's events. Immediately after the introduction, we will break into partners/groups to begin working on our plan for the year. This should take no longer than 1 ½ hours. After that time, we will come together in a whole group and share our ideas. Lunch will be served at 12:00 pm. All planning should be complete.

From 12:30-1:30, we will break out in our groups and complete our plans (put it in writing).

For the last hour, we will discuss (in whole group) housekeeping items, such as policies, schedules, calendar dates, etc.

Agenda

Breakfast	(20)
Purpose and Future Goals	Coxe (5)
Groups	(90)
• Review Goals and Develop WIGS	Addison, McDonald, Stevenson
○ Develop new WIGS	
○ Develop tracking method	
• Leadership Notebooks/Student-Led Conferences	Terry, Bingham
○ Shorten requirement list for binders	
○ New school-wide leadership roles	
○ Student-led conference forms	
▪ Decide on due date	
• Monthly Habit Curriculum	Porter, Leonhardt
○ Timeline when Habits will be taught	
○ Activity book lessons/link activity book to weeks	
• Parenting	Duke
○ Communication to parents	
○ Town Hall meetings	
○ Faculty Booster topics/dates	
○ Community	Brenton
• Covey Clubs	Ricks, Gilmore
○ New clubs?	
○ Budget/shirts	
○ Procedures	
• Website/Calendar	Brenton

- Action Teams
 - Purpose of each team
 - Review plan made with Shelly
- Knightly News
 - Schedule for activities/grade levels

Parker, Patterson

Summer

Sharing of Ideas

(60)

Lunch

(30)

Groups to complete planning

(60)

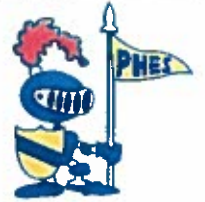
Housekeeping

(60)

- Parent handbook
 - Snacks
 - Uniforms
 - Lunch procedures
- Discipline
 - Detention calendar
- PTO dates
 - Open House, Fall Festival, Thanksgiving, etc.
- Schedules
- Lighthouse Team meeting dates
- Aspire results celebration date/activity
- Possible Lighthouse presentation to students?



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2016-2017

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Parental Involvement Plan Review

May, 19th 2016

Agenda

- *Plan Evaluation*
- *Update parenting allocation/discuss possible uses for funds*
- *Make necessary revisions*



MOBILE COUNTY PUBLIC SCHOOL SYSTEM
PEARL HASKEW ELEMENTARY
Parental Involvement Plan
2015-2016

Part VI

Parental Involvement:

Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents to be involved. During the first quarter of school, Haskew Elementary holds its annual meeting of Title I Parents. Parents are notified through weekly school bulletins, newsletters, and phone calls. Two meetings will be provided, one during the school day and one during the evening. Topics to be discussed in this year's meetings are:

*Requesting Qualifications of your Child's Teacher

*The Annual Evaluation of the Parental Involvement Plan

*The process of how all Title I parents may have involvement in the 1% Set-Aside (\$2,184). The LEA Title I Plan, the e-CIP, the revisions of compacts, the LEA and School Parental Involvement Plans, and the Annual Evaluation of the LEA Parental Involvement Plans.

Describe: 1) How there will be a flexible number and format of parent meetings offered; 2) How parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making.) and 3) How funds allocated for parent involvement are being used in the school.

1. The administration and staff at PHES believe that parental involvement is of the utmost importance and therefore we continue to offer and encourage parent involvement by holding parent trainings and meetings throughout the school year. The parenting center will be open every school day from 8:00 a.m. until 3:00 p.m. for parents to receive materials and information or meet with the Title I representative. Parent meetings at Haskew Elementary will be offered during the mornings and in the evenings to accommodate our parents. 2. PHES believes it is imperative to involve parents in all aspects of its Title I Program. Our process for parent involvement and decision making is as follows: The Title I facilitator and two parents serve as a representative on decision-making committees and as a contact person for the Title I parents to answer questions about parental involvement and parents' rights. Megan Cruz, and Amanda Bowman, our parent representatives serve on the e-CIP committee and are directly involved in school wide decision making and planning. All parents have access to, and contact information for our parent representatives. 3. PHES uses its parental funds as follows: To fund all materials and supplies for our school's parenting center. (\$2,184) *new budget info -*

*Victoria Rockwell
Nicole Massengill*

Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. During the beginning of the year parent meetings and the annual Title I Meeting, PHES presents information about its Title I programs, the curriculum, and forms of academic assessments used. Parents learn how their students performed on these assessments and develop a plan along with their child's teacher to address individual strengths and weaknesses. Progress reports are sent home quarterly and parent teacher conferences are ongoing throughout the year. All necessary documentation is provided. Information will be presented as needed in a language all parents can understand. All parents are informed of opportunities to participate in decision making regarding their child's education. *Parent Volunteer Meetings - Beg. of year -*

Student led conferences

Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated).

In May of 2015 the Haskew parent advisory and CIP committee reviewed and revised the parent compact as necessary. All parents have the opportunity to participate in revising the compact.

All parents were given a copy of the parent compact at the beginning of the 2015 school year. Parents were informed of the purpose of the parent compact during the annual Title I meeting. Teachers use the parent compacts as working document and they are kept on file in each teacher's classroom.

Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan. The CIP committee member Megan Cruz serves as a liaison to PHES parents. A copy of the CIP Plan is made available in the parenting center. All parents have a right and are allowed to submit a parent complaint form with comments of dissatisfaction with the CIP to the school; the school will submit concerns to the central office immediately.

Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children?

