Course Syllabus

**Carroll High School-Freshman Academy**

**2017-2018**

“It’s My Move: Monopolizing Every Opportunity”

|  |  |  |
| --- | --- | --- |
| **Teacher:** M. Williams  **Room:** C109  **Email:**  mwilliams@ozarkcityschools.net  **Telephone:** 334-774-4915  **Planning Time:** none | **Nine Weeks Grading Categories**  Daily Grades………………..10%  Minor Grades……………….30%  Major Grades………………..60% | **Semester Grading Percentages**  First Nine Weeks………….…40%  Second Nine Weeks……….…40%  Semester Exam……………….20% |

**Carroll High School-Freshman Academy Mission Statement:** The mission of the Freshman Academy is to fortify and sustain a foundation for college and career readiness. Through a structured academy and skilled teaching team, we foster such traits as social maturity, perseverance, accountability, organization, self-discipline, and goal setting.

**Freshman Portfolio:** Freshman students will complete a portfolio as a representation of the work they have completed in each of their core classes, Career Prep, and for some students, Study Skills. Each grading period, an artifact from each class will be filed in their portfolio and will serve as a major grade in their respective class. All students will complete a presentation of their portfolio in their Career Prep class during the fourth grading period.

**Agenda:** Each student will purchase a Freshman Academy Agenda at the beginning of the school year. Students will be required to write the daily objective, assignments, and homework each day in the appropriate date in their agenda. Random agenda/objective checks may be done and will count as a daily grade. If a student is absent, he/she is responsible for getting the objectives/assignments from the days he/she missed. Agendas may not be borrowed amongst students for agenda checks or hall passes. If a student loses his/her provided agenda, a replacement agenda will have to be purchased for $5.00.

**Hall Passes:** Student hall passes are located in the back of the student agenda. If a students need to leave the class for any reason, they must have their assigned agenda to use as a hall pass. ***Each student will be given one free hall pass per class per grading period. Once the free pass is used the student will served a day of break detention to make up for the missed class time.***

**Make-Up Work Procedures:** It is very important that you are in class every day. Excessive absences, whether excused or not, make it extremely difficult to pass this class. Ozark City Schools’ policy states that all make-up work is to be scheduled within 2 days of returning to class and is to be completed within 5 days of the **EXCUSED** absence after the 2 day window of scheduling. After the allotted time, **NO** make-up work will be given and the student will receive a “0” for all non-attempted assignments. In the case of long-term absences, teachers / principal may approve additional days.

In an effort to help students transition from middle school to high school, the Carroll High School Freshman Academy will follow a progressive make-up assignment procedure as listed below for the **FIRST** grading period only.

**Day 1-Progress Report 1 (September 6, 2017)**: Students will be allowed to make up ALL work for 75% credit.

**Report Card 1 (October 11, 2017)**: Students will be allowed to make up ALL work for 50% credit.

***\*\*After the first grading period, all classes will be operating under the Ozark City Schools’ Make-Up Work Policy for the remainder of the year.\*\****

**Tardies:** Students are expected to be in class before the tardy bell rings. On the 5th tardy, and each subsequent tardy, the student will receive an office referral which will result in reprimands beginning with break detention and progressing in severity with each additional tardy.

**Honor Policy:** Cheating will not be tolerated in any fashion. Cheating may be defined as, but is not limited to: talking during a test or quiz (even if the topic of conversation is not about the assignment), receiving or giving help during a test or quiz, copying another student’s assignment (even homework), plagiarism (using another person’s words or ideas as your own) and etc. All cheating will result in an automatic “0” for all parties involved and a possible parent conference or office referral.

***\*\*If any student needs additional help outside of class, he/she may make an appointment before or after school for extra practice and/or guidance.\*\****

|  |  |
| --- | --- |
| **Classroom Conduct:**   1. Be Respectful    1. Keep hands and feet to self.    2. Use appropriate language and volume.    3. Listen for instructions.    4. Be honest. 2. Be Responsible    1. Be on time.    2. Follow handbook.    3. Be prepared.    4. Complete assignments on time.    5. Turn work into appropriate.    6. Keep classroom clean. 3. Be Resourceful    1. Set goals.    2. Be Safe.    3. Report problems. | **Consequences:**  1st Offense: Teacher warning  2nd Offense: Teacher assigned break detention  3rd Offense: Parent contact and additional teacher assigned break detention  4th Offense: Office referral  ***\*\* The teacher has the right to skip prior offense consequences if deemed necessary.*** |

**Course Textbook**: Algebra—the text is found online with student access code.

**Course Content and Description**

The purpose of this course is to satisfy the Algebra 1 requirement of the College and Career Readiness Standards for the state of Alabama. This course fits into an overall program of mathematics with a rigorous academic core by extending what students have learned in the introductory level mathematics courses as well as introducing more advance topics. These advanced topics include understanding our number system, solving, graphing, and writing linear equations and inequalities, linear systems, exponents, quadratics, polynomials, and factoring.

**Required materials—to be brought to class EVERY DAY!!!!**

1. 3-ring notebook (at least 1-inch)
2. Notebook Paper
3. Pencils
4. Graph Paper
5. Scientific Calculator (recommended) (Casio FX300ESPlus or TI 34 Multiview)
6. Laptop (fully charged)

**Classwork/Homework/Quiz/Test**

1. If a student absent, it is **the student’s responsibility** to find out what work was missed. There is crate with the missing work already filed with the students name already on the assignment. It is the student’s responsibility to retrieve their missed work from the crate. There is also a missed assignment signup sheet the student will need to fill out in regards to making up quizzes and tests. The student code of conduct policy will be followed in regards to make up work.
2. Academic dishonesty—which includes (but is not limited to) copying another student’s homework or classwork, cheating on a test, etc. – is an automatic zero on the assignment and the student’s parent/guardian will be notified.
3. Tests will be given throughout a unit. You can expect to have **at least** 6 tests per 9 weeks. Tests will be designed in a manner that not only tests skills, but also tests the students’ **ability to apply the learned material**.

