

# **Mobile County Public Schools**

## ***Student Code of Conduct***



*Board Approved – July 2015 – July 2017*

## TABLE OF CONTENTS

<p>Parent / Guardian's Acknowledgment of Receipt of <i>Student Code of Conduct</i> ..... i</p> <p>2015-16 School Calendar ..... ii</p> <p>PREFACE ..... 1</p> <p>I. INTRODUCTION ..... 2</p> <p>II. RIGHTS AND RESPONSIBILITIES</p> <p style="padding-left: 20px;">Administrators ..... 3</p> <p style="padding-left: 20px;">Teachers ..... 3</p> <p style="padding-left: 20px;">Parents/Guardians ..... 4</p> <p style="padding-left: 20px;">Students ..... 5</p> <p>III. DUE PROCESS PROCEDURES and SCHOOL RESPONSE TO INAPPROPRIATE BEHAVIORS</p> <p style="padding-left: 20px;">Principal's Information ..... 6</p> <p style="padding-left: 20px;">Make-Up Work ..... 6</p> <p style="padding-left: 20px;">Appeal Hearings ..... 6</p> <p style="padding-left: 20px;">School Response to Inappropriate Behavior ..... 7</p> <p>IV. STUDENT MISCONDUCT</p> <p style="padding-left: 20px;">Group A (Disruptive Behaviors) ..... 8</p> <p style="padding-left: 40px;">Administrative Disciplinary Action ..... 9</p> <p style="padding-left: 20px;">Group B (Serious Disruptive Behaviors) ..... 10</p> <p style="padding-left: 40px;">Administrative Disciplinary Action ..... 11-12</p> <p style="padding-left: 20px;">Group C (Most Serious Disruptive Behaviors) ..... 13</p> <p style="padding-left: 40px;">Administrative Disciplinary Action ..... 14-15</p> <p style="padding-left: 20px;">Group D (Substance Abuse Policy) ..... 16</p> <p style="padding-left: 40px;">Random Drug Testing Overview ..... 17-18</p> <p style="padding-left: 40px;">Administrative Discipline Actions ..... 19-20</p> <p style="padding-left: 20px;">Group E (Weapons Policy) ..... 21</p> <p style="padding-left: 40px;">Administrative Discipline Action ..... 22</p> <p style="padding-left: 20px;">Reporting, Investigation, and Complaint Resolution Procedures ..... 23</p> <p>HARASSMENT COMPLAINT FORM ..... 24</p> <p style="padding-left: 20px;">Arrest of a Student for Non-School-Related Crimes ..... 25</p> <p>V. GENERAL POLICY STATEMENTS</p> <p style="padding-left: 20px;">Searches ..... 26</p> <p style="padding-left: 20px;">Alabama State Department of Education Policy: Use of Digital Device during the Administration of a Secure Test ..... 27</p> <p style="padding-left: 20px;">Wireless Communication Devices ..... 27</p> <p style="padding-left: 20px;">Law Enforcement ..... 28-29</p> <p style="padding-left: 20px;">Sexual Harassment ..... 30</p> <p style="padding-left: 20px;">Pregnancy ..... 31</p> <p style="padding-left: 20px;">Parental/Guardian, Family or Marital Status ..... 32</p> <p style="padding-left: 20px;">Mandatory Immunization Law ..... 32</p> <p style="padding-left: 20px;">Medications at School ..... 32</p> <p style="padding-left: 20px;">Medical Leave ..... 33</p>	<p>Contract for Student with a Planned Medical Leave Event Form ..... 34</p> <p>VI. STUDENT ATTENDANCE POLICY</p> <p style="padding-left: 20px;">K – 8 Grade ..... 35</p> <p style="padding-left: 20px;">9 – 12 Grades ..... 36</p> <p style="padding-left: 20px;">Chronic Ailment Letter ..... 37</p> <p style="padding-left: 20px;">Chronic Ailment Guidelines ..... 