

Course Name: Principles of Management				Objectives:
Teacher: C Smith	Week: 4-2 thru 4-6	Duration: 265 min		Review chapters on Motivation and Communication - test next week
Overview: Ch 11 Motivation and Ch 12 Communication				

Materials/Technology/Resources/Alabama Course of Study

- Textbook
- Workbook
- Computers
- Internet
- Lab
- Posters
- Speakers
- Video/TV
- Multi-Media
- Kits
- Handouts

Content Standards:
Following Wallace College Course of Study and Course Calendar

CCRS:
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

Essential Question(s):
What motivates an employee?

Background Preparation:
Review Maslow's heirarchy chart

Varied Assessment(s)

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

Activities and Learning Experiences					
	Monday	Tuesday	Wednesday	Thursday	Friday
Begin	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Friday - Finish Strong
Middle	Begin Ch 11 - Motivation	Cap and Gown Pictures	Complete Chapter 11 Discussion and Lab	Complete Lab and Begin Chapter 12 - Communication	Work on Chapter 12 Communication
End	ACT Review	ACT Review	ACT Review	ACT Review	Teacher Work Day

Course Name:	Publications				Objectives: Print Newsletter and place - Screenprint t-shirts - and complete employment
Teacher:	C Smith	Week:	4-2 thru 4-6	Duration: 265 min	
Overview:	Publisher and Cricuit and Screenprinting				

Materials/Technology/Resources/Alabama Course of Study

- Textbook
- Workbook
- Computers
- Internet
- Lab
- Posters
- Speakers
- Video/TV
- Multi-Media
- Kits
- Handouts

Content Standards:
MMD 2 - Design enhanced multimedia projects that utilize various computer options Creative interactive media projects that utilize various technologies MMD8 - Utilize research results to determine current media and copyright law compliance MMD9 - Utilize multimedia equipment to produce computer images MM4 - Use variety of software and equipment

CCRS:
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

Essential Question(s):
What skills can I learn this week?

Background Preparation:
Review screenprinting

- Varied Assessment(s)**
- Homework
 - Feedback
 - Discussion
 - Class Work
 - Performance
 - Test
 - Teacher
 - Observation
 - Lab

Activities and Learning Experiences					
	Monday	Tuesday	Wednesday	Thursday	Friday
Begin	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Friday - Finish Strong
Middle	Begin work on next Newsletter - Graduation and Mothers Day Gift ideas	Cap and Gown Pictures	Complete Newsletter and print and deliver on Friday - Work on graduation T-Shirt Ideas - Business Plan Idea????		
End	Q&A - straighten	Q&A - straighten	Q&A - straighten	Q&A - straighten	Teacher Work Day - No Students

Course Name:	Business Technology Applications Advanced			Objectives: Work on Certification and introduce Database
Teacher:	C Smith	Week:	4-2 thru 4-6	
Duration:	265 min			
Overview:	Database and Certification			

Materials/Technology/Resources/Alabama Course of Study

- Textbook
- Workbook
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- Speakers
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- Multi-Media
- Kits
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Content Standards:
BTA Adv - Utilize spreadsheets to perform advanced features

CCRS:
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

Essential Question(s):
What can I do with excel?

Background Preparation:
Review sum, average, Max, Min, If/Then, graphs

Varied Assessment(s)

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher Observation
- Lab

Activities and Learning Experiences					
	Monday	Tuesday	Wednesday	Thursday	Friday
Begin	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Friday - Finish Strong
Middle	Begin Database - Discussion - 30 minutes on Gmetrix	Cap and Gown Pictures	Gmetrix Practice - begin typing a database	Gmetrix Practice	Certification Attempt
End	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Teacher Work Day - No Students

Course Name: Yearbook				Objectives: Certification
Teacher: C Smith	Week: 4-2 thru 4-6	Duration: 265 min		
Overview: Certification				

Materials/Technology/Resources/Alabama Course of Study

- Textbook
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Content Standards:
E1 - Evaluate social and civil responsibilities of business and ownership. EMPLOYMENT PANEL INTERVIEW

CCRS:
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

Essential Question(s):
Can I certify?

Background Preparation:
Work to Certify

Varied Assessment(s)

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

Activities and Learning Experiences					
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Begin	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Finsih Strong Friday
Middle	Certification Practice in Gmetrix and Certification Attempt on Friday				
End	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Teacher Work Day - No Students

Course Name: Multimedia Design				Objectives:
Teacher: C Smith	Week: 4-2 thru 4-6	Duration: 265 min		Begin with Photoshop - and Movie Maker - moving to Premiere Elements
Overview: Begin Video Editing				

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Content Standards:
MD2 Utilize a variety of input devices for digitizing multimedia information
MD3-Use variety of software and equipment to create, modify and enhance a project

CCRS:
R #7 - Integrate and Evaluate content from different formats.
W #6 Use Technology to produce written publications.
L #2 - Integrate and Evaluate information from Different Formats.
M #1 Make Sense of Problems

Essential Question(s):
What can I do with videos?

Background Preparation:
Review PowerPoints

Varied Assessment(s)

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

Activities and Learning Experiences					
	Monday	Tuesday	Wednesday	Thursday	Friday
Begin	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Finish Strong Friday
Middle	Short PowerPoint on matching music to photos	Show PowerPoints	Introduce Movie Maker -	Use Movie Maker to make a short video	Show Video from Movie Maker
End	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Teacher Work Day - No Students