**Quizzes/ Performance Assessments/ Exit Card/ Warm Ups (Formative Assessments):**

Quizzes will be given throughout the marking period. The intent of a quiz is to track the progress of a student on several specific goals or objectives, and prepare the student for the unit test. Performance assessments will be assigned as a variety of different activities. Some of these activities may include grades from hands-on class activities, exit cards, and graded practice work (including certain, announced, homework assignments) warm ups. Exit Cards are essentially homework quizzes. They assess a students’ understanding of the specific goal targeted by a given homework assignment. I would anticipate an exit card after each homework assignment. When students come into class each day, there will be a warm up to complete (using the notes from the day before). The students will have 5 minutes to complete.

**Homework:**

Homework will be assigned very often (nightly) and I expect it to be completed on a consistent basis. Homework is a tool for students to learn the material of the day’s lesson.

**Extra Help:**

Extra help is offered to students. You are always welcome to bring questions and concerns to me at break or lunch. Please speak with me to make arrangements as to when after school help will be offered.

**Mrs. Williams’ Classroom Rules**

1. Be Respectful of each other in class.
2. Cell phones, iPods, and any other electronic devices (this includes earbuds and headphones) are to be turned off and/or put away in a backpack or a purse, NOT in your pants pocket/jacket pocket.
3. If laptops are not being used for instruction they will be put away. If/when laptops are being used for instruction; students are expected to only access those websites being used for instructional purposes. This does not include YouTube, music station web pages, or any other form of website that is not directly related to the instruction.
4. No food or drink of any kind.
5. If you are not in the classroom when the tardy bell rings, you will be marked tardy. Remain in your seat for the remainder of the class period unless otherwise permitted by the teacher. Ask for permission before getting out of your seat.
6. Be polite at all times—to everyone. ZERO TOLERANCE for unkind behavior towards others.
7. You are not allowed to leave class unless called by the office. DO NOT ASK!!! Use the restroom before class.

**How to Learn Mathematics in Mrs. Williams’ Class**

1. **Pay attention during the lesson.**
2. **Do ALL the work.** While you’re doing your work, write down any questions you have, so you can ask about them later in class.
3. **Be prepared for class.** Come to class every day with your laptop **charged**. The majority of your classroom assignments will be posted on Google Classroom, so having a fully charged laptop is a must!
4. **Keep old work and assessments**. **Do not** throw away any work and assessments once you get them back. Put everything in your math-only 3-ring binder. There will be notebook tests after each unit so it is essential that you keep your handouts and take good notes so that you are prepared for the notebook test. All of your work can be a good source of study material for tests.
5. **Use your textbook**. If you get stuck on a topic that was discussed in class, do not forget that you have a textbook. Often a textbook will contain examples not worked in class and/or a different approach to a problem.
6. **Seek help if you need it**. I am here after school almost every day, and I encourage students to come by if they want extra help or have questions.
7. **Always do your best and maintain a good attitude**. Don’t just do enough to “get by.” Never leave a question blank.
8. **Persevere.** **DO NOT** give up if you get frustrated.

**Communication**

One of the keys to having a successful year is communication between the school and home. My goal is to keep the parents (and students) informed and always involved in the happenings in my class and at Carroll High School. I can be contacted.

1. E-mail at mwilliams@ozarkcityschools.net
2. Phone Call 334 – 774- 4915

E-mail is the quickest and easiest method to reach me. Not all matters can be resolved by e-mail, but many can! Please feel free to drop me a message to discuss ways we can improve your child’s learning experience.

With mutual cooperation and effort, I hope that together, we can make this a very successful school year for you and your child! Should you have any questions or concerns please feel free to contact me. My door is always open, feel free to drop in. The best time to contact me is after school.

**Course Overview**

Unit 0: Preparing for Algebra

Unit 1: Expressions and Equations

Unit 2: Functions and Linear Functions

Unit 3: Systems of Linear Equations

Unit 4: Measures of Central Tendency & Graphical Representation

Unit 5: Beyond First Degree (Exponents & Polynomials)

Unit 6: Factoring

Unit 7: Quadratic Equations

Unit 8: Radical Expressions & Equations

Unit 9: Rational Expressions

Please fill out this page and return to Mrs. Williams by Monday, August 14, 2017.

***We, the undersigned student and parent/guardian, have read and agree to Mrs. Williams’ expectations, requirements and rules.***

Student Name (print):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period\_\_\_\_\_

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_

Parent/Guardian Name (print)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_

Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Email (print neatly):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide any information about the student that will be helpful in creating a successful year:

My name is Mrs. Williams and I have the pleasure of having your child in my Algebra I class this year! I look forward to having him/her in my room and exploring the wonderful world of math! Please place this information in a place of easy reference (like on the frig)!

Teacher: M. Williams

Grade: 9th

Subject: Algebra I

Phone Number: 334- 774-4915

Best Times to Call: 1:30- 2:30

E-Mail Address: **mwilliams@ozarkcityschools.net**

Each student in this class should be spending at least 20 minutes per night on math practice work! Should you have any questions or comments please contact me. My hope is that by working together, your child will have a wonderful year!

“It’s My Move: Monopolizing Every Opportunity”

Mrs. M. Williams