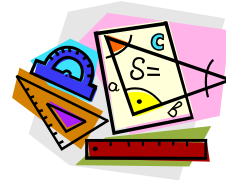


# Policies and Procedures

## Ms. Stinson's Class



### Materials

Successful math students are prepared and organized. To be adequately prepared for this class you will need the following materials every day!

3-ring binder

Scientific Calculator (MUST HAVE!)

Loose leaf notebook paper

Pencils (NO PENS!!!)

Laptop

### Grading Policy

Grades are based on a variety of assignments. The following grading scale will be used:

Major Grades – 60%

Daily Grades – 10%

Minor Grades – 30%

Semester Exams – 20% of semester average

### *Tests-Major Grades*

Tests will be given regularly at the middle/end of each specific unit. You can expect a test almost every other week. Each test will consist of multiple choice and short answer and will cover all material taught in class. Notebook tests will be given on every unit taught! Also, quizzes for each unit will be averaged together and will count as a test grade for that unit.

### *Quizzes-Minor Grades*

Quizzes will be given periodically throughout the semester and will not always be announced. Quizzes will consist of many formats including vocabulary (these will be announced), exit slips, activities from class, or graded practice work. These will be designed to assess the progress on specific objectives and help prepare the student for tests.

### *Homework/Daily Grades*

Homework is assigned often (daily) and is expected to be completed. Homework will be checked daily for completion. Homework should be kept up with, corrected daily and may be taken up and graded for correctness without warning. Daily grades also include warm ups. Warm ups are to be done the first 8 minutes of class and will be taken up weekly for a daily grade.

## Class Rules

1. Put your cell away during class. #unplugged
2. Respect others property. #handsoff
3. Pay attention during class. #laserfocused
4. Arrive to class on time. #beatthebell
5. Always come prepared. #readytoroll
6. Always be kind and polite. #showrespect
7. Pass work in on time. #duedates
8. Raise your hand to speak. #handsup
9. Have a positive attitude. #smile
10. Give all work your best effort. #anAforeffort
11. Complete missed work after an absence. #catchup
12. Participate in discussion. #speakyourmind

## Consequences

Consequences are used for any disruptive or disrespectful behavior in class.

*1<sup>st</sup> Offense* – Warning

*3<sup>rd</sup> Offense* – Parent Phone Call

*2<sup>nd</sup> Offense* – Break Detention

*4<sup>th</sup> Offense* – Office Referral

Of course major offenses or repeat offenders may skip steps if deemed necessary by me.

## Tardy Policy

You are expected to be in my classroom ready to learn when the tardy bell rings. If you bring your things into my classroom and then leave the room and the tardy bell rings, you are TARDY! I will follow school policy as outlined in your handbook if that is not the case!

## Make Up Work

If you are absent, it is **your** responsibility to make up the work. You will need to check your email to find out what you missed and check the make-up folder for any handouts that you missed. There is also a link on my youtube page to watch that will go over the entire handout so that you can take the proper notes that you missed. You have 2 days to get your make up work from me and 5 days to complete it.

## Various Other Classroom Expectations

**Cell Phones** – NO cell phones and/or earbuds should be out during any time during class. There is a charging station provided at 3 different locations around the room that you may use. If you have electronics out during class I will take it up if and will not return it until the end of the day. Do not come before the end of 7<sup>th</sup> period to collect your cell phone. You may ONLY come to collect it AFTER school dismissal. No exceptions.

**Laptops** – Laptops need to be with you in class every day. However, you do not need them out during classroom instruction unless instructed. They will be used after instruction has taken place. The only tab that should be open while using laptops is the one I instruct you to open. Any other tabs open and being used is a misuse of technology and will be dealt with accordingly with appropriate consequences.

**Bathroom** – You should take care of business during class change time. You have plenty of time to do this!

**Student Movement** – Do not get up to sharpen pencils and/or throw things away. If you have trash, hold it until the end of class. No student should be moving around the classroom after the tardy bell rings unless you have permission from me!

**Class Dismissal** – The bell does not dismiss you from my class, I do! Please do not put up your things and get ready to leave until I have completed instruction and have told you class is over.

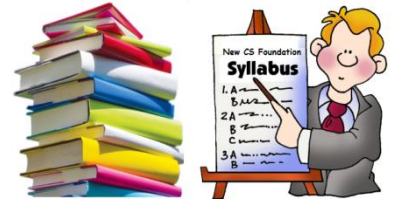
**Food and Drink** –No food or drinks are allowed in the classroom unless you have a doctor's excuse requiring WATER.

**Extra Help** – Extra help is always offered to students. Please speak with me to arrange for extra help.

### **Communication**

You may contact me at school at 774-4915 but the quickest and easiest way to contact me is through email. My email is [bstinson@ozarkcityschools.net](mailto:bstinson@ozarkcityschools.net).

**Carroll High School  
Algebra Finance Course Syllabus  
Teacher: Ms. Stinson**



**Weeks 1-18**

Chapter 6: Employment Basics

Chapter 7: Income Taxes

Chapter 3: Banking Services

**Weeks 19-36**

Chapter 3: Cont. Banking Services

Chapter 4: Consumer Credit

Chapter 1: Stock Market

**\*DATES ARE TENTATIVE AND SUBJECT TO CHANGE!**

**Dates to Remember:**

Progress Reports: Sept 12, 2018; Nov 14, 2018; Feb 6, 2019; Apr 24, 2019

Report Cards: Oct 17, 2018; Jan 9, 2019; Mar 20, 2019; May 23, 2019

Semester Exams: Dec 18 & 19, 2018; May 20 & 21, 2019