38</p> <p>VII. SPECIAL EDUCATION</p> <p style="padding-left: 20px;">Involuntary Detention after School Hours of Special Education Students ..... 39</p> <p style="padding-left: 20px;">Corporal Punishment of Special Education Students ..... 39</p> <p style="padding-left: 20px;">Assignment to In-School Suspension Program ..... 39</p> <p style="padding-left: 20px;">Suspension of Special Education Students from Transportation Services ..... 39</p> <p style="padding-left: 20px;">Suspension of Special Education Students (Out-of-School) ..... 39</p> <p style="padding-left: 40px;">Short-Term Suspension ..... 39</p> <p style="padding-left: 40px;">Long-Term Suspension ..... 40</p> <p style="padding-left: 20px;">Expulsion Procedure for Special Education Students ..... 41-43</p> <p style="padding-left: 20px;">Seclusion and Restraint ..... 44-47</p> <p style="padding-left: 20px;">Restraint and Seclusion Log ..... 48</p> <p>VII. GIFTED STUDENTS</p> <p style="padding-left: 20px;">Definition of Gifted Students ..... 49</p> <p style="padding-left: 20px;">Identification of Gifted Students ..... 49</p> <p style="padding-left: 20px;">Gifted Services ..... 49-50</p> <p>VIII. SECTION 504 ELIGIBLE STUDENT</p> <p style="padding-left: 20px;">Notice of Parent Guardian Student Educational Rights Under Section 504 ..... 51</p> <p style="padding-left: 20px;">504 Grievance Procedures ..... 52</p> <p style="padding-left: 20px;">504 Impartial Hearing Procedure ..... 53</p> <p style="padding-left: 20px;">Involuntary Detention after School Hours of Section 504 Eligible Students ..... 53</p> <p style="padding-left: 20px;">Corporal Punishment of Section 504 Eligible Students ..... 53</p> <p style="padding-left: 20px;">Assignment to In-School Suspension Program ..... 54</p> <p style="padding-left: 20px;">Suspension of Section 504 Eligible Students (Out-of-School) ..... 54</p> <p style="padding-left: 40px;">Short-Term Suspension ..... 54</p> <p style="padding-left: 40px;">Long-Term Suspension ..... 54</p> <p style="padding-left: 20px;">Expulsion Procedure for Section 504 Eligible Students ..... 55-56</p> <p>IX. STUDENT ENROLLMENT</p> <p style="padding-left: 20px;">Compulsory Attendance Age ..... 57</p> <p style="padding-left: 20px;">Legal Guardianship and Custody Option ..... 57</p> <p style="padding-left: 20px;">Documents Required for Emergency, Non-Resident or Advanced Enrollment ..... 58</p> <p style="padding-left: 20px;">Parent Custody Issues ..... 58</p> <p>X. DRESS AND PERSONAL GROOMING</p> <p style="padding-left: 20px;">Statement of Policy ..... 59</p> <p style="padding-left: 20px;">Uniform Policy ..... 59</p>
---	--

Information Dissemination.....	59
Compliance Measures .....	60
XI. INTERNET ACCEPTABLE USE AND SAFETY POLICY	
Core Rules for Safe and Acceptable Use of Internet .....	61
Contract Regarding Safe and Acceptable Use of Internet .....	62
XII. STUDENT EDUCATION RECORDS, SURVEY INFORMATION, MILITARY RECRUITERS, AND DIRECTORY INFORMATION	
Education Records.....	63
Survey Information .....	64
Military Recruiters .....	65
Directory Information .....	65-66
XIII. GRIEVANCE PROCEDURE FOR TITLE IX OF THE EDUCATION AMENDMENTS OF 1972	
Notification of Title IX Grievance Procedure .....	67
XIV. BOARD OF SCHOOL COMMISSIONERS' LEGAL RESPONSIBILITY	68
GLOSSARY .....	69-72