

# It's time to pre-register for Pre-Kindergarten!

The pre-registration process is different this year. Please read the steps carefully and remember that we are here to help you if you need assistance.

**Your child HAS to be 4 years old ON or BEFORE September 1<sup>st</sup> to pre-register for Pre-K.**

1. Go to [mcps.com](http://mcps.com)
2. To the right of the screen, find "I Want To" and click on "Apply For".
3. Under "Apply For", click on "Pre-K Programs".
4. On this new page, click on "**CLICK HERE TO SUBMIT A NEW APPLICATION FOR PRE-K**" link. Read through the information on the page. At the bottom of the information, you will see two boxes with drop down arrows. One box is for Agreement to Terms and Conditions. Use the drop down arrow to choose "Yes". The other box is to verify that you are the Parent or Guardian. If so, use the drop down arrow to choose "Yes". Then click on "Continue with Application".
5. Complete this application for the child you are pre-registering for Pre-K. **This step must be completed before you can take your child to a school testing site. This online application will only be open from March 2 – March 31, 2016.**

Once you have completed the online pre-registration application, you need to take your child to the selected testing site on the date scheduled. Parents must have a picture ID, two (2) proofs of residence, original birth certificate, and the child.

## **Testing Sites and Dates:**

**April 5<sup>th</sup>:** Robbins Elementary; John Will Elementary, Wilmer Elementary

**April 6<sup>th</sup>:** Booth Elementary

**April 7<sup>th</sup>:** Just 4 ; Collins-Rhodes Elementary

**April 19<sup>th</sup>:** Hall Elementary

**April 21<sup>st</sup>:** Eichold-Mertz Elementary ; Taylor-White Elementary

**April 26<sup>th</sup>:** Meadowlake Elementary ; Calcedaever Elementary ;  
Nan Gray Davis Elementary

**April 28<sup>th</sup>:** Central Office

**All listed sites will test from 8:30 a.m. – 2:30 p.m.**

If you need assistance with the pre-registration online application process, please call the school to schedule a time so that we may assist you.

Pre-Registration for 2016-2017  
Pre-Kindergarten

**WHITLEY  
ELEMENTARY  
SCHOOL**