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

(1) Shall provide training for parents of participating children in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of Title I, and how to monitor their child's progress and work with teachers to improve the achievement of their children. PHES will accomplish this through its annual Title I parent meeting held at the beginning of the school year as well as additional meetings throughout the year. Parents will receive an overview of the academic content standards, academic achievement standards, and assessments. In addition an explanation will be given regarding Title I, what services will be offered, and how parents have the right to be involved in their child's education. Parents will learn about their role in helping their child to be successful and the best way to work in partnership with their child's teachers.

(2) Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. The CIP committee works together to guarantee that all parent trainings and materials are aligned with the schools identified needs and results of parent surveys. Haskew Elementary houses a parent resource center that is located in the media center and is available Monday through Friday from 8:00 a.m. until 3:00 p.m. A computer with internet access is available for parent use in the resource center. Parenting resources are available as well. ~~Parents will have the opportunity to participate in our parent passport Leader In Me training meetings throughout this school year.~~ (3) Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. PHES will continue to collaborate with its teachers through in-services, PST meetings, and grade level meetings in realizing the importance of parental involvement, and that parents are considered our partners. This year, our CIP committee has taken special measures to ensure a connection between our schools identified goals and our parent involvement activities. The principal expects teachers to work closely with the parents and to welcome them to the school and to work as a team in planning parent involvement activities and meeting parents' needs for their children.

(4) Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

PHES coordinates its parents' involvement program through a very helpful and informative resource center that supports parent involvement. Parents of ELL students are encouraged to participate in our parent reading and math meetings. Our CIP committee focuses on offering parental involvement activities that are aligned with our CIP goals. PHES also integrates activities from the MCPSS Office of Home School Involvement.

(5) Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. Parents at PHES are informed on all school and parent activities through various communications. School websites, teacher websites, school messenger, MCPSS website, Student/ ~~Parent Planners~~ newsletters, School Marque, newspaper and radio are all used to inform parents of any activities offered to them for the benefit of their child. Currently, PHES has

¹⁴ ~~16~~ ELL students. Information is provided to parents of these children in their home language if necessary.

(6) Shall provide such other reasonable support for parental involvement activities as parents may request.

PHES strives to work with parents in meeting their needs as related to their involvement in their child's education. Information from parent surveys is used to help determine parent needs. The CIP committee will coordinate parental activities for the school year based on ²⁰¹⁸ ~~2015~~ survey data.

Describe how the school will ensure the provision for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students; including providing information and school reports in a format and, to the extent practicable, in a language that parents can understand.

PHES provides opportunities for the participation of parents with limited English proficiency. PHES currently has ~~16 ELL~~ ¹⁴ students; therefore, all parent notifications are sent to parents of these children in their home language if necessary. Every effort is made to accommodate parents and students with disabilities. PHES is a handicapped-accessible building.



Pearl Haske Elementary
"Learn Love Serve Lead"



Catherine Coxe: Principal

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2016-2017

7001 Irvington, AL

Annual Title I Meeting

- *Agenda*
- *Sign-in Sheets*



Mobile County PUBLIC SCHOOLS

1 Magnum Pass | Mobile, Alabama 36618 | 251-221-4000 | www.mcps.com

BOARD OF SCHOOL COMMISSIONERS
Don Stringfellow, President - District 2
Reginald A. Crenshaw, Ph.D., V. President - District 3
L. Douglas Harwell, Jr. - District 1
Robert E. Battles, Sr. - District 4
William C. Foster, Ed.D. - District 5

SUPERINTENDENT Martha L. Peek

In order to certify that all Title I schools with the Mobile County School System have conducted their required Annual Meeting of Title I Parents in accordance with Section 1118 of the Elementary Secondary Education Act, please provide the following information regarding your school's Annual Title I Meeting before August 31, 2016.

Title I School	Date of Meeting	Person Conducting Meeting	Position
Haskell Elem.	8-30-16	Lisa Addison	Title-I

Please return this form to Paula Reese in Federal Programs. If you need assistance with your Annual Title I Meeting or have any questions and/or concerns please contact me at 221-5218 or email preese1@mcps.com.

Sent to
Reese
8-22

ordered -
Parental
Involv. Plan
8-22 (620)



Mobile County
PUBLIC SCHOOLS

ANNUAL TITLE I MEETING

Date

School

Agenda

Welcome

Why are we here?

What does it mean to be a Title I school?

Parental Involvement – 1% Set-Aside

LEA Title I Plan

LEA Parental Involvement Plan

ACIP

- ASSIST – Adaptive System of School Improvement Support Tools
Continuous Improvement Plan
- School Parental Involvement Plan

School-Parent Compact

Parents Rights to Know

- Teacher Qualifications

Annual Evaluation of the Parental Involvement Plan

Parental Involvement

- Local School Parent Advisory Committee
- District Parent Advisory Committee

Questions

Quality in Education
“It Starts With Us”

Cassidy



Pearl Haskew Elementary

"Learn Love Serve Lead"



Cathy Cox
Principal

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Telephone: 251-221-1850

Facsimile 251-221-1855

Pearl Haskew Annual Title I Meeting August 30th, 2016

Kasey Robertson

Ashli Wilson

Nikki Armstrong

Melissa Zsman

Shannon + Steven Land

Carol Schuknecht

Dierne Pitt

Sharpie A. Linder

Ally Mack

10



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Pearl Haskew
 Annual Title I Meeting
 August 30th, 2016

Shannon Beter
 Kelli Dunn
 Nicole Messingill
 Christine White
 Stephen Smith
 Kim Parker
 [Signature]
 BRIAN & HAILEY MORGAN
 Megan Arroyo
 Amanda Phillips

Asst. L. Wilson
 Nikki Arnold
 Lella Dunn
 Carrie Gilman