

4 Independence Day  
(Systemwide Holiday)

JULY 2016						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 Professional Development Day  
3 Teachers' Work Day  
4 Begin 3<sup>rd</sup> Qtr.  
16 MLK Jr. Day  
(Systemwide Holiday)  
26 Twentieth Day  
Q2 Report Card Distribution - Jan. 10

8 Professional Development/  
Administrative Organ.  
9 Institute & Teachers' Work Day  
10 First Day of School

AUGUST 2016						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

2 Twenty Day Report Due  
23 Twentieth Day  
27-28 Mardi Gras  
(Systemwide Holiday)  
Mid-Quarter (Progress Reports Distributed) - Feb. 6

5 Labor Day  
(Systemwide Holiday)  
7 Twentieth Day  
14 Twenty Day Report Due

SEPTEMBER 2016						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MARCH 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 Presidents' Day  
(Systemwide Holiday)  
2-3 Student/Teacher Holiday  
9 Twenty Day Report Due  
16 End 3<sup>rd</sup> Qtr. (46 days)  
17 Teachers' Work Day  
20 Begin 4<sup>th</sup> Qtr.  
31 Twentieth Day  
Q3 EQTs - March 13-16  
Q3 Report Card Distribution - March 27

5 Twentieth Day  
7 End 1<sup>st</sup> Qtr. (42 days)  
10 Teachers' Work Day  
(Student Holiday)  
11 Begin 2<sup>nd</sup> Qtr. &  
Possible: Statewide  
Parenting Day  
12 Twenty Day Report Due

OCTOBER 2016						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

7 Twenty Day Report Due  
10-14 Spring Break  
(School Holidays)  
May 5 Twentieth Day  
May 12 Twenty Day Report Due  
Mid-Quarter (Progress Reports Distributed) - April 27

3 Twentieth Day  
10 Twenty Day Report Due  
11 Holiday, Veterans' Day  
21-25 Thanksgiving Break  
(School Holidays)

NOVEMBER 2016						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2017						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

29 Memorial Day  
(Systemwide Holiday)  
June  
2 End 4<sup>th</sup> Qtr./Stds. Last Day  
(49 Days)  
5 Teachers' Work Day/Last Day for Teachers  
Q4 EQTs - May 30-31 and June 1-2  
Q4 Report Card Distribution - June 5

9 Twentieth Day  
15 Twenty Day Report Due  
16 End 2<sup>nd</sup> Qtr. (43 days)  
School Exams  
19-30 Christmas Holidays  
(School Holidays)  
30 Observance of New Year's  
Eve

DECEMBER 2016						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2017						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

12-Month Employee Holidays  
2016-17  
July 4 Independence Day  
Sept. 5 Labor Day  
Nov. 11 Veterans' Day  
Nov. 24-25 Thanksgiving  
Dec. 26-27 Christmas Holidays  
Dec. 28 Non Work Day  
Dec. 29-30 New Year's Eve/ Day  
Jan. 16 MLK Jr. Day  
Feb. 27-28/Mar 1 Mardi Gras/Pres  
May 29 Memorial Day

Q2 EQTs - Dec. 13-16



First and Last Day of School



Teacher Planning/Staff Development/Student Holiday



Student/Teacher Holiday

Our Faculty and Staff utilize the Whitley Staff Notebook 2016-2017 for policies and procedures regarding testing and grading. These policies are uploaded so that they are accessible 24/7 to our staff. If changes are made by the district, the newest policy is uploaded when it becomes available.

Whitley Staff Notebook 2016-2017  
 \_Content Library

Policies and Procedures | Holcombe's Highlights | Schedules (All) | Human Resources Info

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Minimum Grades Required

Tuesday, June 28, 2016 10:59 AM

MOBILE COUNTY PUBLIC SCHOOL SYSTEM  
 Office of Academic Affairs  
 Curriculum and Instruction  
 2016-2017

Minimum Grades Required by Content Area										
Grade Level (s)	Math			ELA		Reading		Science	Social Studies	
	1 <sup>st</sup> quarter	2 <sup>nd</sup> quarter	3 <sup>rd</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 2 <sup>nd</sup> quarters	3 <sup>rd</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 2 <sup>nd</sup> quarters	3 <sup>rd</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 4 <sup>th</sup> quarters	Social/Science (1 <sup>st</sup> - 4 <sup>th</sup> quarters)	
Kindergarten	3 major	4 major	4 major	3 major	3 must be required writings	4 major	6 major 3 may be CFAs	3 major		
	4 minor	5 minor	5 minor	3 minor	3 minor	2 minor	3 minor	3 minor		
	7	9	9	6		6	9	6		
Total Required Grades	EQT		EQT will include BFT			EQT				
1 <sup>st</sup> - 3 <sup>rd</sup> grades	1 <sup>st</sup> - 2 <sup>nd</sup> quarters		3 <sup>rd</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 2 <sup>nd</sup> quarters	3 <sup>rd</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 2 <sup>nd</sup> quarters	3 <sup>rd</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 4 <sup>th</sup> quarters	
	3 major		3 major	3 major	3 must be required writings	6 major	6 major 3 may be CFAs	3 major	3 major	
	3 minor			3 minor	3 minor	3 minor	3 minor	3 minor	3 minor	
	3 drills/HW/practice		3 drills/HW/practice					9	6	6
Total Required Grades	9		6			9		6	6	
	EQT will include BFT					EQT				
1 <sup>st</sup> - 4 <sup>th</sup> grades	1 <sup>st</sup> - 2 <sup>nd</sup> quarters		3 <sup>rd</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 2 <sup>nd</sup> quarters	3 <sup>rd</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 2 <sup>nd</sup> quarters	3 <sup>rd</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 4 <sup>th</sup> quarters	1 <sup>st</sup> - 4 <sup>th</sup> quarters	
					3 must be required writings		6 major			

September 13, 2016

The following information was sent from Mrs. Peek regarding reteaching and retesting. Please read it carefully and make sure you adhere to the policy.

**Mid-Term** – The days since the opening of school have passed very quickly with mid-term being marked last week. Remember, the school dashboard is available to check the posting of grades, for monitoring student learning success, and planning intervention. Mastery of standards/learning is reflected through formative assessments given throughout each quarter and demonstrated on the summative achievement and college and career exams given at the end of each school year: Aspire, ACT, AP, IB, WorkKeys. To support mastery learning the system also has a *Reteaching and Retesting Procedure* that has been in place since 2010. This is an approved and established MCPSS procedure which is not optional and shall be used with all levels of classes and learners in all schools. The following has been sent a number of times in memos during the last six years.

#### **Reteaching – Retesting**

Reteaching should naturally occur in the cycle of teaching during the first delivery of instruction through checking for understanding, probing, questioning, and student engagement in class discussions. Direct instruction and guided practice provide many opportunities for implementing reteaching strategies to ensure that at least 80% of students reach mastery of content before a summative assessment is given by the teacher. After the summative assessment, students who have not mastered the required skills should be retaught and then retested. For reteaching to be effective teachers should use a different approach that builds on prior instruction and focuses on concepts and skills not mastered previously.

#### **Procedures**

1. Students scoring below 60% will be retested after a period of reteaching.
2. Students will be administered the **entire test** on which the score was below 60%.
3. Reteaching and retesting must be completed within the quarter the test was originally administered; reteaching should occur following the initial test and retesting should occur within five to seven days after the original test administration.
4. Retesting on any test may occur only one time; however, reteaching should occur as many times as necessary to ensure mastery before retesting.

+ Add Page

Handbooks

Reteach/Retest Procedures

Monthly Attendance Reports

Minimum Grades Required